

From

(Name of the sender)

(Address of the sender)

To,

(Name of the recipient)

(Address of the recipient)

(Date)

Dear Sir/ Madam,

Subject: Appointment letter for the position of a back-end developer.

We are very pleased to inform you that you have been selected to work for (mention name of company) as a Back-end developer effective from (mention date). This appointment is based upon a (mention extent of contract) renewable contract with monthly remittances of(mention amount of salary).

As discussed prior to the interview, you will primarily be responsible for the management and interchange of data between the users and server and maintenance of the central database. You will also be ensuring high performance and responsiveness to requests from the front-end, writing web services, Building reusable code and libraries for future use, Optimization the application for maximum speed and scalability, implementing of security and protection of data, design, and implementation of data storage solutions, data migration, transformation, and scripting.

There is an attached letter where you can mention your job preferences. There are three copies of the acceptance letter. If you are interested in this offer, kindly sign and attach all the copies and return two of them to the HR desk within (mention date). Keep one copy of the letter with you for any future reference.

Please, express your aim regarding the offer as soon as possible. As a back-end developer, your probation period will begin (mention date). You have to serve the company for at least (mention the period), according to the company's guidelines.

Your service can be laid off during probation with (mention period) of prior notice based on your contract.

If you have any queries regarding the interview process, you may reach out HR team. Your reply within (mention date) will be heavily appreciated. We welcome you to (mention the company) and trust that your association with us will be happy and mutually rewarding.

Congratulations again.

Yours sincerely,

(Name)

(Handwritten Signature of the sender)

(Date)

(Designation in the Company)