



Minutes of the Annual General Meeting

of **Pitton and Farley Parish Council** held at

Pitton Village Hall on Wednesday 14th May, 7:30pm

Present: Cllr. Sarah Ackrill (Chair) Cllr. Paul Fredericks (Vice Chair)
Cllr. Steve Williams Cllr. Jonathan Peel
Leigh Samuel - Clerk. Cllr. Gregory Britton (WC)

Apologies: Cllr. Chris Devine Cllr. Mark Sheppard.

Public Questions. The matter of an oil generator that has been reinstated at the Slateway Pumping Station and in use, despite there being no flood water to manage, causing unnecessary noise.

Cllr. Gregory Cooper's report As the newly elected Ward Councillor for Alderbury and Whiteparish, which includes Pitton and Farley PC, Cllr. Cooper acknowledged the career of Cllr. Richard Britton who retired from Wiltshire Council after 22 years of service; with respect and many thanks.

Currently, Wiltshire Council is to decide how to progress the new administration, the election result having been a "hung" verdict. Tuesday, 20th May will see a decision put in place regarding the future leadership of the Council.

An issue was raised with Cllr. Cooper regarding the three incidents of fly tipping in Pitton and Clarendon Road. Due to the fact that responses by WC to current complaints have been far from satisfactory, Cllr. Cooper requested correspondence to take away and try to progress on behalf of the Parish Council.

079.25 - Declarations of Acceptance of Office. Signed by all members present.

080.25 - Councillors Code of Conduct. Accepted by all members present.

081.25 - Apologies. Cllr. Chris Devine and Cllr. Mark Sheppard.

082.25 - Registrations of Declarations of Interest and Requests for Dispensations.

There were none.

083.25 - Urgent matters raised in Public Session.

Regarding the noise of a reinstated generator at the Slateway Pumping Station, in use when there are no flood waters to manage. Contact the Environment Agency and enquire as to the reason/necessity.

084.25 - Appointment of Positions to the Council

Appt of Chairman - Sarah Ackrill. Proposed by Cllr. Fredericks, Seconded by Cllr. Peel.

Appt of Vice-Chairman - Paul Fredericks. Proposed by Cllr. Peel, Seconded by Cllr. Ackrill.

Discussion of other posts within the council

- Flood Action group representative - Cllr. Steve Williams
- Farley Village Hall representative - Cllr. Mark Sheppard. TBC.
- Pitton Village Hall representative - Cllr. Steve Williams.
- Community Speed Watch group representative - Cllr. Chris Devine. TBC.
- WALC - Leigh Samuel. Clerk.
- The Close - Playground Inspection Lead - Cllr. Jonathan Peel.
- Farley Coronation Playing Field - Cllr Chris Devine - Nominated by Cllr. Ackrill. Seconded by Cllr. Sheppard (in writing)
- LHFIG - Leigh Samuel. Clerk.
- Neighbourhood Plan Representative - To be discussed at a later date.

085.25 Exclusion of the Press and Public

To agree to any items on the agenda that are to be dealt with following the exclusion of the press & public. There were none.

086.25 Minutes

Minutes of the ordinary meeting held on **Wednesday 23rd April** approved as a correct record.

087.25 - Ongoing actions

075.25. Cllr. Sheppard. Application to have the spare village gate installed at Townsend, Pitton.

Email from Rhiann Surgenor and application to LHFIG. It was resolved that applications for village gates should also be made to LHFIG for installation to White Hill, Pitton, Grimstead Road, Farley and Pitton Road, Farley.

088.25 - To resolve to approve the Annual Governance and Accountability Return (Exempt Authority).

In accordance with the Local Audit and Accountability Act 2014, Sections 25, 26 and 27, The Accounts and Audit Regulations 2015 (SI2015/234). Signed and minute number noted.

089.25 - To approve the Certificate of Exemption - AGAR 2024/25. Form 2.

To certify P&FPC as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. Signed and minute number noted.

090.25 - To resolve to approve the Section 2, Accounting Statements 2024/25.

Signed and minute number noted.

091.25 - To approve and accept the Annual Internal Audit Report 2024/25.

Approved and accepted. For further discussion at June's meeting.

092.25 - The Rights of Notice and Publication. Dates must run for 30 consecutive working days, excluding weekends and bank holidays, and must include the first 10 working days of July:- 3rd June to 14th July, inclusive. To be published on notice boards and website.

093.25 - To review and approve the Financial Regulations, In accordance with latest updates from NALC (National Association of Local Councils). To be discussed at the next meeting.

094.25 - Flood Action Group Report - Works to improve the structure of the watercourse are greatly improved, and appreciated. However the exit drains need to be cleared to fully maximise the constant flow of water. Contact WC and Parish Steward.

094b.25 - Planning

a) To consider a response to the current Planning Applications received.

App No: **PL/2025/03699** App Type: Removal/variation of conditions
Proposal: Variation of cond's 2 (approved plans) on PL/2024/11398 to allow for design Changes. Site Address: **Skythorns, White Way, Pitton**, Salisbury, SP5 1DT
Officer's Name: Mary Rose Scott. Direct Line: 01249 706602
App link: <https://development.wiltshire.gov.uk/pr/s/planning-application/a0iO300000DfeGX>
Closing date: **28/05/2025.** Decision: **No Objection**

b) To advise outcomes of Planning Applications determined.

i) Application Ref: **PL/2025/00545** - Householder Application

Address: **Knightwood Farm, Lucewood Lane, Farley**, Salisbury, SP5 1AX

Proposal: Alterations and extensions to existing detached dwelling and garage/car port including two storey side extensions, re-roofing, new windows and re-rendering of walls.

Applicant Name: J & T Roberts

Case Officer: Megan Donovan

Decision Date: 15 April 2025

Decision: **Approve with Conditions**

App. Link: <https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000C6FS5>

ii) Application Ref: **PL/2025/03172** - Proposed Works to Trees in a Conservation Area

Address: **MEADOW RISE, THE STREET, FARLEY**, SALISBURY, SP5 1AB. Proposal: T1) Larch - Fell

Applicant Name: Mrs Devereux

Case Officer: Julie Kelly

Decision Date: 01 May 2025

Decision: **No Objection**

App Link: <https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000DWoDV>

095.25 - Finance - All following payments approved.

Clerk's Salary. May 2025. £686.44

SLCC Membership. £110.00

Google Workspace £108.00

Pitton Village Hall. April Invoice 2540. £13.75

TerraDomus. April. £100.00

Community First Insurance Renewal

Unity Trust Bank, balance reconciled on 30th April 2025 as: £36,589.94, inclusive of the first half of the Pre-Sept of £10,750.50.

To advise as to the standing of balance in Unity Trust Bank as of 14th May 2025 as: £36,481.94.

096.25 - Insurance - Community First Insurance - Renewal £232.44 and Bus Shelter(s)

Add the second bus shelter to the existing policy and confirm the cover for play equipment at The Close Play Park, Pitton. Also check the insured value for the swings.

097.25 - Wellers LLP. Terms of Business for land transfer at Rounbarrow Farm resolved and approved. Documentation signed and returned.

098.25 - Correspondence

a) Roundbarrow Farm permissive bridleway - Formal opening Friday, 23rd May. Circulate, publish on web site and notice boards.

b) Resident's suggestion of PC Facebook page. Discussion at length concluded that Facebook is not an appropriate media for Council Business.

099.25 - Councillors' Reports

Cllr. Williams - Reports fallen branches/boughs along Ben Lane in Farley. Please have Parish Steward attend to them, make safe. Enquire of WC, Highways as to when the reinstated drain in Townsend may be cleared.

Regarding the request of a resting seat at the bus stop at Townsend, Pitton. There is no real fixing point for any type of purpose built equipment. Conclusion: that it would be easier to place a regular seating bench on the island opposite the bus stop from which the approach of a bus may be clearly seen and hailed. Three quotes to be obtained.

Cllr. Peel - Reports that Dan Cooper, contractor for previous fence repair works, will be instructed to continue with the replacement of 9 - 10 fenceposts.

Cllr. Fredericks - Reports the recent concerns with fly tipping, but encouraged to see that Cllr. Gregory Cooper is happy to take the matter further. The issue with Japanese Knotweed has been addressed by the landowner, and correspondence has been received that professional contractors have been employed to deal with the species.

Cllr. Ackrill - Reports that the AGM of Farley Coronation Playing Field is Tuesday 17th June 2025, at the Cricket Pavillion, commencing at 7:30pm.

100.25 - Clerk's Report - Having attended the meeting of Firsdown PC, regarding the matter of improved road signage and road markings at the dangerous junction of Old Malthouse Lane and A30, Pitton and Farley PC have been approached to make a joint application to LHFIG; the junction being on the boundary of both Parish Councils. Discussion and conclusion is that P&F PC will put forward a joint application to LHFIG.

Existing signatories on the Unity Trust Bank account remain Sarah Ackrill, Paul Fredericks and Jonathan Peel.

PATAS, Internal Auditor for 2024/2025 Financial Year, confirmed as same for 2025/2026 Financial Year.

101.25 - Exclusion of the Press & Public during the discussion of Confidential Items. No confidential matters.

102.25 - To close the meeting. Meeting closed at 8:40pm.

Next meeting: Wednesday 25th June. Farley Village Hall. 7:30pm.

Members of the Council must consider the following matters in consideration of their duties:

Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety, Human Rights.