



PowerSchool WBL Data Guidelines:

Work-based Learning (WBL) Experiences + Career Ready (CCR) Qualifying Experiences

- WHAT:** 100% of CCSD high school students will participate in at least 1 WBL experience each school year. Some students will [meet "Career Ready" requirements through a 40+ hour WBL experience](#) with all required documentation confirmed on file.
- WHY:** WBL & CCR data **entered correctly** in PowerSchool is reported in the "Accountability Measures for Career Readiness" on the SC Dept. of Ed EOC issued School Report Cards.
- WHO:** Each school's principal designates the person(s) responsible for ensuring WBL & CCR data is entered into PowerSchool accurately, as soon as each experience is completed.
- HOW:** In PowerSchool, look up the student's record, go to the "Compliance" link in the left column, Open Work-based Learning tab.

The RED BOX at the top is for "Career Ready" Qualifying Experiences:

Bold fields are required, and all Yes/No questions must be "Yes" or the experience does not qualify.

[SC Dept. of Ed Career Ready Qualifier Explanation Infographic](#)

In the 20 WBL Experience sections under the red box, these bolded fields are required:

- **WBL Experience** - select from drop down menu of experience types
- **WBL Start Date & WBL End Date** - mm/dd/yyyy format, start & end can be same day, i.e. job shadow
- **WBL Worksite Name** – Name of Business Partner / WBL host site for experience

For all questions regarding the Career Ready Qualifier (Red Box), please connect with your school's CTE Career Specialist.

Questions? Contact Chad Vail, Work-based Learning Partnerships Coordinator
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