

HARNEY COUNTY SCHOOL DISTRICT NO. 3
BURNS, OREGON
APPROVED MINUTES
REGULAR SCHOOL BOARD MEETING

Tuesday, January 9, 2024, 6:00 pm
District Office
190 Hines Blvd
Burns, OR 97720

Attend via Zoom: <https://us06web.zoom.us/j/85441577052>

In Attendance	
☐ Rob Frank, Chair	☐ Chad Boyd, Board Member
☐ Joe Wright, Vice Chair	☐ Randy Fulton, Board Member
☐ Doug Furr, Board Member	☐ Robert Medley, Superintendent
☐ OPG Business Manager	

CALL TO ORDER

Chairman Rob Frank called the meeting to order at 6:01pm

ROLL CALL

Determine a Quorum

All board members were present.

Pledge of Allegiance

[Board Recognition](#)

Superintendent Robert Medley read the press release submitted for the School District recognizing the board members for their service during January Board appreciation month. The district would like to extend a special thank you to our board members, Rob Frank, Joe Wright, Doug Furr, Randy Fulton and Chad Boyd.

Public comments

The HCSD#3 The Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others and to maintain our meeting schedule, guests will be allotted up to three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The board maintains the right to stop public comments at any time.

CONSENT AGENDA (Action Item)

- ❖ Approve Meeting Agenda
- ❖ Approve Minutes from the following meeting
 - January 12, 2023 Regular Board Meeting
- ❖ Approve [November](#) and [December](#) Financial Reports
- ❖ Approve [Donations](#)

Chad Boyd read off the donations to the school district.

- ❖ Extra Duty Contracts
 - [BHS](#)
 - [HMS/HLS](#)

Some discussion was presented by Board member Doug Furr

- ❖ Personnel
 - New Hires
 - Sarah Briels - HMS Math Teacher
 - Resignations

The consent agenda was approved by general consent.

REPORTS & PRESENTATIONS

1. Solutions CPAs
 - [Audit Presentation](#)
 - [Audit Report](#)

Amy Walker from Solutions CPA presented the audit report to the Board. There were no instances of non compliance and no significant deficiencies or material weaknesses. Some discussion followed and Amy will research and send some information on the Board members financial responsibilities, and if the audit should include Biomass co-op asset and liabilities. Chairman Rob Frank asked about PERS rate, which Business Manager Cara Wilber of Oster Professional Group explained the rates on the audit.

2. School & Student Services Reports
 - [Early Literacy Grant Presentation](#)

Slater Principal Stephanie Lardy presented the Early Literacy grant application and the resources available and the grant plan. After the presentation, Stephanie asked for public comments. There were no public comments.

- [SSR](#)
- [Monroe](#)
- [BHS](#)
- [HMS](#)
- [HLS](#)
- [AVID](#)

Doug Furr asked what the Board could do to help work with the school to help with student achievement levels. Discussion followed with Hines Principal Son Burns on the amount of growth that has been taking place in the year. The board discussed a possible work session on what success would look like and the mechanisms to get there.

Rob Frank asked about attendance at Slater and Principal Lardy discussed the great attendance with the fourth grade.

Becca Birch then made an AVID presentation for the board. She discussed some features of AVID.

3. [Superintendent Report](#)

Superintendent Robert Medley presented the superintendent report. He highlighted school happenings and then discussed creating a two-year school calendar for future.

- [SIA Presentation](#)

SIA presentation from Superintendent Medley included the Integrated Guidance 22-23 annual report. Robert discussed the Integrated Plan, allocations, measuring progress and key investments. There were no public comments.

ACTION ITEMS

4. [Board Policies](#)

➤ 1. [JECBD](#)

Second Readings:

- 2. [BD/BDA](#)
- 3. [BDC](#)
- 4. [EFA](#)
- 5. [EFA-AR](#) - DELETE
- 6. [GCBDA/GDBDA](#)
- 7. [GCBDA/GDBDA-AR\(1\)](#)
- 8. [GCBDF/GDBDF](#)
- 9. [GCBDF/GDBDF-AR](#)
- 10. [LBEA](#)
- 11. [LBE](#)

After some discussion on policies, Randy Fulton moved to adopt numbers 6, 7, 8 and 9 and Doug seconded, then Randy amended the motion to include deleting number 5 on the policy list, and Doug seconded the amendment. Chairman Frank called for a vote, and the motion passed unanimously.

Policies 1, 2, 3, 4 and 10, 11 will be tabled to February for further review.

DISCUSSIONS &/OR NEW BUSINESS

- [Bond Conference](#)

Randy Fulton and Doug Furr are signed up and have travel plans made to attend the Bond conference on February 16, 2024.

- Board Self Assessment

The Board self assessment is tabled until the March board meeting.

- HVAC/Mini Bus ESSER

Superintendent Medley updated the board on the bidding process for the HVAC installation and discussed that an RFP has been released to the public for bidding. The RFP is also on the district website for viewing.

Two mini buses will be ordered and delivered this spring to replace the old diesel minibuses.

- Open Budget Committee position

Mr. Medley will call budget members for confirmation and will release information for the open budget committee position.

- Discipline Matrix Update

Superintendent Medley explained Slater is currently working on creating a matrix and the other schools are reviewing their matrix to include the changing times of social media. Language also give building administrators some discretion.

- [Oregon Advocates for School Trust Lands communication](#)

Chairman Rob Frank explained the Oregon Advocates communication and asked for discussion. Randy Fulton made a motion and Joe Wright seconded joining the class action lawsuit presented through the Oregon Advocates for School Trust Lands, pending school district attorney approval. All board members voted to approve.

- Nominate: Educational Support Professional of the Year

Doug Furr expressed support to nominate several classified employees on the Education Support Professional of the Year ballot. Doug had asked the principal for employee names and board support to nominate some of our classified employees. Chad motioned and Joe seconded to support the list of employees as presented to Mr. Medley. The board voted in favor 5-0.

BOARD REQUESTS & REPORTS

Board member Randy Fulton discussed his research for building costs of new schools. He is in contact with Scott Steele. Scott has offered to work up a building and site plan to obtain some estimated cost for the district to work with.

Discussion on upcoming Superintendent evaluation and schedule, including goal check in and collection of evidence will be in February.

Doug Furr discussed needing help on the biomass co-op board which is housed at Slater Elementary and heats Slater along with three other buildings in the community. Currently the board only has 3 members and needs more help. Some current issues were discussed and the board decided to hold a work session in the next few weeks. Mr. Medley will find a date and time and set a school board work session for biomass collaboration.

ADJOURNMENT

Chairman Rob Frank adjourned the meeting at 8:25pm

Next Meeting Date(s):

Regular Scheduled Meeting - February 13, 2024

Work Session to be determined.

Board Approval

Board Chair

Attested

Superintendent

Executive Assistant