



Matthew Buckley, Principal
Kevin Gemignani, Associate Principal
Kristine Springer, Associate Principal
Kevin Fitzgerald, Athletics & Activities

Dear Eisenhower Senior Students and Families:

We have a wealth of information that we want to share with you about the upcoming weeks of school, the many events that we will partake in, and provide you with access to all the ways to access the things you may need for the weeks ahead.

To start, we want to let you all know that we will once again be able to take our Senior Class on the “Senior Walk” on **Monday, June 2**. We will leave Ike at approximately 9:00 and return at approximately 11:00. *All seniors are asked to don their graduation cap and gown for this day* as we walk through the elementary schools in our district to celebrate all the work done by our upcoming graduates and to allow our entire staff and student body to share in their accomplishments.

Please be sure you have consulted our [senior checklist](#) of things to do and important things to know. Trust us, you want to click and read that link.

Next, all of our information about our graduation ceremony, which will be held on Saturday, June 7 at 10:30am at the Fieldhouse in New Berlin West, can be found here on our [Graduation Webpage](#). Please note that the expectations for *student conduct* and *dress code* were shared with students. Students also were informed about the [New Berlin Board of Education Policy 5128](#), which is the policy that deals directly with graduation. Additionally, the following are all important items to note:

- All Seniors are required to complete the CTEERs survey. Seniors will take the survey during an identified time in their senior English class. If you do not have an English course this semester on campus, please email matthew.buckley@nbexcellence.org for the survey link.
- **Seniors** may turn in their Chromebook May 27th - June 5th By appointment - [Book Appointment Here](#) (Note June 5th will have evening times available as well) June 6th- Students must have their device and adapter returned prior to rehearsal. Devices can also be turned in before rehearsal at the NB West TechKNOW desk.
 - Please do not schedule this during a regular class period.
- Our **Senior Honors & Awards Night** will be held in our theater on Monday, June 2, beginning at 6:00 pm. All are welcome to attend and we ask students to arrive no later than 5:30. Please be sure you have notified our student services offices of any scholarships so that we can include you. Please complete this [form](#) for any scholarships/awards that you have accepted so that we can recognize your achievements. Please fill out a separate [form](#) for each scholarship/award. **The form must be submitted by May 20.**
- All **Student fees** (from this year and any previous years) must be reconciled. The School District of New Berlin will not allow a senior with outstanding fees to participate in a graduation ceremony. We want all seniors to have the opportunity to be a part of this important event, so please make sure that all current obligations are taken care of and all textbooks/library books are returned prior to May 14.



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- We do understand that the Chromebooks, some books, and other materials may be needed beyond this date. As long as these are turned in at the end of the year, there will likely not be additional fees beyond this point. Please contact Ms. Heidi Wood with any questions about payments at (262) 789-6311. All fees and fines must be paid no later than May 31, 2025, at 3:30. *Please check your student's "Fees" page in Infinite Campus.* Lost school materials, damaged books, and other items will be assessed in that portal.
- **On June 6 at 10:15 all graduating seniors who will partake in the ceremony are required to attend a rehearsal at New Berlin West's Fieldhouse.** We will host a senior class lunch for all current seniors in the New Berlin West cafeteria. If a student does not attend the rehearsal, they may not participate in the ceremony that evening.
- All Google drive/mail/etc. access for our graduating seniors will be deleted on **Friday, June 30.** This allows our students time following the last day of school to move any items they want to keep over to a personal account in Google. See TechKnow if you need help with this! If you want a handy app to help, you can try [Google Takeout](#) (info and tutorial).

Thank you for your support. Please let us know if you have any questions about any of this information.

Regards,
The Eisenhower Administrative Team