

## Chatfield School Board of Directors Meeting

### Minutes for July 18, 2024

1. Oath of Office to Nate Muir and Karen Dumas
2. Motion by Dumas support from Viers to appoint K. Poniatowski as temporary chairperson. Ayes: N. Muir, E. Viers, K. Dumas, K. Poniatowski, C. Amboy; the motion passes.
3. **Call to Order:** K. Poniatowski called the meeting to order at 8:04.
4. **Election of Officers:** A motion by Viers and supported by Dumas that Nate Muir be appointed Board President, Erin Viers be appointed Board Vice President and Karen Dumas be appointed Secretary/Treasurer and CAO. Katie Poniatowski and Catherine Amboy appointed as trustees; Ayes: N. Muir, E. Viers, K. Dumas, K. Poniatowski, C. Amboy; the motion passes and officers assume new roles.
5. **Roll Call:** N. Muir, E. Viers, K. Dumas, K. Poniatowski, C. Amboy ; Others Attending M. Young
6. **Disclosures:**None
7. **Resolutions**
  - a. Moved by Dumas and supported by Amboy that Chatfield School authorized pursuant to the application submitted to SVSU will comply with the provisions of Part 6e of the Michigan School Code and subject to the provisions of Part 6e, will comply with all other state laws, rules, and regulations applicable to public bodies and with federal laws, rules and regulations applicable to public school districts. Ayes: N. Muir, E. Viers, K. Dumas, K. Poniatowski, C. Amboy; the motion passes.
  - b. Moved by Viers and supported by Dumas that M. Young, B. Kraly and N. Muir be authorized to sign Chatfield School checks and that all persons handling monies be covered by appropriate bond insurance. Ayes: N. Muir, E. Viers, K. Dumas, K. Poniatowski, C. Amboy; the motion passes.
  - c. Moved by Poniatowski and supported by Amboy to bond the board treasurer and others as designated by the board. Ayes: N. Muir, E. Viers, K. Dumas, K. Poniatowski, C. Amboy; the motion passes.
  - d. Moved by Viers and supported by Amboy that Karen Dumas, Treasurer/Secretary be named CAO. Ayes: N. Muir, E. Viers, K. Dumas, K. Poniatowski, C. Amboy; the motion passes.
  - e. Moved by Muir and supported by Dumas that the Directors can contact Collins & Blaha, or Taylor, Butterfield, Riesmen, Clark, Howell & Churchill for legal matters. Ayes: N. Muir, E. Viers, K. Dumas, K. Poniatowski, C. Amboy; the motion passes.
  - f. A motion by Viers and supported by Amboy to have Mattina, Kent & Gibbons be used to complete the required audit. Ayes: N. Muir, E. Viers, K. Dumas, K. Poniatowski, C. Amboy; the motion passes.
  - g. Moved by Dumasi and supported by Poniatowski to designate school officers as follows: AHERA, FOIA, Sexual Harassment, SVSU Compliance Officer M. Young; Title 6, Homeless Liaison, 504 contact B. Kraly. Title IX Coordinator M. Young, Investigators M. Young and A. Schwieman (LISD), Mediator E. Kress, Decision Maker B. Kraly. Ayes: N. Muir, E. Viers, K. Dumas, K. Poniatowski, C. Amboy; the motion passes.

## Regular Meeting

7. **Call to Order:** N. Muir called the regular meeting to order.
8. **Roll Call:** N. Muir, E. Viers, K. Dumas, K. Poniatowski, C. Amboy; Other attending M. Young
9. **Approval of Minutes for June 27, 2024:** Motion by Dumas, supported by Viers to approve the Meeting Minutes for June 27, 2024. Ayes: N. Muir, E. Viers, K. Dumas, K. Poniatowski, C. Amboy; the motion passes.
10. **Correspondence-None**
11. **Financial Items**
  - a. The board reviewed invoices/checks #27826-27890 for the period of June 1, 2024 through June 30, 2024. **Invoices appear at the end of the Minutes.**
  - b. The board reviewed the 7/15/24 Statement of Operations
  - c. CMC Financials #5228-5236 were reviewed.
  - d. SVSU Cash Flow Report was reviewed.
  - e. SVSU Monthly Compliance Report was reviewed.
  - f. A motion by Poniatowski and supported by Amboy to approve all June 2024 Financial Statements. Ayes: N. Muir, E. Viers, K. Dumas, K. Poniatowski, C. Amboy; the motion passes.
12. **New Business:**
  - g. M. Young presented the August 2024 - July 2025 Board Meeting Calendar. A motion by Muir and supported by Poniatowski to accept the calendar. M. Young will make the changes and send it out to all board members, SVSU and post it around the school and on the website. Ayes: N. Muir, E. Viers, K. Dumas, K. Poniatowski, C. Amboy; the motion passes.
  - h. M. Young presented the Spring 2024 Board Policy Updates and had a second reading of policies #1420, 2410, 2414, 2418, 3220, 6350, 6520, 8800. A motion by Muir and supported by Poniatowski to approve these policies. Ayes: N. Muir, E. Viers, K. Dumas, K. Poniatowski, C. Amboy; the motion passes.
  - i. M. Young talked to the board about two CMC issues, first being the parent teacher conference dates for the fall of 2024. The second being an issue with personal time and vacations during the school year or before a break.
  - j. M. Young reviewed the status of summer Capital Projects.
13. **Chatfield School Directors Report-** M. Young reviewed various school activities.
14. **CMC Directors Report:** M. Young shared that things are good with CMC.
15. **Visitor Comments:** Teachers who were present (N. Lange, A. Wolinski, T. Logan) spoke about a cyber security speaker to do small group presentations to the middle school students.
16. **Adjournment:** The meeting adjourned at 9:25am.

Board Secretary Signature\_\_\_\_\_

Date\_\_\_\_\_