

BOARD MEETING EVALUATION	Acceptable	Needs Improvement	Suggestions
Agenda was clear & supported by necessary documents			
Materials were sent in advance & members were prepared			
We focused on strategically important issues & avoided getting into administrative/management details			
A diversity of opinions was expressed & dealt with respectfully			
The chair guided the meeting effectively			
We made decisions, identified next steps & assigned responsibility			
All board members were present			
The meeting began and ended on time			