



## Board Meeting Minutes 25 January 2022

### UUMAN's Covenant

Embracing **wonder and awe**, I feel part of something larger than myself and strive to act selflessly on behalf of all living things. To deepen my **connections**, I assume best intentions, offer support, and create opportunities for fun that bond and energize the community. With **love**, I commit to speak my truth, listen to the truth of others, and ask for and offer understanding and forgiveness. With **courage**, respect, and a willingness to grow, we move from Me to We, knowing that, together, we can face challenges with integrity and purpose. Recognizing that our individual differences make us collectively stronger, we partner beyond our walls to build a **just** society. **We make this covenant with each other...** so that, together, we can transform our world.

### UUMAN's Mission

Nurture our Spirit ~ Strive for Justice ~ Transform the World

### UUMAN's Vision

To be a vital and visible community for all, bravely working toward the day when social, economic, and environmental justice is a reality.

**Attendees:** Past President Bob Popp, President Jennifer Ratcliffe, Vice President Miriam Patanian, Treasurer Tanya Romine, Special Projects Trustee Carla Kapeskas, Minister Dave Dunn, Secretary Elizabeth Norris, Covid Guideline Elizabeth Rohan, ALDT Coordinator Bev Jordan.

**Chalice Lighting & Check-in:** Chalice Lighting [Bringing Us Home to Love](#) Jennifer Ratcliffe

**Keeping the Main Thing the Main Thing:** [The Social Revolution - Remember Me](#) Jennifer Ratcliffe

### Review of Action Items and Minutes

#### Consent Agenda

December Minutes: Approved

January Emergency Executive Session Minutes: Approved

Board Reports

Finance: Approved

Minister's: Approved

Religious Exploration & Membership: November Approved

Program Council: Not Yet Approved

**Action Item Review** (Elizabeth Norris) See Action Items at the end of these minutes.

### Board Priorities & Goals

We're half way through Fiscal Year 2021-2022. What have we accomplished and what are our plans for our Board Priorities and Goals?

- Increase and Retain Membership
  - Marketing & Branding Campaign



- Empower Creative Connection
- Leadership Development
  - Nominating Committee
  - By-laws Committee
  - Treasurer Position
  - Stewardship Position
- Implement “Planting the Future”
- Diversify Sources of Revenue
- Update By-Laws

## Key Topics

### [Calendar](#)

#### **January** - Jennifer Ratcliffe

- Congregational Certification (Elizabeth Norris) - Jan 3-Feb 4
  - Completed barring updates from Membership Committee
- Rental Agreement Updates
  - Map of the campus is needed
  - Job Description is missing
- Ayanna Kafi’s Update/Next Steps
  - Keys and computer have been returned

#### **ALDT** - Bev Jordan

The Labyrinth is fully funded by an anonymous member of the congregation

- We hope for completion by Autumn 2022

We expect the size to be 19 feet in diameter but it will depend on the designers, the space available, and cost. The labyrinth may be the center of an outdoor Meeting Space. It will be wheelchair accessible. This Friday at 10:30am there will be a meeting with flags laying out its proposed location on campus. Materials have not yet been finalized. It is expected to be pavers for maintenance and accessibility purposes.

- The Board votes to unanimously approve moving forward with the Labyrinth Project

#### **Covid Status Update** - Elizabeth Rohan

Jennifer Ratcliffe requested the Covid Team speak to the possibility of returning to in-person services.

The Covid Team suggests that all current [Guidelines](#) continue to be followed but understands that the Board holds the total health of UUMAN in mind.

The Board Votes that we may Resume In-Person and multi-platform Services on February 20th 2022 provided that the Covid rates continue to reduce.

The board votes 5 for and with one against, none abstain.

#### **MLK Day of Service**

Rescheduled for February- 2/14 at Dunwoody Nature Center

#### **Stewardship update/schedule**



- Timeline will be forthcoming
- Randy Blasch will provide content every Sunday

### **Nominations Committee update**

Gus Hadorn, Margriet Van Der Steeg, John Wheeler

Job descriptions for Vice President and Treasurer have been unearthed and are being updated with interviews with the current VP.

The list of people who signed up for the executive leadership workshop and others who have signaled an interest has been created. Next steps are to look more intentionally at the short list and their qualifications with the Treasurer position being priority. We hope someone is identified to be treasurer with at least a 3 month overlap so they may shadow the current treasurer. We hope they can shadow while Stewardship and Budgeting is underway. Budgeting starts when Stewardship completes. March, April and May should be the training months. There is an upcoming leadership class that would benefit fostering new leaders.

### **Payroll PTO Policy/Procedure**

Will be discussed by email and with the help of Breeze

### **By-Laws Update** - Bob Popp

In order to move forward with becoming a designated 501c3 organization with an IRS Determination Letter (above what churches are already designated), we must update our bylaws referring to our purpose and that we must state in our bylaws that if we dissolve our organization our assets would go to the UUA which is a 501c3. There are many reasons to get an IRS Determination letter.

The Board agrees that this is a priority of the Board.

### **Ministry with Children and Youth**

Dave Dunn will talk to the Ministry with Children & Youth

### **Non-Board Member Copied on Board Emails** - Jennifer Ratcliffe

The reasoning behind the issue has been discussed and understood.

### **Special Projects: Membership Drive**

Jennifer Ratcliffe, Dave Dunn, Carla Kapeskas, and Marc Soule have been brainstorming options for membership organization software. They met with a Breeze Representative and reviewed their church database software. The cost is less at \$50 per month (\$600 for 12 months) versus \$700 per year with ICON. It is more user friendly. It can be used for check-ins at events, populating social media, and is a better option all around.

### **Community Partnership Recognition** - Bob Popp

Many charities give recognition to churches that donate certain amounts. Could we group together congregants' existing regular or periodic donations to a charity to gain recognition in UUMAN's name? Do we have a policy for individuals giving money to charities in UUMAN's name? Should we rework our 50/50 program to group money together in order to gain public recognition? Could we put a small group together to create a strategic goal for UUMAN's charitable giving? We should create a policy around giving to charities in UUMAN's name. A strategic plan for giving is also advisable.

### **How to Stay Connected?**

- Coming back to in-person



- Come to UUMAN to meet in small groups

### Valentine's Day Event

Gifts for kids in our programs. We will contact a few people to see who might be able to direct this year. We hope to acknowledge both the youth and the families and connect families together.

### Director of Religious Exploration, Membership Coordinator, and Nursery Positions - Dave Dunn

Nursery arrangements must be made. Miriam Patanian has met with the Religious Exploration Team to meet immediate needs, support RE Teachers, and ensure the kids feel connected and can process the current state of the world with us.

The Membership Coordinator position should be discussed with the Membership Committee. We hope to have a new DRE by July but it will be difficult to do. How many hours would the position need? Should we start with a position lower than director? Alreda is a great resource.

### Assignments

#### January

- Chalice Lighting, KTMTTMT - Jennifer Ratcliffe
- February Newsletter due January 31 - Jennifer Ratcliffe
  - Topic - Related to January Calendar
- Coffee Talk with the Board January 2 - Miriam Patanian
  - Topic - TBD

#### February

- Chalice Lighting & Extinguishing, KTMTTMT - Miriam Patanian
- March Newsletter due February 28th - Miriam Patanian
  - Please send your articles and photos for the newsletter to Becky Norris at: [newsletter@uuman.org](mailto:newsletter@uuman.org)
- Coffee Talk February 6th - Miriam Patanian
  - What does the congregation want from a DRE?

### Action Items

#### January

- Elizabeth Norris will complete the Congregational Certification by February 4, 2022. ✓
- Miriam Patanian will contact Communications about RE times being listed on UUMAN.org ✓
- Ayanna Kafi will inform RE attendees about when RE classes resume - there is a lot of confusion ✓
- Donna Melcher will write up an event safety coordinator's expectations and roles ✓
- Miriam Patanian will contact youth RE teachers about their role as safety coordinator ✓
- Donna Melcher will contact the Program Council to inform them of their roles and responsibilities as Safety Coordinator ✓
- Carla Kapeskas will contact the Dunwoody Nature Center about MLK Day of Service ✓
- Elizabeth Norris will post reminding people to buy their UUMAN t shirts for service day ✓
- Jennifer Ratcliffe, Tanya Romine and Miriam Patanian will discuss time off details for employees to ensure we're in compliance with our principles - ✗
- Bob Popp will take photos of UUMAN and its beautiful new work done - ✗
- Jennifer Ratcliffe will ask non-board members to remove themselves from the Board email list ✓



## February

- Jennifer Ratcliffe, Tanya Romine and Miriam Patanian will discuss time off details for employees to ensure we are in compliance with our Principles
- Bob Popp will take photos of UUMAN and its beautiful new work done - or find a good photographer to do so
- Bob Popp will ask Phillip Seaver to change the email response from [DRE@uuman.org](mailto:DRE@uuman.org)
- Bob Popp will create a list of Bylaws Changes suggested to the Board
- Tanya Romine will create an Envelope for OWL Registration for 2022 through April
- Jennifer Ratcliffe will check with Lexi to set up a Sign-Up Genius
- Jennifer Ratcliffe will check with Care.com to see if she can arrange a nursery babysitter
- Elizabeth Norris will ask Phillip Seaver (or do it herself) to change the website to remove Ayanna's name and check other issues to be updated
- Jennifer Ratcliffe will copy the PC Report to Board Drive
- Jennifer Ratcliffe will get with Randy Blasche to get a Stewardship timeline
- Miriam Patanian will get updates from the Nominations Committee
- Bob Popp will find out more about charitable giving in UUMAN's name to nonprofits
- Dave Dunn & Miriam Patanian will talk to the RE Team to discuss next steps both short and long term

## Chalice Extinguishing - Elizabeth Norris

Our Next Board Meeting is scheduled for February 22, 2022

Adjourn

Respectfully,

Elizabeth Norris, Secretary

UUMAN Board of Trustees

## UUMAN Board Meeting Financial Report *December 2021*

1/23/2022

Page 1

FY 21 - 22 P&L JULY 1st 2021 through December 31, 2021

### Summary

|  |                    |                 |              |
|--|--------------------|-----------------|--------------|
| December pledges - DOWN                        | -\$2,764.66        | <b>YTD DOWN</b> | -\$925.15    |
| December revenues - DOWN                       | -\$5,487.58        | <b>YTD UP</b>   | \$4,018.80   |
| Operating Expenses for December - UNDER BUDGET | -\$3,202.62        | <b>YTD DOWN</b> | -\$15,174.11 |
| Net income for December - DOWN                 | -\$3,157.69        | <b>YTD</b>      | \$16,574.72  |
| <b>Operating cash EOM</b>                      | <b>\$33,605.11</b> |                 |              |

Please see notes on 2nd Page

|                                      | Dec 31              |                    |                     | Jul 1 2021 - Dec 31 2021 |                     |                      |
|--------------------------------------|---------------------|--------------------|---------------------|--------------------------|---------------------|----------------------|
|                                      | Monthly             | Budget             | Difference          | YTD<br>2021-2022         | Annual Budget       | Difference           |
| <b>Revenues</b>                      |                     |                    |                     |                          |                     |                      |
| Pledges 20-21                        | \$0.00              | \$500.00           | (500.00)            | \$ 6,859.64              | \$3,000.00          | \$3,859.64           |
| Pledges 21-22                        | \$17,235.34         | \$20,000.00        | (2,764.66)          | \$ 119,074.85            | \$120,000.00        | (\$925.15)           |
| Covid Relief                         | \$0.00              | \$1,083.33         | (1,083.33)          | \$ -                     | \$6,500.00          | (\$6,500.00)         |
| Donations                            | \$0.00              | \$75.00            | (75.00)             | \$ 400.00                | \$450.00            | (\$50.00)            |
| Plate                                | \$873.00            | \$666.67           | 206.33              | \$ 4,626.00              | \$4,000.00          | \$626.00             |
| Social Justice                       | \$602.00            | \$250.00           | 352.00              | \$ 3,257.00              | \$1,500.00          | \$1,757.00           |
| Rentals - Premo                      | \$5,200.00          | \$4,333.33         | 866.67              | \$ 26,000.00             | \$26,000.00         | \$0.00               |
| Rentals - Other                      | \$0.00              | \$208.33           | (208.33)            | \$ -                     | \$1,250.00          | (\$1,250.00)         |
| Fund Raising                         | \$0.00              | \$2,281.25         | (2,281.25)          | \$ 20,188.81             | \$13,687.50         | \$6,501.31           |
| <b>Total Revenue</b>                 | <b>\$ 23,910.34</b> | <b>\$29,397.92</b> | <b>(\$5,487.58)</b> | <b>\$ 180,406.30</b>     | <b>\$176,387.50</b> | <b>\$4,018.80</b>    |
| <b>Operating Expenses</b>            |                     |                    |                     |                          |                     |                      |
| Membership                           |                     | \$106.25           | (106.25)            | \$ 177.00                | \$637.50            | (\$460.50)           |
| Operations                           | \$2,967.33          | \$4,983.33         | (2,016.00)          | \$ 21,279.55             | \$29,900.00         | (\$8,620.45)         |
| Social Justice                       | \$202.50            | \$355.33           | (152.83)            | \$ 2,890.00              | \$2,132.00          | \$758.00             |
| MCY                                  | \$3,356.26          | \$4,573.17         | (1,216.91)          | \$ 21,299.72             | \$27,439.00         | (\$6,139.28)         |
| Worship                              | \$9,542.72          | \$10,472.50        | (929.78)            | \$ 62,718.02             | \$62,835.00         | (\$116.98)           |
| Board/Finance                        | \$8,646.49          | \$7,154.42         | 1,492.07            | \$ 43,894.10             | \$42,926.50         | \$967.60             |
| Dues/fees                            | \$1,480.00          | \$1,500.83         | (20.83)             | \$ 8,955.00              | \$9,005.00          | (\$50.00)            |
| Adult RE                             | \$0.00              | \$20.83            | (20.83)             | \$ -                     | \$125.00            | (\$125.00)           |
| Young Adults                         | \$0.00              | \$10.42            | (10.42)             | \$ -                     | \$62.50             | (\$62.50)            |
| Earth Ministry                       | \$0.00              | \$20.83            | (20.83)             | \$ -                     | \$125.00            | (\$125.00)           |
| Leadership                           | \$0.00              | \$83.33            | (83.33)             | \$ -                     | \$500.00            | (\$500.00)           |
| Hospitality                          | \$0.00              | \$41.67            | (41.67)             | \$ -                     | \$250.00            | (\$250.00)           |
| Stewardship                          | \$0.00              | \$58.33            | (58.33)             | \$ -                     | \$350.00            | (\$350.00)           |
| Endowment                            | \$0.00              | \$16.67            | (16.67)             | \$ -                     | \$100.00            | (\$100.00)           |
| <b>Operating Expenses</b>            | <b>\$26,195.30</b>  | <b>\$29,397.92</b> | <b>(3,202.62)</b>   | <b>\$ 161,213.39</b>     | <b>\$176,387.50</b> | <b>(\$15,174.11)</b> |
| <b>Transfers to Capital Accounts</b> | <b>\$872.73</b>     |                    | <b>\$872.73</b>     | <b>\$2,618.19</b>        |                     | <b>\$2,618.19</b>    |
| <b>Net Income</b>                    | <b>(\$3,157.69)</b> | <b>\$0.00</b>      | <b>(\$3,157.69)</b> | <b>\$ 16,574.72</b>      |                     | <b>\$16,574.72</b>   |



**UUMAN Board Meeting Financial Report December 2021**

**1/23/2022**

Page 2

***FUND BALANCES***

| Accounts                    | 31-Jul      | 31-Aug      | 30-Sep      | 31-Oct       | 30-Nov       | 31-Dec       |
|-----------------------------|-------------|-------------|-------------|--------------|--------------|--------------|
| Bank Balance                | \$79,361.68 | \$93,879.20 | \$95,719.63 | \$119,406.69 | \$139,861.00 | \$116,624.39 |
| Liability Accounts          | \$18,487.12 | \$18,482.12 | \$18,482.12 | \$18,492.12  | \$9,947.73   | \$33,188.33  |
| Raise the Roof              |             |             | \$3,320.00  | \$36,633.33  | \$44,221.66  | \$20,025.00  |
| Capital Funds               | \$8,749.60  | \$8,749.60  | \$8,749.60  | \$8,749.60   | \$8,749.60   | \$8,749.60   |
| MCY Reserve                 | \$3,957.31  | \$3,957.31  | \$3,957.31  | \$3,957.31   | \$3,957.31   | \$3,957.31   |
| Infrastructure Depreciation | \$8,110.57  | \$8,983.30  | \$9,856.03  | \$10,728.76  | \$11,601.49  | \$12,474.22  |
| Minister's Sabbatical       | \$4,083.17  | \$4,166.50  | \$4,249.83  | \$4,333.16   | \$4,416.49   | \$4,499.82   |
| Endowment Liab.             | \$125.00    | \$125.00    | \$125.00    | \$125.00     | \$125.00     | \$125.00     |
| Operating Cash              | \$35,848.91 | \$49,415.37 | \$46,979.74 | \$36,387.41  | \$56,841.72  | \$33,605.11  |

**NOTES:**

**CONCERNS:** REVENUE AND PLEDGES ARE TRENDING LOWER DUE. NO ADDITIONAL RENTAL INCOME, NO COFFEE HOUSE. KEEPING EXPENSES LOW IS THE KEY FOR THE YEAR.

**ENDOWMENT FUND** - Balance as of 12/16/21 is \$45,342.58. Current year net income is - \$727.94 thus far for FYE 2022

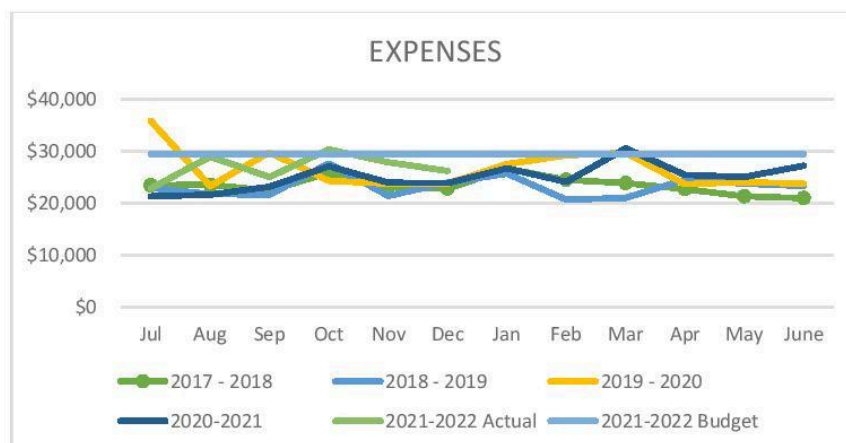
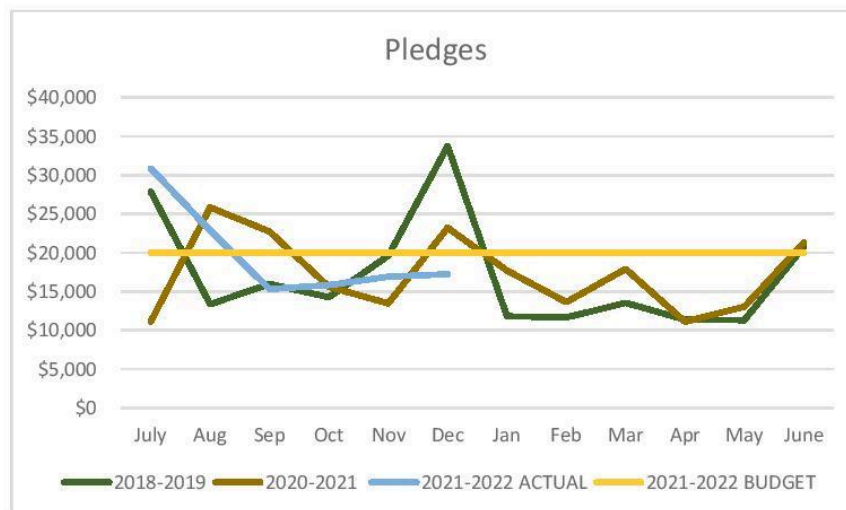
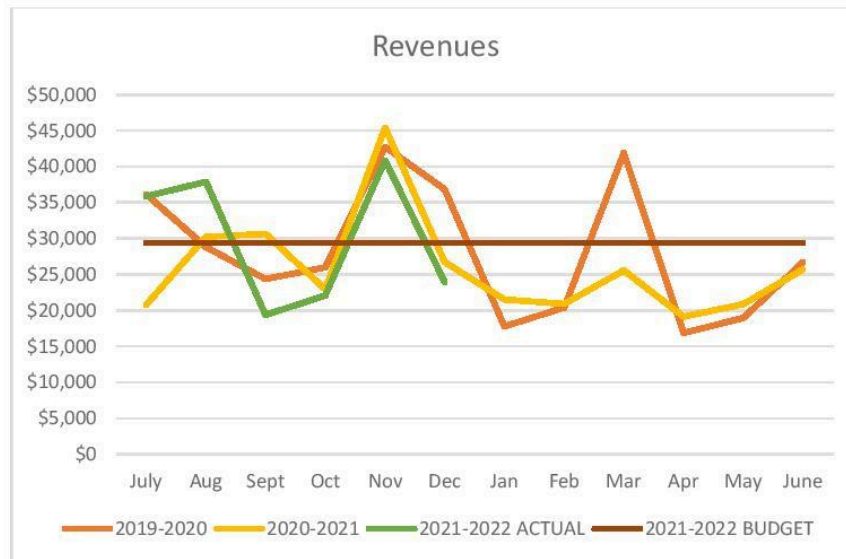
**ROOFING..**Work completed, additional expenses will be reflected next month.

**PORTICO PAINTING:** Work completed, expenses will be reflected next month.

**BROKERAGE ACCT** - Pending 501(3)c application required by Etrade

**OPERATIONS:** There are several items that are currently being priced i.e. repair of sanctuary ceiling, replacement of light bulbs. There is an electrical problem which prevents some portico lights to come on.

December 2021







4:03 PM  
01/04/22  
Cash Basis

**UUMAN**  
**Profit & Loss Budget vs. Actual**  
July through December 2021

| Ordinary Income/Expense                | TOTAL     |           |                |             |              |            |                |             |
|--|-----------|-----------|----------------|-------------|--------------|------------|----------------|-------------|
|  | Dec 21    | Budget    | \$ Over Budget | % of Budget | Jul - Dec 21 | Budget     | \$ Over Budget | % of Budget |
| <b>Income</b>                          |           |           |                |             |              |            |                |             |
| <b>INCOME</b>                          |           |           |                |             |              |            |                |             |
| <b>a-PLEDGE INCOME</b>                 |           |           |                |             |              |            |                |             |
| 17-18 Pledged Donations Income         | -872.73   |           |                |             | -5,236.38    |            |                |             |
| 18-19 Pledged Donations                | 0.00      | 0.00      | 0.00           | 0.0%        | 0.00         | 0.00       | 0.00           | 0.0%        |
| 19-20 Pledged Donations Income         |           |           |                |             |              |            |                |             |
| Angel Donor Fund                       | 0.00      | 1,083.33  | -1,083.33      | 0.0%        | 0.00         | 6,499.98   | -6,499.98      | 0.0%        |
| 19-20 Pledged Donations Income - Other | 0.00      | 0.00      | 0.00           | 0.0%        | 0.00         | 0.00       | 0.00           | 0.0%        |
| Total 19-20 Pledged Donations Income   | 0.00      | 1,083.33  | -1,083.33      | 0.0%        | 0.00         | 6,499.98   | -6,499.98      | 0.0%        |
| 20-21 Pledged Donations Income         | -83.33    | 500.00    | -583.33        | -16.67%     | 6,776.31     | 3,000.00   | 3,776.31       | 225.88%     |
| 21-22 Pledged Donations Income         | 17,235.34 | 20,000.00 | -2,764.66      | 86.18%      | 119,074.85   | 120,000.00 | -925.15        | 99.23%      |
| Total a-PLEDGE INCOME                  | 16,279.28 | 21,583.33 | -5,304.05      | 75.43%      | 120,614.78   | 129,499.98 | -8,885.20      | 93.14%      |
| <b>b-NON-PLEDGE INCOME</b>             |           |           |                |             |              |            |                |             |
| Non-pledged Donations                  | 0.00      | 0.00      | 0.00           | 0.0%        | 400.00       | 0.00       | 400.00         | 100.0%      |
| Total b-NON-PLEDGE INCOME              | 0.00      | 0.00      | 0.00           | 0.0%        | 400.00       | 0.00       | 400.00         | 100.0%      |
| <b>c-Plate Income</b>                  | 873.00    | 666.67    | 206.33         | 130.95%     | 4,616.00     | 4,000.02   | 615.98         | 115.4%      |
| <b>d-Social Justice Income</b>         |           |           |                |             |              |            |                |             |
| 50/50 Sunday                           | 602.00    | 250.00    | 352.00         | 240.8%      | 3,257.00     | 1,500.00   | 1,757.00       | 217.13%     |
| Total d-Social Justice Income          | 602.00    | 250.00    | 352.00         | 240.8%      | 3,257.00     | 1,500.00   | 1,757.00       | 217.13%     |
| <b>e-Building Rentals Income</b>       |           |           |                |             |              |            |                |             |
| Brazilian Faith Rental                 | 0.00      | 0.00      | 0.00           | 0.0%        | 0.00         | 0.00       | 0.00           | 0.0%        |
| Kardec Group                           | 0.00      | 0.00      | 0.00           | 0.0%        | 0.00         | 0.00       | 0.00           | 0.0%        |
| Premo                                  | 5,200.00  | 4,333.33  | 866.67         | 120.0%      | 26,000.00    | 25,999.98  | 0.02           | 100.0%      |
| e-Building Rentals Income - Other      | 0.00      | 208.33    | -208.33        | 0.0%        | 0.00         | 1,249.98   | -1,249.98      | 0.0%        |
| Total e-Building Rentals Income        | 5,200.00  | 4,541.66  | 658.34         | 114.5%      | 26,000.00    | 27,249.96  | -1,249.96      | 95.41%      |
| <b>g-FUNDRAISING INCOME (GEN OPS)</b>  |           |           |                |             |              |            |                |             |
| AmazonSmile Income                     | 0.00      | 16.67     | -16.67         | 0.0%        | 95.67        | 100.02     | -4.35          | 95.65%      |
| Art Classes                            | 0.00      | 83.33     | -83.33         | 0.0%        | 0.00         | 499.98     | -499.98        | 0.0%        |
| Chili Cook-off                         | 0.00      | 0.00      | 0.00           | 0.0%        | 0.00         | 0.00       | 0.00           | 0.0%        |
| Coffee House                           | 0.00      | 166.67    | -166.67        | 0.0%        | 0.00         | 1,000.02   | -1,000.02      | 0.0%        |
| General Fundraisers                    | 0.00      | 166.67    | -166.67        | 0.0%        | 1,200.00     | 1,000.02   | 199.98         | 120.0%      |
| Harvest Moon                           | 0.00      | 1,833.33  | -1,833.33      | 0.0%        | 17,239.00    | 10,999.98  | 6,239.02       | 156.72%     |
| Kroger Fundraiser                      | 0.00      | 10.42     | -10.42         | 0.0%        | 27.78        | 62.52      | -34.74         | 44.43%      |
| RedBubble Income                       | 0.00      | 4.17      | -4.17          | 0.0%        | 26.35        | 25.02      | 1.33           | 105.32%     |
| g-FUNDRAISING INCOME (GEN OPS) - Other | 0.00      | 0.00      | 0.00           | 0.0%        | 0.00         | 0.00       | 0.00           | 0.0%        |
| Total g-FUNDRAISING INCOME (GEN OPS)   | 0.00      | 2,281.26  | -2,281.26      | 0.0%        | 18,568.80    | 13,687.56  | 4,901.24       | 135.81%     |
| <b>Total INCOME</b>                    | 22,954.28 | 29,322.92 | -6,368.64      | 78.28%      | 173,476.58   | 175,937.52 | -2,460.94      | 98.6%       |
| <b>PPP Forgivable Loan Proceeds</b>    | 0.00      | 0.00      | 0.00           | 0.0%        | 0.00         | 0.00       | 0.00           | 0.0%        |
| <b>Total Income</b>                    | 22,954.28 | 29,322.92 | -6,368.64      | 78.28%      | 173,476.58   | 175,937.52 | -2,460.94      | 98.6%       |
| <b>Gross Profit</b>                    | 22,954.28 | 29,322.92 | -6,368.64      | 78.28%      | 173,476.58   | 175,937.52 | -2,460.94      | 98.6%       |
| <b>Expense</b>                         |           |           |                |             |              |            |                |             |
| <b>a-MEMBERSHIP EXPENSE</b>            |           |           |                |             |              |            |                |             |



4:03 PM  
01/04/22  
Cash Basis

**UUMAN**  
**Profit & Loss Budget vs. Actual**  
July through December 2021

|                                       |                 |                 |                  |                | TOTAL            |                  |                  |                |
|---------------------------------------|-----------------|-----------------|------------------|----------------|------------------|------------------|------------------|----------------|
|                                       | Dec 21          | Budget          | \$ Over Budget   | % of Budget    | Jul - Dec 21     | Budget           | \$ Over Budget   | % of Budget    |
| Admin/Office Expense                  | 0.00            | 79.17           | -79.17           | 0.0%           | 177.00           | 475.02           | -298.02          | 37.26%         |
| Greeting Materials Expense            | 0.00            | 10.42           | -10.42           | 0.0%           | 0.00             | 62.52            | -62.52           | 0.0%           |
| Membership Director                   | 0.00            | 0.00            | 0.00             | 0.0%           | 0.00             | 0.00             | 0.00             | 0.0%           |
| Pledge Canvass Expense                | 0.00            | 0.00            | 0.00             | 0.0%           | 0.00             | 0.00             | 0.00             | 0.0%           |
| UU 101/Path to Membership             | 0.00            | 0.00            | 0.00             | 0.0%           | 0.00             | 0.00             | 0.00             | 0.0%           |
| a-MEMBERSHIP EXPENSE - Other          | 0.00            | 16.67           | -16.67           | 0.0%           | 0.00             | 100.02           | -100.02          | 0.0%           |
| <b>Total a-MEMBERSHIP EXPENSE</b>     | <b>0.00</b>     | <b>106.26</b>   | <b>-106.26</b>   | <b>0.0%</b>    | <b>177.00</b>    | <b>637.56</b>    | <b>-460.56</b>   | <b>27.76%</b>  |
| <b>b-OPERATIONS EXPENSE</b>           |                 |                 |                  |                |                  |                  |                  |                |
| Board/Bldg Insurance Expense          | 584.13          | 458.33          | 125.80           | 127.45%        | 3,357.34         | 2,749.98         | 607.36           | 122.09%        |
| Capital Improvements Expense          | 0.00            | 41.67           | -41.67           | 0.0%           | 0.00             | 250.02           | -250.02          | 0.0%           |
| Cleaning                              | 0.00            | 833.33          | -833.33          | 0.0%           | 2,750.00         | 4,999.98         | -2,249.98        | 55.0%          |
| Indoor Maintenance                    | 0.00            | 541.67          | -541.67          | 0.0%           | 1,648.46         | 3,250.02         | -1,601.56        | 50.72%         |
| Infrastructure Depreciation           | 0.00            | 908.33          | -908.33          | 0.0%           | 0.00             | 5,449.98         | -5,449.98        | 0.0%           |
| Inspections/Monitoring                | 0.00            | 383.33          | -383.33          | 0.0%           | 1,883.46         | 2,299.98         | -416.52          | 81.89%         |
| Landscaping/Outdoor Maint Exp.        | 0.00            | 208.33          | -208.33          | 0.0%           | 2,686.31         | 1,249.98         | 1,436.33         | 214.91%        |
| Supplies-Cleaning/Paper, etc.         | 272.27          | 66.67           | 205.60           | 408.39%        | 368.27           | 400.02           | -31.75           | 92.06%         |
| T1 telecommunications                 | 256.47          | 250.00          | 6.47             | 102.59%        | 1,476.35         | 1,500.00         | -23.65           | 98.42%         |
| Utilities Expense                     |                 |                 |                  |                |                  |                  |                  |                |
| Electric                              | 1,448.00        | 750.00          | 698.00           | 193.07%        | 5,078.86         | 4,500.00         | 578.86           | 112.86%        |
| Garbage                               | 68.62           | 66.67           | 1.95             | 102.93%        | 409.95           | 400.02           | 9.93             | 102.48%        |
| Gas                                   | 337.84          | 416.67          | -78.83           | 81.08%         | 1,426.11         | 2,500.02         | -1,073.91        | 57.04%         |
| Water                                 | 0.00            | 58.33           | -58.33           | 0.0%           | 194.44           | 349.98           | -155.54          | 55.56%         |
| <b>Total Utilities Expense</b>        | <b>1,854.46</b> | <b>1,291.67</b> | <b>562.79</b>    | <b>143.57%</b> | <b>7,109.36</b>  | <b>7,750.02</b>  | <b>-640.66</b>   | <b>91.73%</b>  |
| b-OPERATIONS EXPENSE - Other          | 0.00            | 0.00            | 0.00             | 0.0%           | 0.00             | 0.00             | 0.00             | 0.0%           |
| <b>Total b-OPERATIONS EXPENSE</b>     | <b>2,967.33</b> | <b>4,983.33</b> | <b>-2,016.00</b> | <b>59.55%</b>  | <b>21,279.55</b> | <b>29,899.98</b> | <b>-8,620.43</b> | <b>71.17%</b>  |
| <b>c-SOCIAL JUSTICE EXPENSE</b>       |                 |                 |                  |                |                  |                  |                  |                |
| 50/50 Sunday                          | 202.50          | 250.00          | -47.50           | 81.0%          | 2,890.00         | 1,500.00         | 1,390.00         | 192.67%        |
| India Church General                  | 0.00            | 0.00            | 0.00             | 0.0%           | 0.00             | 0.00             | 0.00             | 0.0%           |
| Social Justice General                | 0.00            | 105.42          | -105.42          | 0.0%           | 0.00             | 632.52           | -632.52          | 0.0%           |
| <b>Total c-SOCIAL JUSTICE EXPENSE</b> | <b>202.50</b>   | <b>355.42</b>   | <b>-152.92</b>   | <b>56.98%</b>  | <b>2,890.00</b>  | <b>2,132.52</b>  | <b>757.48</b>    | <b>135.52%</b> |
| <b>d-MCY EXPENSE</b>                  |                 |                 |                  |                |                  |                  |                  |                |
| Admin.(MCY)                           |                 |                 |                  |                |                  |                  |                  |                |
| Copies & Printing                     | 0.00            | 0.00            | 0.00             | 0.0%           | 0.00             | 0.00             | 0.00             | 0.0%           |
| Equipment                             | 0.00            | 0.00            | 0.00             | 0.0%           | 0.00             | 0.00             | 0.00             | 0.0%           |
| Furniture/Equipment                   | 0.00            | 25.00           | -25.00           | 0.0%           | 0.00             | 150.00           | -150.00          | 0.0%           |
| Office Supplies                       | 0.00            |                 |                  |                | 627.15           |                  |                  |                |
| Admin.(MCY) - Other                   | 0.00            | 25.00           | -25.00           | 0.0%           | 0.00             | 150.00           | -150.00          | 0.0%           |
| <b>Total Admin.(MCY)</b>              | <b>0.00</b>     | <b>50.00</b>    | <b>-50.00</b>    | <b>0.0%</b>    | <b>627.15</b>    | <b>300.00</b>    | <b>327.15</b>    | <b>209.05%</b> |
| DRE Director Search                   | 0.00            | 0.00            | 0.00             | 0.0%           | 0.00             | 0.00             | 0.00             | 0.0%           |
| MCY Compensation                      |                 |                 |                  |                |                  |                  |                  |                |
| Benefits (Misc Ins. Retirement)       | 0.00            | 842.17          | -842.17          | 0.0%           | 0.00             | 5,053.02         | -5,053.02        | 0.0%           |
| Gross compensation-MCY Director       | 3,356.26        | 0.00            | 3,356.26         | 100.0%         | 20,137.56        | 0.00             | 20,137.56        | 100.0%         |
| In lieu of Medical- MCY               | 0.00            | 0.00            | 0.00             | 0.0%           | 0.00             | 0.00             | 0.00             | 0.0%           |



4:03 PM  
01/04/22  
Cash Basis

**UUMAN**  
**Profit & Loss Budget vs. Actual**  
July through December 2021

|   |                 |                 |                  |                | TOTAL            |                  |                  |                |
|---|-----------------|-----------------|------------------|----------------|------------------|------------------|------------------|----------------|
|   | Dec 21          | Budget          | \$ Over Budget   | % of Budget    | Jul - Dec 21     | Budget           | \$ Over Budget   | % of Budget    |
| Interim MCY Sabbatical Support              | 0.00            | 0.00            | 0.00             | 0.0%           | 0.00             | 0.00             | 0.00             | 0.0%           |
| Professional Development                    | 0.00            | 25.00           | -25.00           | 0.0%           | 0.00             | 150.00           | -150.00          | 0.0%           |
| <b>Total MCY Compensation</b>               | <b>3,356.26</b> | <b>867.17</b>   | <b>2,489.09</b>  | <b>387.04%</b> | <b>20,137.56</b> | <b>5,203.02</b>  | <b>14,934.54</b> | <b>387.04%</b> |
| <b>Nursery/Toddler Staff Compens.</b>       |                 |                 |                  |                |                  |                  |                  |                |
| Gross compens.-Nursery/Toddler              | 0.00            | 0.00            | 0.00             | 0.0%           | 0.00             | 0.00             | 0.00             | 0.0%           |
| Programs                                    | 0.00            | 0.00            | 0.00             | 0.0%           | 0.00             | 0.00             | 0.00             | 0.0%           |
| Sunday                                      | 0.00            | 0.00            | 0.00             | 0.0%           | 0.00             | 0.00             | 0.00             | 0.0%           |
| Nursery/Toddler Staff Compens. - Other      | 0.00            | 258.33          | -258.33          | 0.0%           | 0.00             | 1,549.98         | -1,549.98        | 0.0%           |
| <b>Total Nursery/Toddler Staff Compens.</b> | <b>0.00</b>     | <b>258.33</b>   | <b>-258.33</b>   | <b>0.0%</b>    | <b>0.00</b>      | <b>1,549.98</b>  | <b>-1,549.98</b> | <b>0.0%</b>    |
| <b>Programming (MCY)</b>                    |                 |                 |                  |                |                  |                  |                  |                |
| RE Supplies                                 | 0.00            | 0.00            | 0.00             | 0.0%           | 0.00             | 0.00             | 0.00             | 0.0%           |
| Snacks                                      | 0.00            | 0.00            | 0.00             | 0.0%           | 0.00             | 0.00             | 0.00             | 0.0%           |
| Programming (MCY) - Other                   | 0.00            | 41.67           | -41.67           | 0.0%           | 285.00           | 250.02           | 34.98            | 113.99%        |
| <b>Total Programming (MCY)</b>              | <b>0.00</b>     | <b>41.67</b>    | <b>-41.67</b>    | <b>0.0%</b>    | <b>285.00</b>    | <b>250.02</b>    | <b>34.98</b>     | <b>113.99%</b> |
| Salary-RE/Memb. Coord.                      | 0.00            | 3,356.00        | -3,356.00        | 0.0%           | 0.00             | 20,136.00        | -20,136.00       | 0.0%           |
| Volunteer Development (MCY)                 | 0.00            | 0.00            | 0.00             | 0.0%           | 0.00             | 0.00             | 0.00             | 0.0%           |
| d-MCY EXPENSE - Other                       | 0.00            | 0.00            | 0.00             | 0.0%           | 0.00             | 0.00             | 0.00             | 0.0%           |
| <b>Total d-MCY EXPENSE</b>                  | <b>3,356.26</b> | <b>4,573.17</b> | <b>-1,216.91</b> | <b>73.39%</b>  | <b>21,049.71</b> | <b>27,439.02</b> | <b>-6,389.31</b> | <b>76.72%</b>  |
| <b>e-WORSHIP EXPENSE</b>                    |                 |                 |                  |                |                  |                  |                  |                |
| Communications(host services)               | 0.00            | 16.67           | -16.67           | 0.0%           | 0.00             | 100.02           | -100.02          | 0.0%           |
| Licenses                                    | 0.00            | 100.00          | -100.00          | 0.0%           | 582.06           | 600.00           | -17.94           | 97.01%         |
| Live Streaming                              | 0.00            | 416.67          | -416.67          | 0.0%           | 4,014.96         | 2,500.02         | 1,514.94         | 160.6%         |
| <b>Minister's Compensation</b>              |                 |                 |                  |                |                  |                  |                  |                |
| Disability Insurance - Minister             | 86.67           | 95.83           | -9.16            | 90.44%         | 433.35           | 574.98           | -141.63          | 75.37%         |
| Gross Compensation-Minister                 | 3,651.16        | 3,651.17        | -0.01            | 100.0%         | 21,906.96        | 21,907.02        | -0.06            | 100.0%         |
| Health                                      | 695.26          | 695.83          | -0.57            | 99.92%         | 4,171.56         | 4,174.98         | -3.42            | 99.92%         |
| Housing Allowance-Minister                  | 2,575.00        | 2,575.00        | 0.00             | 100.0%         | 15,450.00        | 15,450.00        | 0.00             | 100.0%         |
| In Lieu of Fica- Minister                   | 462.58          | 462.50          | 0.08             | 100.02%        | 2,775.48         | 2,775.00         | 0.48             | 100.02%        |
| Minister's Sabbatical Accrual               | 0.00            | 83.33           | -83.33           | 0.0%           | 0.00             | 499.98           | -499.98          | 0.0%           |
| Minister's Term Life Ins                    | 54.16           | 54.17           | -0.01            | 99.98%         | 324.96           | 325.02           | -0.06            | 99.98%         |
| Professional Expenses-Minister              | 21.85           | 375.00          | -353.15          | 5.83%          | 1,206.85         | 2,250.00         | -1,043.15        | 53.64%         |
| <b>Total Minister's Compensation</b>        | <b>7,546.68</b> | <b>7,992.83</b> | <b>-446.15</b>   | <b>94.42%</b>  | <b>46,269.16</b> | <b>47,956.98</b> | <b>-1,687.82</b> | <b>96.48%</b>  |
| Music Coord. Conference                     | 0.00            | 0.00            | 0.00             | 0.0%           | 0.00             | 0.00             | 0.00             | 0.0%           |
| <b>Music Director Compensation</b>          |                 |                 |                  |                |                  |                  |                  |                |
| Gross Compensation-Music Coord              | 1,342.50        | 1,342.50        | 0.00             | 100.0%         | 8,055.00         | 8,055.00         | 0.00             | 100.0%         |
| <b>Total Music Director Compensation</b>    | <b>1,342.50</b> | <b>1,342.50</b> | <b>0.00</b>      | <b>100.0%</b>  | <b>8,055.00</b>  | <b>8,055.00</b>  | <b>0.00</b>      | <b>100.0%</b>  |
| Music Supplies                              | 0.00            | 12.50           | -12.50           | 0.0%           | 150.00           | 75.00            | 75.00            | 200.0%         |
| Outreach                                    | 0.00            | 16.67           | -16.67           | 0.0%           | 0.00             | 100.02           | -100.02          | 0.0%           |
| <b>Pianist Compensation</b>                 |                 |                 |                  |                |                  |                  |                  |                |
| Gross compensation-Pianist                  | 499.66          | 499.67          | -0.01            | 100.0%         | 2,997.96         | 2,998.02         | -0.06            | 100.0%         |
| Guest Pianists                              | 0.00            | 0.00            | 0.00             | 0.0%           | 0.00             | 0.00             | 0.00             | 0.0%           |
| <b>Total Pianist Compensation</b>           | <b>499.66</b>   | <b>499.67</b>   | <b>-0.01</b>     | <b>100.0%</b>  | <b>2,997.96</b>  | <b>2,998.02</b>  | <b>-0.06</b>     | <b>100.0%</b>  |
| Piano Tuning                                | 0.00            | 58.33           | -58.33           | 0.0%           | 0.00             | 349.98           | -349.98          | 0.0%           |



4:03 PM  
01/04/22  
Cash Basis

**UUMAN**  
**Profit & Loss Budget vs. Actual**  
July through December 2021

|                                       |          |           |                |             | TOTAL        |           |                |             |
|---------------------------------------|----------|-----------|----------------|-------------|--------------|-----------|----------------|-------------|
|                                       | Dec 21   | Budget    | \$ Over Budget | % of Budget | Jul - Dec 21 | Budget    | \$ Over Budget | % of Budget |
| Worship - Other                       | 0.00     | 16.67     | -16.67         | 0.0%        | 495.00       | 100.02    | 394.98         | 494.9%      |
| e-WORSHIP EXPENSE - Other             | 153.88   | 0.00      | 153.88         | 100.0%      | 153.88       | 0.00      | 153.88         | 100.0%      |
| Total e-WORSHIP EXPENSE               | 9,542.72 | 10,472.51 | -929.79        | 91.12%      | 62,718.02    | 62,835.06 | -117.04        | 99.81%      |
| f-FINANCE/ADMIN/BOARD                 |          |           |                |             |              |           |                |             |
| ADMIN. EXP.                           |          |           |                |             |              |           |                |             |
| Office Expenses                       |          |           |                |             |              |           |                |             |
| Postage-Office                        | 2.32     | 0.00      | 2.32           | 100.0%      | 13.44        | 0.00      | 13.44          | 100.0%      |
| Supplies-Office                       | 29.13    | 0.00      | 29.13          | 100.0%      | 209.40       | 0.00      | 209.40         | 100.0%      |
| Office Expenses - Other               | 0.00     | 50.00     | -50.00         | 0.0%        | 0.00         | 300.00    | -300.00        | 0.0%        |
| Total Office Expenses                 | 31.45    | 50.00     | -18.55         | 62.9%       | 222.84       | 300.00    | -77.16         | 74.28%      |
| Total ADMIN. EXP.                     | 31.45    | 50.00     | -18.55         | 62.9%       | 222.84       | 300.00    | -77.16         | 74.28%      |
| BOARD EXPENSE                         |          |           |                |             |              |           |                |             |
| Board-Misc.                           | 1,100.00 | 66.67     | 1,033.33       | 1,649.92%   | 1,100.00     | 400.02    | 699.98         | 274.99%     |
| BOARD EXPENSE - Other                 | 0.00     | 0.00      | 0.00           | 0.0%        | 315.00       | 0.00      | 315.00         | 100.0%      |
| Total BOARD EXPENSE                   | 1,100.00 | 66.67     | 1,033.33       | 1,649.92%   | 1,415.00     | 400.02    | 1,014.98       | 353.73%     |
| FINANCE EXPENSE                       |          |           |                |             |              |           |                |             |
| Bookkeeping / Budget Expenses         |          |           |                |             |              |           |                |             |
| Bank, Broker,Interest Charges         |          |           |                |             |              |           |                |             |
| Bank/Credit Card Service Charge       | 758.28   | 666.67    | 91.61          | 113.74%     | 3,154.27     | 4,000.02  | -845.75        | 78.86%      |
| Bank, Broker,Interest Charges - Other | 47.50    | 0.00      | 47.50          | 100.0%      | 284.26       | 0.00      | 284.26         | 100.0%      |
| Total Bank, Broker,Interest Charges   | 805.78   | 666.67    | 139.11         | 120.87%     | 3,438.53     | 4,000.02  | -561.49        | 85.96%      |
| Bookkeeping / Budget Expenses - Other | 446.00   | 433.33    | 12.67          | 102.92%     | 2,827.00     | 2,599.98  | 227.02         | 108.73%     |
| Total Bookkeeping / Budget Expenses   | 1,251.78 | 1,100.00  | 151.78         | 113.8%      | 6,265.53     | 6,600.00  | -334.47        | 94.93%      |
| Corporation Reg Expense               | 0.00     | 7.50      | -7.50          | 0.0%        | 0.00         | 45.00     | -45.00         | 0.0%        |
| LOC Fees and Interest                 | 0.00     | 0.00      | 0.00           | 0.0%        | 0.00         | 0.00      | 0.00           | 0.0%        |
| Mortgage Expenses                     |          |           |                |             |              |           |                |             |
| FC LOC Interest Expense               | 0.00     | 0.00      | 0.00           | 0.0%        | 50.76        | 0.00      | 50.76          | 100.0%      |
| Interest Exp - 1st Cit                | 1,068.33 | 1,172.92  | -104.59        | 91.08%      | 6,586.57     | 7,037.52  | -450.95        | 93.59%      |
| Interest Exp - BNG                    | 0.00     | 0.00      | 0.00           | 0.0%        | 0.00         | 0.00      | 0.00           | 0.0%        |
| Mortgage Expenses - Other             | 0.00     | 0.00      | 0.00           | 0.0%        | 0.00         | 0.00      | 0.00           | 0.0%        |
| Total Mortgage Expenses               | 1,068.33 | 1,172.92  | -104.59        | 91.08%      | 6,637.33     | 7,037.52  | -400.19        | 94.31%      |
| Payroll Expenses                      |          |           |                |             |              |           |                |             |
| Direct Deposit P/R Fees               | 14.00    | 16.67     | -2.67          | 83.98%      | 84.00        | 100.02    | -16.02         | 83.98%      |
| Fica- Employer portion                | 605.10   | 550.00    | 55.10          | 110.02%     | 3,342.96     | 3,300.00  | 42.96          | 101.3%      |
| Melane Payroll Processing Fees        | 75.00    | 75.00     | 0.00           | 100.0%      | 375.00       | 450.00    | -75.00         | 83.33%      |
| Workers Comp Insurance Expense        | 249.00   | 100.00    | 149.00         | 249.0%      | 745.88       | 600.00    | 145.88         | 124.31%     |
| Payroll Expenses - Other              | 0.00     | 0.00      | 0.00           | 0.0%        | 0.00         | 0.00      | 0.00           | 0.0%        |
| Total Payroll Expenses                | 943.10   | 741.67    | 201.43         | 127.16%     | 4,547.84     | 4,450.02  | 97.82          | 102.2%      |
| FINANCE EXPENSE - Other               | 0.00     | 0.00      | 0.00           | 0.0%        | 0.00         | 0.00      | 0.00           | 0.0%        |
| Total FINANCE EXPENSE                 | 3,263.21 | 3,022.09  | 241.12         | 107.98%     | 17,450.70    | 18,132.54 | -681.84        | 96.24%      |
| Mortgage Principal                    | 0.00     | 2,052.75  | -2,052.75      | 0.0%        | 0.00         | 12,316.50 | -12,316.50     | 0.0%        |
| Office Admin. Compensation            |          |           |                |             |              |           |                |             |
| Gross Compensation-Office Admin       | 2,111.28 | 1,962.92  | 148.36         | 107.96%     | 11,908.36    | 11,777.52 | 130.84         | 101.11%     |



4:03 PM  
01/04/22  
Cash Basis

**UUMAN**  
**Profit & Loss Budget vs. Actual**  
July through December 2021

|                                  | TOTAL     |           |                |             |              |            |                |             |
|----------------------------------|-----------|-----------|----------------|-------------|--------------|------------|----------------|-------------|
|                                  | Dec 21    | Budget    | \$ Over Budget | % of Budget | Jul - Dec 21 | Budget     | \$ Over Budget | % of Budget |
| Total Office Admin. Compensation | 2,111.28  | 1,962.92  | 148.36         | 107.56%     | 11,908.36    | 11,777.52  | 130.84         | 101.11%     |
| Total f-FINANCE/ADMIN/BOARD      | 6,505.94  | 7,154.43  | -648.49        | 90.94%      | 30,996.90    | 42,926.58  | -11,929.68     | 72.21%      |
| g-DUES/FEES EXPENSE              |           |           |                |             |              |            |                |             |
| Denominational Affairs           |           |           |                |             |              |            |                |             |
| UUA Dues                         | 1,480.00  | 1,480.00  | 0.00           | 100.0%      | 8,880.00     | 8,880.00   | 0.00           | 100.0%      |
| Total Denominational Affairs     | 1,480.00  | 1,480.00  | 0.00           | 100.0%      | 8,880.00     | 8,880.00   | 0.00           | 100.0%      |
| UUPCC/India Partnership          | 0.00      | 20.83     | -20.83         | 0.0%        | 0.00         | 124.98     | -124.98        | 0.0%        |
| Video License                    | 0.00      | 0.00      | 0.00           | 0.0%        | 0.00         | 0.00       | 0.00           | 0.0%        |
| Total g-DUES/FEES EXPENSE        | 1,480.00  | 1,500.83  | -20.83         | 98.61%      | 8,880.00     | 9,004.98   | -124.98        | 98.61%      |
| h-Adult RE Expenses              | 0.00      | 20.83     | -20.83         | 0.0%        | 0.00         | 124.98     | -124.98        | 0.0%        |
| i-Young Adult Expenses           | 0.00      | 10.42     | -10.42         | 0.0%        | 0.00         | 62.52      | -62.52         | 0.0%        |
| j-Earth Ministry Expenses        | 0.00      | 20.83     | -20.83         | 0.0%        | 0.00         | 124.98     | -124.98        | 0.0%        |
| k-Leadership Development Exp     | 0.00      | 83.33     | -83.33         | 0.0%        | 0.00         | 499.98     | -499.98        | 0.0%        |
| l-Hospitality Expenses           | 0.00      | 41.67     | -41.67         | 0.0%        | 0.00         | 250.02     | -250.02        | 0.0%        |
| m-STEWARDSHIP EXPENSE            |           |           |                |             |              |            |                |             |
| Annual Canvas                    | 0.00      | 58.33     | -58.33         | 0.0%        | 0.00         | 349.98     | -349.98        | 0.0%        |
| m-STEWARDSHIP EXPENSE - Other    | 0.00      | 0.00      | 0.00           | 0.0%        | 0.00         | 0.00       | 0.00           | 0.0%        |
| Total m-STEWARDSHIP EXPENSE      | 0.00      | 58.33     | -58.33         | 0.0%        | 0.00         | 349.98     | -349.98        | 0.0%        |
| n-Endowment Expenses             |           |           |                |             |              |            |                |             |
| Operations                       | 0.00      | 16.67     | -16.67         | 0.0%        | 0.00         | 100.02     | -100.02        | 0.0%        |
| Total n-Endowment Expenses       | 0.00      | 16.67     | -16.67         | 0.0%        | 0.00         | 100.02     | -100.02        | 0.0%        |
| Total Expense                    | 24,054.75 | 29,398.03 | -5,343.28      | 81.82%      | 147,991.18   | 176,388.18 | -28,397.00     | 83.9%       |
| Net Ordinary Income              | -1,100.47 | -75.11    | -1,025.36      | 1,465.14%   | 25,485.40    | -450.66    | 25,936.06      | -5,655.13%  |
| Net Income                       | -1,100.47 | -75.11    | -1,025.36      | 1,465.14%   | 25,485.40    | -450.66    | 25,936.06      | -5,655.13%  |