



Tidalwaves Role Description

SNACK BAR LEAD

2023-2024 Season Snack Bar Lead:

1. Tamar Dover; tamardee@gmail.com, (516) 314-9499
2. Adriana Broullion; [need contact info]

Board Oversight: Jennifer Duffy; jennifer@hellohousing.org, 415-828-4362

Volunteer Coordinator: Janina Pellumbi; janina.pellumbi@gmail.com

ROLE OVERVIEW

Responsible for the smooth running of snack-bar (except for BBQ) including organizing the food/menu and direction of crew regarding set-up, operation, breakdown etc. Lead helps direct food buyers based on demand/size of visiting team. Lead selects crew shift lead to assist in the management of crew of snack-bar helpers. This is a season-long position, for all home meets. Shared with 2 people.

GENERAL RESPONSIBILITIES

- Manage snack bar inventory
- Organize and manage snack bar and BBQ volunteers
- Ensure snack bar is run smoothly during the meet and troubleshoot if needed
- Organize clean up post meet

HOME MEET RESPONSIBILITIES

Pre-Season Preparations

- Snack bar menu modifications as needed prior to the start of season-? new menu items and sale price
- Secure vendors as needed

- Purchase any supplies needed for the season (e.g. table cloth, knives, BBQ lighters, etc)

Pre-Meet Preparations

- Order food (burger patties, coffee, donuts)
- Email shop lists to the chicken prep volunteer, local shopper and Costco shopper
- Email reminders to all the snack bar and BBQ volunteers (BBQ crew, snack bar set up crew and snack bar sales crew)

During the Meet

- Arrive by 7:30 am on the home meet day to set up the snack bar and direct the set up crew
- Ensure all menu items are available for sale
- Ensure food is being served in timely manner
- Keep track of food supplies in case last minute shopping is needed
- Organize volunteers for cambro drop offs and propane tank refills

Meet Wrap-Up

- Take inventory of snack bar supplies (non perishables and perishables)
- Organize and clean up the snack bar area in preparation for the take down crew
- Return the cash boxes to the treasurer
- Launder all the table clothes and dirty towels in preparation for the next meet

Snack Bar Lead Tips

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