



## **Assumption of the Blessed Virgin Mary PTO Meeting Minutes**

September 11, 2024 | Meeting Called by Lisa Welter

Board Members: Lisa Welter, Chairperson | Emily Hughes, Vice  
Chairperson | Megan Kuzma, Treasurer | Molly Henderson, Secretary |  
Amy Snodgrass & Kate Williams, Teacher Representative |  
Domenic Franconi, Principal

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Meeting called to order by Lisa Welters 7:00 pm

### **Attending:**

Lisa Welter, Kate Williams, Amy Snodgrass, Aileen Galang, Molly Kwiatkowski,  
Emily D'Anna, Anne Einig, Molly Henderson, Jess Grey, Megan Kuzma, Jessica  
Stormski, Kaitlyn Klopping, Shannon Tarwater, Mary Beniot

**Introductions** everyone was welcomed by Lisa Welter, everyone who was in attendance introduced themselves.

### **Prayer- Lead by Megan Kuzma**

Dear Lord,

May your goodness be felt by all. We pray for our work to bring blessings to all students, staff and families of ABVM. Build in us a deep respect for each other as we grow in friendship through our works to benefit our school community. We ask this through Jesus Christ our Lord. Amen

### **Treasurer Report- Megan Kuzma**

Account is currently \$8015.41 not including trailside treats celebrity scoop fundraiser or the last whitecaps concessions for a cause fundraiser.

## **New Business**

### **Bulletin Board at Church- Lisa Welter**

In the Narthex of the church there is a bulletin board designated for the PTO/school events- it needs to be updated once a month so parishioners know what is going on around the school. Jess Grey and Emily D'Anna offered to update this for this school year.

### **Succulent/ Green Plant Sale?**

Succulent bowl fundraiser was an idea brought to Lisa by Katie Leeder. \$15 for wholesale cost but schools who are doing this are selling for \$24. All present tonight decided that there is too much going on this fall/spring to add another plant fundraiser. And we don't want to take away from other fundraising events (auction, poinsettia's, mothers day flowers) It was decided that we have too much going on at this time.

### **Movie Night**

Some families were looking at adding this again. A couple of years ago we did a family movie night in the gym. Amy Snodgrass informed us that Fr Chuck is thinking about doing a movie night on Wednesdays for a fellowship. (In the summer he had a running club on Wednesdays, but now it is getting darker earlier so he is looking for something else) PTO will not move forward with this idea.

### **PTO Newsletter and/or Facebook Page**

Rockford Public schools sends out a PTO newsletter at the beginning of the year with information regarding PTO, how to volunteer, treasury reports, etc. We were wondering if this is something that we should incorporate into our PTO to reach more people. All in attendance agreed that a newsletter will be a good add on this year to give people more information about PTO events and opportunities. We will make a QR code for the newsletter and the secretary will update the newsletter as needed. We can add a the QR code to the website and the blast to make it easy to access. We will wait on the private PTO Facebook page but will send more updates to the ABVM school page regarding events and volunteer opportunities.

### **Room Parent**

Room parents still needed for PS3 and both PS4 classes, DK, 1st grade, kindergarten- Mrs. Williams class.

Room parent responsibility is to share information about upcoming events with the class. You will organize class parties, supply needs in the classroom, share volunteer opportunities in the classroom. You get all of your required volunteer hours by being a room parent. You will also put together gifts for Christmas and the end of the year gifts by collecting money or gifts from the families in your class. It was noted that room parents are not doing birthday gifts this year and only collecting money for Christmas and end of year gift right before the event.

The teachers who still need room parents will send an email to their classes asking for volunteers. Kate Williams will let them know.

An email will come out about room parent responsibilities soon.

\*It was also noted to have room parents share teachers birthday date with the class incase they want to make a card/gift on their own. Also, Kate Williams will update the staff like list and it is asked that we share this with room parents.

## **Trunk or Treat**

Trunk or Treat in church parking lot (all families of ABVM are invited to decorate the trunk of their car and pass out candy to the students) and then this year the students will go back to the school to have parties in their classrooms. We will do a prize for the top car. Sign up for spots the beginning of October.

Car set up from 1-1:20— 1:30pm for start time. Jess Grey will take on this event this year.

## **Stock the Teacher's Lounge- Sarah Walsh**

We will do Jean day fundraisers to earn money to “stock the teachers lounge” with drinks and snacks throughout the year. We are asked to get more drinks this year and go lighter snacks. Megan Kuzma will look to see how much money is left over from last year for the lounge. Sarah Walsh will shop and stock the lounge.

## **Eagle Eye Dad- Molly Kwiatkowski**

This is a volunteering event for the ABVM dads, they can sign up with the sign up genius or contact Molly Kwiatkowski at the beginning of the school year. This year we had 20 spots to fill and all are filled. Eagle Eye Dad Shirts are ordered and we are all set for the year. (Dads have an opportunity to come to the school and help in their Childs classroom and around the school for the day.)

## **MNO wreath making- Megan Kuzma**

Last year for Mom's Night Out(MNO) event we did an event the beginning of December for a wreath or centerpiece making event for the holidays. Everyone in attendance agrees that we should plan on doing it again this year. Megan will plan to reserve the space in the CAC and contact Lenderick Tree Farm to order supplies.

### **Funds for Friends Fundraiser at The Score- Oct. 23, 5-10pm**

This is an event where if you go out to dinner at the Score ABVM PTO makes 10% off your bill. It is an easy fundraiser, Lisa scheduled two more for this year the next one will be October 23rd and once again in December. Lisa is also looking into doing another fundraiser at Flo's similar to this.

## **Old Business**

### **New Family Welcome Picnic- Lisa Welter**

We had a new family picnic at Rogue river park a couple of weeks before school started. This is where new families can come and meet one another and a few other families from the school are asked to come to socialize and answer questions. We had a really good turnout, and heard really good feedback.

Things to consider for next year would be a flier with all of the information for the school year (pick up, drop off, lunch program, script program, etc.) to give to each new family.

Some families were confused because it is called a picnic just like the back to school picnic, Maybe change the name to a gathering.

### **Back to School Picnic- Lisa Welter**

Went well, no complaints! If anyone has any suggestions please let Lisa know.  
\*consider doing a backpack keychain again next year (either "this backpack was blessed" or a Mary charm)

### **Celebrity Scoop at Trailside treats- Lisa Welter**

Teachers in the ice cream shop scooping ice cream. Kate and Amy said it went well, the teachers had a one to one worker/ teacher ratio. This made it easier for them. The winning class was Mrs. Snowden, they won a jean day pass. We did percentage of the class instead of number of students from the class.

Consider doing this again at the end of the school year. Waiting on the check to see how much this fundraiser made. Also, consider doing an earlier time so families can come right after school.

### **Whitecaps Fundraiser- Megan Kuzma**

Easy fundraiser where a group of ABVM parents/grandparents help work in a concession booth at the Whitecaps. The volunteer gets free parking and a meal voucher. The PTO raises money from tips and from the number of people volunteering. The more people the more money! Still waiting for the check to come from the last event.

### **Whitecaps Group Outing-Megan Kuzma**

Families from ABVM go and watch the ballgame as a group. Great event!

### **Open Discussion/ Questions**

Help on Thursday in the library by assisting Mrs. Wilttrout in shelving books and helping around the library.

We are still in need of lunch room help, if you volunteer you get \$10 off your tuition each shift you work.

### **Meeting ENDED at 8:20pm**

### **Save the Date**

Auction - October 12

Teacher Conference Meals - November 21/22

Funds for Friends at The Score - December 2

Rockford Christmas Parade - December 7

### **Next Meeting: October 9, 7-8pm**

Follow the school on social media!

Facebook: <https://www.facebook.com/assumptionbvmbelmont>

Instagram: <https://www.instagram.com/assumptionbelmont/>

Twitter: @SchoolABVM

PTO Email: [abvmpto@abvmschool1.org](mailto:abvmpto@abvmschool1.org)

Lisa Welter: 269-967-2587

*Inspired by our Mother Mary, Assumption of the Blessed Virgin Catholic School nurtures disciples of Christ through faith, service, and academics as they strive for sainthood.*