St Colmans do not like all other schools that use VSware do not have permission to set or reset passwords, please follow directions below:

#### Setting or Resetting your password



# Step 1

Click on vsware login or go to

**VSWARE LINK** 



# Step 2

Click on link above Sign in button and choose
Create/Reset Password



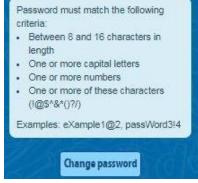
# Step 3

Type in username you received in text from St
Colmans CC (note the dot in your username usually after the first letter, which is a capital) and then type the last four digits of your mobile



# Step 4

You will receive a text with a code , type that in.



# Step 5

then create your own
password and type it in twice
into boxes. Make sure your
password follows all four
rules

Click Change Password

Click go to login

#### Welcome To The User Setup Wizard

store and process your school data is fully GDPR compliant.

The checklist takes just seconds to complete.

Start

### Step 6

Type in your username and password and then user setup will start click button