

PROCEEDINGS
OF
GRAND RAPIDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
OFFICIAL
REGULAR MEETING
BOARD CHAMBERS
MONDAY, MAY 15, 2017

I. ORDER OF BUSINESS

Meeting called to order at 4:15 p.m., David Koetje in the chair.

- A. Present: Bailey, Bristol, Bleke, Brame, Bruinsma, Stewart, & Koetje – 7
- B. Introduction of Guests
 - President Pink introduced GRCC Students Onalee Sneller & Clover Brown, while working at GR Children’s Museum they went into action to save a man that was having a heart attack.
- C. Review and Approval of Agenda to include additions, deletions, or corrections.
 - Motion by Trustee Bailey, seconded by Trustee Bristol to approve the agenda as presented. Motion carries 7-0.
- D. Open Comments
 - None
- E. Special Order of Business (New Business)
 - BOT 2017-2018 schedule for Regular Meetings and Retreats.
 - Motion by Trustee Stewart, seconded by Trustee Bruinsma to approve schedule as presented. Motion carries 7-0
 - Monitoring Executive Performance Policy.
 - Motion by Trustee Bruinsma to accept proposed changes with the removal of paragraphs A, B, & C. Motion carries 7-0.

II. MONITORING REPORTS

- F. Report (s)
 - Workforce Pathways – Amy Koning presented.

III. UPDATES

- G. Student Report
 - None at this time.
- H. Foundation Update (Quarterly Report)
 - None at this time.
- I. Board Chair Report
 - None at this time.
- J. President's Update – Bill Pink, Ph.D.
 - Dr. Pink asked Julie Parks to speak to GRCC's Older Learners Program passing the AAWM assessment review & the JP Morgan & Chase grant Job Training received for to support GRCC's Healthcare Workforce training program.
 - Dr. Pink congratulated Media Technologies as they have been nominated for an Emmy award for an episode of "Cooking with Angus".
- K. Faculty Association Update
 - None at this time.

IV. COMMUNITY CONNECTIONS

- L. Communications to the Board
 - None at this time.

V. CONSENT ITEMS

- M. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions
 - Minutes from April 17, 2017 Board Meeting & May 1. 2017 Budget Work Session
 - Listed below are the grants GRCC received from April 1, 2017 – April 30, 2017.
 - GRCC was awarded a continuation subaward of **\$12,500** from Michigan Technological University for participation in the ***MiCUP program***. The program is funded through the ***Michigan Strategic Fund*** and provides the opportunity for TRIO Student Support Service students to participate in a summer research experience.

PERSONNEL REPORT (Includes in-process transactions through 5-4-17)

Appointments

NAME	DEPARTMENT	EMPLOYEE GROUP	POSITION	EFFECTIVE DATE	NOTES
Mitchell Berry	Facilities	CEBA	Entry Level Custodian	4-10-17	New to College
Travis Steffens	Instructional Support	APSS	Support Professional	4-17-17	Transfer from Student Success & Retention
Jonathan Harper	Facilities	CEBA	Entry Level Custodian	4-17-17	New to College

Amelita Fisher	Human Resources/Staff Development	APSS	Support Professional	4-24-17	Transfer from Dental
Tracey Lacy	Experiential Learning	APSS	Support Professional	5-8-17	Transfer from Cashiers
Michael Bell	Student Success and Retention	FACULTY	Lab Coordinator – Calculus and Physical Sciences	5-1-17	Transfer from Contingency

Separations

NAME	DEPARTMENT	EMPLOYEE GROUP	POSITION	EFFECTIVE DATE	NOTES
Joseph Cortez	Facilities	CEBA	Custodian I	4-8-17	Separation
Mitchell Berry	Facilities	CEBA	Entry Level Custodian	4-21-17	Separation
Kay Ramer	Nursing	Faculty	Professor	4-29-17	Retirement
Barbara Egeler	Language & Thought	Adjunct		4-29-17	Retirement
Marguerite L. Erlandson	Business	Adjunct		4-27-17	Retirement
Susan Wallsteadt	Psychology	Adjunct		4-29-17	Retirement
Robert Burdick	Visual Arts	Adjunct		4-29-17	Retirement
Robin Connell	Performing Arts	Adjunct		4-29-17	Retirement
Jodi Richhart	Criminal Justice	Meet & Confer	Police Academy Director	5-5-17	Separation
Gerald Casari	Business	Adjunct		4-29-17	Retirement

EMPLOYEES THAT HAVE MOVED TO A NEW POSITION

Travis Steffens

From: Student Success & Retention
To: Instructional Support APSS
Effective 4-17-17

Amelita Fisher
From: Dental Department
To: Human Resources/Staff Development APSS
Effective 4-24-17

Tracey Lacy
From: Cashiers Office
To: Experiential Learning APSS
Effective 5-8-17

Michael Bell
From: Contingency
To: Student Success & Retention Lab Coordinator
Effective 6-13-16

Financial Transactions
(April 1 - 30, 2017)

1. Purchases \$25,000-\$100,000

a. General Fund

- 1) Purchase order change notice issued to provide Cisco wireless switches to upgrade campus wireless connectivity.

Requestor: Donovan Wallace – Information Technology

Expenditure: \$29,991.28

Disposition: New Purchase

Supplier: Presidio Infrastructure

Troy, MI

Bid: Yes, RFQ 1415-5226, previously reported.

- 2) Purchase order issued to provide furniture for the Tassell MTEC atrium.

Requestor: Jim Vandokkumburg - Facilities

Expenditure: \$49,570.71

Disposition: Replacement Purchase

Supplier: Custer Workplace

Grand Rapids, MI

Bid: No, E&I consortium purchase.

b. Other Special Funds

- 1) Purchase order issued to provide a 2017 Ford Interceptor SUV for Campus Police.

Requestor: Rebecca Whitman – Campus Police

Expenditure: \$27,115.00 (42-2821)

Disposition: Replacement Purchase

Supplier: Gorno Ford

Woodhaven, MI

Source of Funds: Plant Fund

Bid: No, MiDEAL consortium purchase.

- 2) Purchase order issued to provide Information Technology Management Software for the Information Technology Help Desk.

Requestor: David Anderson – Information Technology

Expenditure: \$37,361.00 (42-2822)

Disposition: New Purchase

Supplier: Team Dynamix

Woodhaven, MI

Source of Funds: Plant Fund

Bid: Yes, RFP 1617-11039.

ACCOUNTS:

11 – General Fund
14 – Auxiliary Fund
15 – Designated Fund
42 – Bonds, Plant Fund
51 – Grants
91 – Agency Funds

KEY:

* MBE
** WBE
*** M/WBE
****MLBE
Non Responsive Bid
NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

- Motion by Trustee Bailey, seconded by Trustee Bruinsma to approve the consent items as presented. Motion carries 7-0.

ACTION ITEMS

M. Purchasing Items over \$100,000

a. General Fund

- 1) Request permission to issue purchase order for annual Cisco Smartnet Renewal software and maintenance agreement for Year (1) @ \$91,540.03 and permission to contract for total (3) year agreement @ \$274,620.09.

Requestor: David Anderson – Information Technology
Expenditure: \$91,540.03/\$274,620.09
Disposition: Recurring Purchase
Supplier: Cisco
Wayne, PA
Bid: No, single source.

b. Other Special Funds

- 1) Request permission to issue a purchase order for GRCC MTEC Boiler Replacement.

Requestor: Jim Van Dokkumburg – Facilities
Expenditure: \$125,386.80 (42-2330)
Disposition: New Purchase
Supplier: Advantage Mechanical**
Grand Rapids, MI
Bid: Yes, RFP #1617-5243B

- 2) Request permission to replace the Ford Fieldhouse Roof (at end of useful life), including six distinct roof areas which comprise the overall fieldhouse roof, and the elevated walkway between Ford Fieldhouse, Calkins Science Center, and Lyon St. Parking Structure.

Requestor: Jim Van Dokkumburg – Facilities
Expenditure: Not to exceed \$1,000,000 (42-2330)
Disposition: New Purchase
Supplier: A/E Integrated Design Solutions (IDS)
CM Pioneer Incorporated
Grand Rapids, MI
Bid: Yes, RFP #1415-3282

ACCOUNTS:

KEY:

11 – General Fund
14 – Auxiliary Fund
15 – Designated Fund
42 – Bonds, Plant Fund
51 – Grants
91 – Agency Funds

* MBE
** WBE
*** M/WBE
****MLBE
Non Responsive Bid
NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

- Motion by Trustee Bristol, seconded by Trustee Bailey to approve the action items as presented. Motion carries 7-0.

VII. OPEN COMMENT

- None at this time.

VIII. FINAL BOARD COMMENTS

- Trustee Bleke announced he would be resigning as of June 8th.
- Chairperson Koetje thanked Trustee Bleke for his years of service. He went on to say his work he has led around shaping the culture of the college and work of the board will leave a permanent mark on the institution.

Adjourned 4:59 p.m.