

SURREY HEATH CHORAL CIO
Trustees meeting
7.15pm November 27th 2019



7 Brentmoor Dean, Brentmoor Road, West End, Gu24 9QG

MINUTES

Andrew Phillips

Musical Director

Sylvia Law (Minutes secretary)

Apologies for Absence.

None received.

Minutes of last Meeting

These were read and agreed

Matters arising

1. There is a no further progress in finding the venue for the 4th July concert. It was suggested that an approach be made by Keith to Farnborough Hill School to investigate the availability of the hall on that date
2. All other actions were completed or are on the main agenda

Christmas programme and beyond

As concert Manager, Andrew M. has arranged almost everything for the 7th December. Debra has found some volunteers to run the bar. It was suggested that there needs to be a last push on Publicity and flyers are to be available on Monday's rehearsal with lists of streets needed covering. Tim is to make sure that the card reader is available at the evening performance for the ticket sellers.

There was a discussion about concert wear and Keith is to inform the choir at the next rehearsal of the requirements.

Outreach events.

The programme of events after the Dec7th event was reviewed.

Frimley Park hospital Sunday Dec8th

Jakes charity event Monday 16th December

Volunteers for Christmas Eve carol singing at FPH

The volunteers for these need to be confirmed at the next rehearsal

There was a discussion about our outreach work in general. Andrew P stressed that to be able to do more outreach work we need to attract more money from sponsors to fund this work. If we are to employ musical staff to help in this work, particularly with schools then we need proper funding for it as we do with Siemens. A project for this type of work could attract a lot of funding.

Centennial concert

There was a discussion about whether the choir should continue in discussion with Yateley Choral Society about a joint concert. A vote was taken after the discussion and the committee voted 6 to 1 to discontinue our involvement with their project. Although members of the choir were keen for us to go ahead initially, it was felt that the project had moved too far away from the original concept. There would only be two choirs involved and no Venue found that fulfilled requirements once Guilford cathedral had been taken out of the plan. Keith will send Yateley an explanation of our decision to withdraw..

Reports.

Secretary's Report

Vacancy

Keith has taken the decision to step away from the secretarial role he has been undertaking alongside the one of chairman and ask again for volunteers from the choir. Angelica has shown some interest in this role and Keith is to pursue this.

Matthew is to circulate the terms of reference he has from Colin to the members of the committee, so that they can be reviewed at the next committee meeting.

Treasurers report.

As attached report Keith is in the process of completing his funding plan for this year.

Fundraising

As attached report

Two more microphones have been purchased with the aid of the money donated from Waitrose.

Debra has been in contact with a local Co-op supermarket who have a local community charity and they are initially to donate £250. There is a possibility of more at a later date.

Membership

As report

Methods of attracting more members were discussed. Several suggestions were made around the Schools Christmas concert. Matthew is to talk to Andy about a recruitment day.

Social secretary

Debra has confirmed the Christmas dinner at the Half moon on Dec 9th. 3courses with coffee and mince pies £27.95. There will be approximately 60 people attending.

Publicity

Vacant

Siemens

Rae Evans' departure has been dealt with successfully and Karen Phillips has agreed to now fill the post for the coming year. Members of our choir are supporting the choir by joining their rehearsals and will be participating in their 'sing around the building' on 9 December.

It was confirmed that Karen would be paid at the standard rate of £45/hr

Advertising for a new Assistant Musical director will begin soon

Michael Gove

There was a discussion of his position as Patron, but it was felt that no decision should be made until after the election on Dec12th.

AOB

- Tim suggested that we should keep all procedures and documents on a website on the cloud. This would mean that all members of the committee could have access to these documents at all times via a password. There has been some difficulty in the past accessing documents after changes of personnel on the committee. This would eliminate these problems. It would be access from desk top computers only initially. Tim is to send round details of how to access this system and the process to be reviewed at the next meeting.
- Keith is to announce his decision of who is to receive his £100 prize at the next rehearsal

Date of next meeting

Wednesday 5 February 2020 7.15pm

Venue

73 Poyle Road Tongham Farnham GU10 1DM