



## Field Equipment & Storage Lock Box Codes / Washroom Updates

### For all Coaches and Managers:

1. Equipment for setting up 'Home' fields is found in the storage boxes at each of our fields.
2. Storage is labelled with VAFC's logo or our name.
3. In all cases, responsibility for equipment is handed off to the VAFC team following you.
4. If goal nets or/and corner flags come out of a bag in the storage bin, they go back into the bag and bin.
5. **Do NOT take the keys with you; they stay in the lock box at the storage.**
6. **No sharing of codes to others, complete confidentiality is important.**
7. If you have any questions, ask! (George [operations@vafc.ca](mailto:operations@vafc.ca))

### Field Storage Box Codes:

Andy Livingstone	4836
Douglas Park	1598#
Empire Turf	1886
Jericho Turf	1886
Memorial	1886
Point Grey	(No codes - bring corner flags)
Trillium Field	1886
VanTech Turf	4836

### Net Combos: To unlock the nets

Trout Lake : 1824

Clinton Park : No Locks

Douglas Park : Goals are not locked (DPK East).

Hillcrest Turf : Nets are just inside the entrance to DPK storage. Pick up and (last team) Return

Quilchena Park : 3016 (Nets to remain on the goals)

## **Vancouver Change Room Codes and Policy**

Note that Clinton, Point Grey and Jericho do not have codes as they have stand alone washrooms or they do not have change room facilities.

### **Those who have access are to understand that:**

1. Keep Combination limited to a “need to know only” list.
2. NO access to anyone you do not know personally.
3. Once the combination is compromised, so is security and safety of the area.
4. Do not leave valuables in the change room or consider the area safe and secure.
5. Other field users will have this combination.
6. Call 3-1-1 if rooms are deadbolted, lights not on, lights burnt out, lights turn off early.
7. Logging problems with 3-1-1 is the only way to ensure action.

### **Washroom Codes**

#### **Andy Livingstone Change Rooms**

West (Women) 1&2(at the same time) - 4 - 3 - 5

East (Men) 4&5(at the same time) - 3 - 1 - 2

(Ongoing homelessness related issues. Protect these codes).

#### **Empire Change rooms:**

Men’s change room: 4&5(at the same time) - 3 - 1 - 2

Women’s change room: 3 - 4 - 1 (at the same time) 5&2

#### **Trillium Change Rooms**

Men’s: 1 - 3 - 2 - 5 - 4

Women’s: 4 - 2 - 5 - 3 - 1

(Ongoing homelessness related issues. Protect these codes).

#### **Van Tech:**

Men / Women: 1&3(at the same time) - 5 - 4 - 2

#### **Oak Meadows (Eric Hamber)**

Change room #1: 1&2 – 5 – 3&4

Change room #2: 4&5 – 1 – 2&3

#### **Memorial Change Rooms**

Women: 2 - 1 - 4 - 3

Men: 5 - 2 - 4 - 3 - 1