

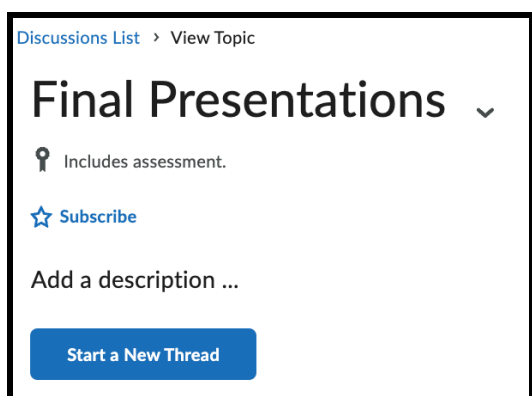
Using Videos in Discussions

Updated June 2025

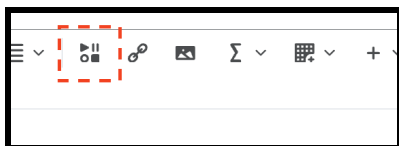
While Discussions are a great place for students to communicate with each other through text, they can also be used for video presentations! Once students have uploaded their videos to the discussion board, their peers can reply and discuss those videos. All images in this tutorial are screenshots of the preceding step(s).

Brightspace Video Note Method

1. Click on “**Start a New Thread.**”



2. Give your discussion a **Subject title.**
3. Click the **Insert Stuff** icon button.

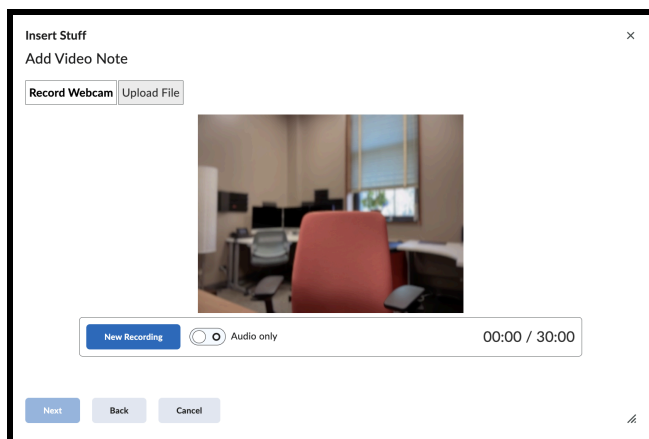


4. Scroll down to find “**Add a Video Note.**”

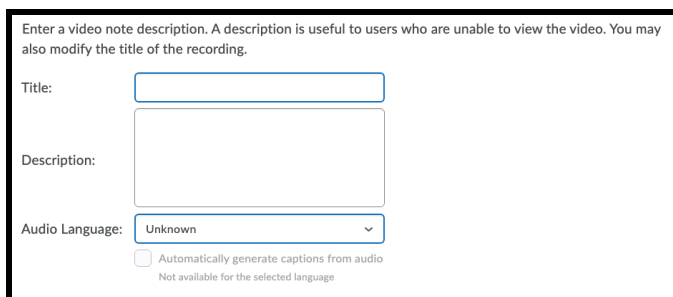


*Allow any **permissions** that need to be allowed.

5. **Record** your video.



6. Click “**Next**” and give it a **title** and allow for **audio transcription**.



7. Click “**Next**” again.

8. Click “**Insert.**”

9. The video may show up as blank while it's loading, but it will appear when you click “**Post.**”

YouTube or Kaltura Video Method

Note: If you are uploading a YouTube video, it must have its permissions set to a sharing option. Private videos will not be visible to the teacher or other students in the class.

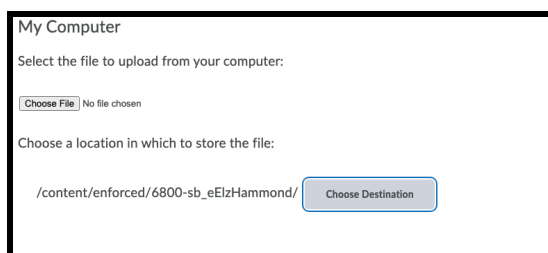
1. Click on “**Start a New Thread.**”
2. Give your post a **Subject title.**
3. Click the **Insert Stuff** icon button.
4. Click either “**YouTube**” or “**Kaltura.**”
5. If necessary, allow any **permissions** that need to be allowed.
6. **Find** and **select** your video.
7. Click “**Insert.**”
8. The video may show up as blank while it's loading, but it will appear when you click “**Post.**”

MP4 (Video File) Method

1. Click on “**Start a New Thread.**”
2. Give your post a **Subject title.**
3. Click the **Insert Stuff** icon button.
4. Choose this option if you have a file on your computer.
 - a. Select “**My Computer.**”



- b. Select “**Choose File.**”



5. Select “**Upload.**”

