

NOTE: Hi friend, this is a template. Feel free to get personal as to why you think attending CultureCon will help you level up while also benefiting your team (and don't be afraid to say it with your chest 🦊).

Hi [Manager's Name],

I appreciate that our company values professional development and supporting innovation for future leaders.

With that in mind, I'd like to request your approval and support to attend [CultureCon New York City](#). CultureCon is an award-winning conference that brings together professionals from various industries and backgrounds who plan to elevate their careers and make a mark on culture. Filled to the brim with inspiring programming, skill-building workshops, resources, and interactive activations, it's a one-of-a-kind conference that promises to help professionals level up.

I believe attending this event is an important part of my career growth and will contribute greatly to my continued education. This particular conference is focused on nourishing both the professional and personal sides of your life and will offer many opportunities to learn about the latest industry trends, network with other professionals, and gain valuable insights that will help me to excel in my role. .

Below I've included information on the event, including the date of the conference, location, ticket cost, and event link:

- Date: Saturday and Sunday, October 4 - 5
- Location: Duggal Greenhouse - 63 Flushing Ave, Brooklyn NY
- Ticket cost: General Admission - \$199 (Regular GA)
- Event link: <https://www.culturecon.theccnyc.com>

I am confident that the knowledge and skills I will acquire at CultureCon will benefit our team and ultimately contribute to the success of our organization. While attending the conference, I'd like to take note of valuable insights and knowledge I could bring back to help us continue to improve.

Thank you for your consideration and for continuously supporting my growth and development.

Best,

[Your Name]