



Single Sign-On technology allowing teachers and students access to everything they need with just one login! This is being used by Waterford Students Grades PreK-12.

Dear Parents,

All Waterford Public Schools students in grades 2-12 have been issued a district Chromebook to access educational digital resources. In the event that you have worked out a system with your child's classroom teacher where you are using a personal device at home to access school work, below are directions for how to access ClassLink. **All school programs, learning management systems and sites should be accessed this way.**

ClassLink, a single sign-on platform, will allow teachers and students to use one username and password to access everything they need. Single sign-on is an essential tool for productive learning, and ClassLink will serve as your child's homebase for education, whether it's in the classroom or on the couch at home. All of the curriculum programs your child uses in school will be on their ClassLink launchpad!

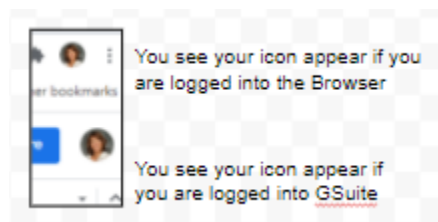
ClassLink can be accessed from a district issued Chromebook, a personal Chromebook, a personal laptop, desktop or Mac. Please follow the directions for the device being used for distance learning below to get started.

Directions for Logging into ClassLink at Home

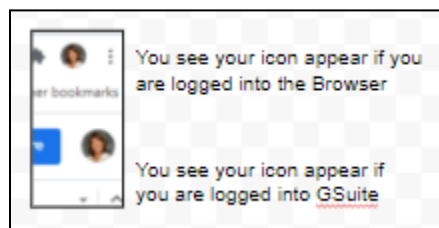
ClassLink can be accessed from a personal computer, a personal Chromebook, Chromebook or Mac . Please follow the directions below to get started.

		
Here is how to help get your child started on a <u>PERSONAL Chromebook or Windows Computer/Laptop:</u> 	Here is how to help get your child started on a <u>Waterford Schools issued Chromebook:</u> 1. Log into the Chromebook.	Here is how to help get your child started on a Mac: 1. Open the Chrome Browser (this is required. Download Chrome if needed)

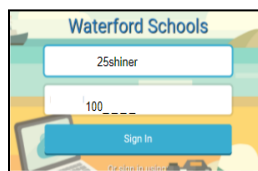
1. Open the Chrome Browser (this is required. [Download Chrome](#) if needed)
2. You will need to sign in correctly to the Chrome Browser. Please follow the attached [tutorial](#). To be sure you are logged into the Chrome Browser make



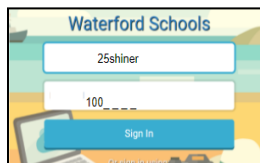
sure you see your google login icon two times while logged into drive. Please see the image below.



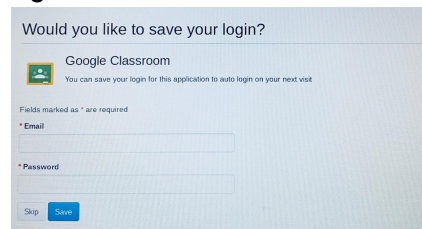
3. Go to this website:
<https://my.classlink.com/waterfordschools>
4. Enter your school username and password information. Ask your classroom teacher if you are unsure of what that is.
5. Once you have logged into Class Link you will need to log into **Google Drive** and **Google Classroom** through ClassLink with your [@my.waterfordschools.org](#) login info.



2. The ClassLink login page will launch automatically.
3. Enter your school username and password information. Ask your classroom teacher if you are unsure of what that is.

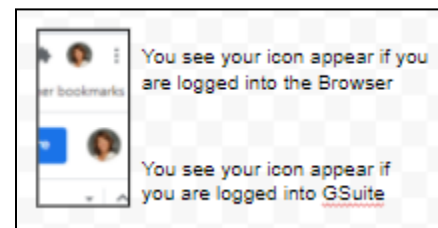


4. Once you have logged into Class Link you will need to log into **Google Drive** and **Google Classroom** through ClassLink with your [@my.waterfordschools.org](#) login info.

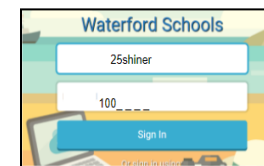


All other apps you will need to log into with just your school login info. (Note: you will only have to do this once. ClassLink will remember this for the next time you log in):
Example:
username: 25shiner
password: 100 _ _ _ _

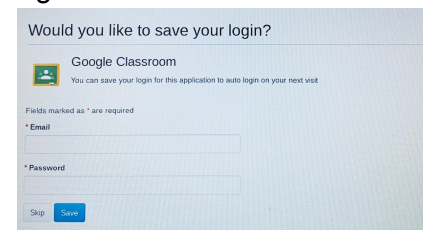
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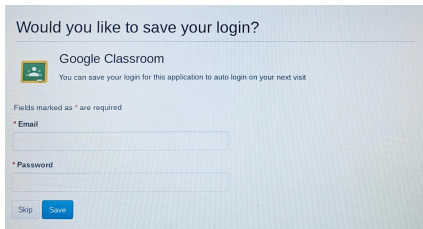
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<https://my.classlink.com/waterfordschools>
4. Enter your school username and password information. Ask your classroom teacher if you are unsure of what that is.



5. Once you have logged into Class Link you will need to log into **Google Drive** and **Google Classroom** through ClassLink with your [@my.waterfordschools.org](#) login info.



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Example:
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ClassLink will remember this for the next time you log in):
Example:
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password: 100 _ _ _ _

ClassLink is a safe and secure way to ensure your child has access to everything needed for continued learning. We want you to know our software never collects or shares any personal student information. Read more about our commitment to [privacy](#) here: If you have questions, email lmccue@waterfordschools.org or email ClassLink directly: helpdesk@classlink.com

Thank You!