

## Google Classroom Terms for Students

Assigned—Work assigned by a teacher. Students should check for the due date.

Missing—Work not turned in.

Turned in---Done late—Work turned in late.

Turned in—Work that students turned in on time.

Graded/Returned with Grade—For graded work that has been returned, a grade or checkmark will be shown.

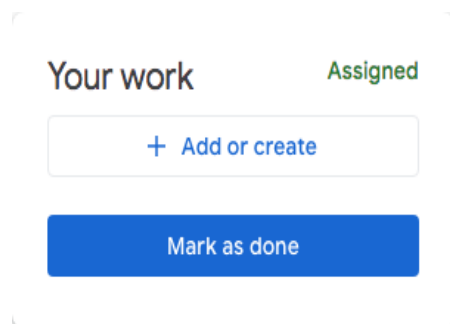
Mark As Done— If students are expected to complete assignments outside of Google Classroom, the student will see the **Mark As Done button**.

Turn In —If an assignment requires **student work** to be attached, attachments will be found above the **Turn In** button.

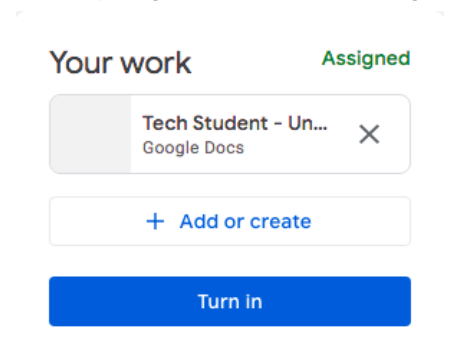
Returned—Work that a student must resubmit (A teacher will return the work to the student without a grade or feedback. Add a private comment and/or email the student to alert them about resubmitting).

## Mark As Done vs. Turn In

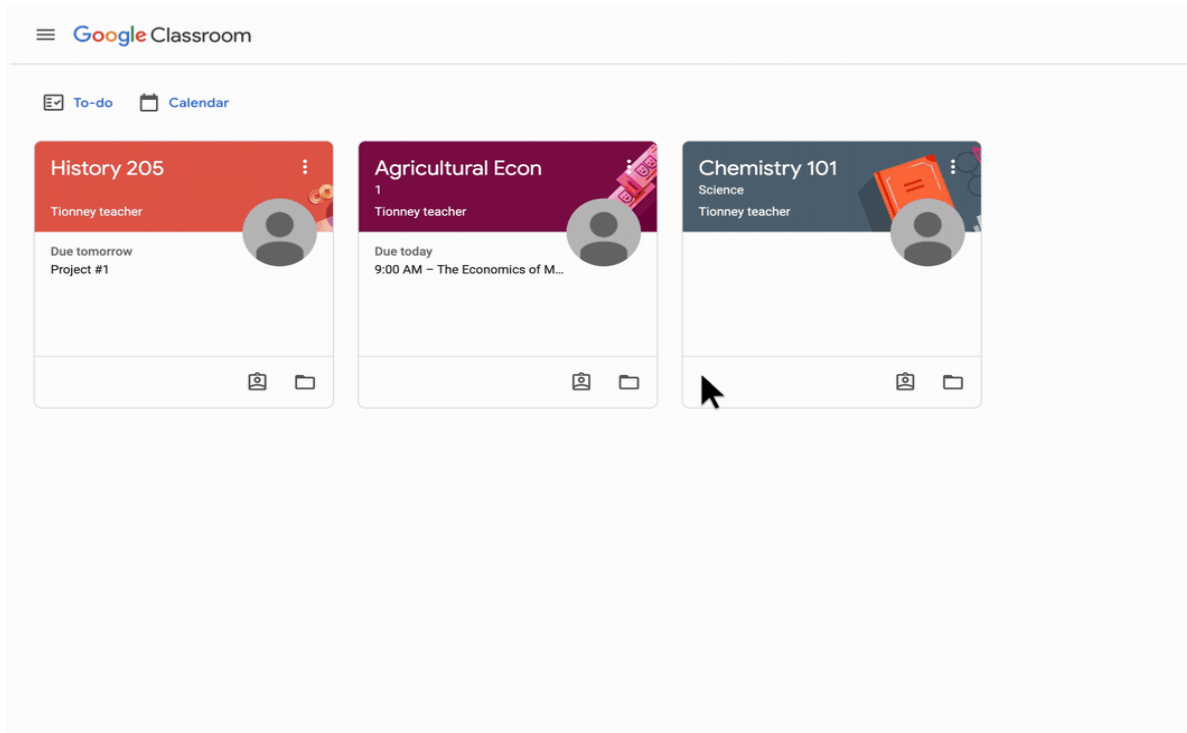
If you are expected to complete assignments outside of Google Classroom, you will see the **Mark As Done button**.



If an assignment requires **you to attach work**, attachments will be found above the **Turn In** button. When you go to submit the assignment, select **TURN IN** (to mark as done).

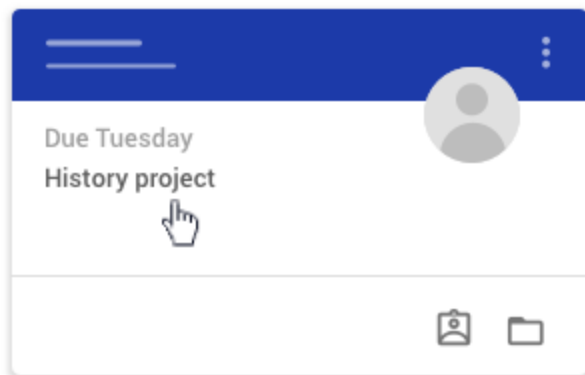


## The New To-Do List



### Accessing Google Drive (Student)

On the Google Classroom homepage, select the folder to access the assignments you have completed (these are stored in Google Drive).



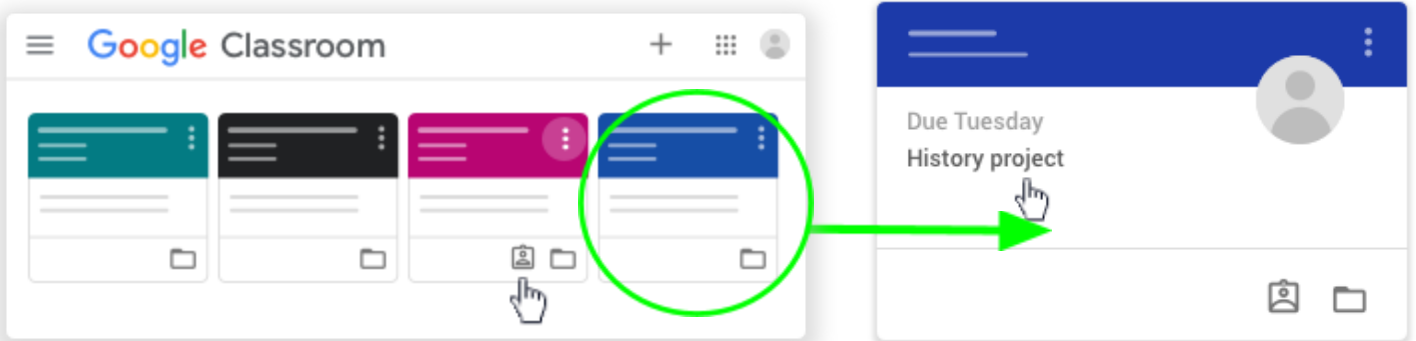
### Submitting an Assignment

<https://www.youtube.com/watch?v=LsD1QJEN0Yg>

If you have work that needs to be completed, you will see **Unsubmitted** on the assignment. The work file that you would like students to work on is named *Your Work*. The work that is submitted matches up to the Google Drive under Google Classroom.

Different Ways to See Your Assigned Work

1. Main Google Classroom Page (on individual class cards, you will see up to three items)



<https://www.youtube.com/watch?v=LsD1QJEN0Yg>

Submitting a Late Assignment: **When you submit a late assignment, you can alert your teacher by leaving a private comment.** This will send an email directly to the teacher.

