

First Name Last Name

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EDUCATION

UNIVERSITY OF NOTRE DAME

Master of Science in Engineering, Science, & Technology Entrepreneurship (ESTEEM)

Notre Dame, IN
May 20xx

- GPA: 4.00
- *Capstone Thesis: Distribution of emergent technologies to international clients*

MICHIGAN TECHNOLOGICAL UNIVERSITY

Bachelor of Science in Mechanical Engineering (Concentration: Industrial Design)

Houghton, MI
May 20xx

- Graduated *magna cum laude*, GPA: 3.62
- 20xx Michigan Industrial Design & Application Competition 1st Place

UNIVERSITY OF WALES

Semester of International Study in Mechanical Engineering

Cardiff, United Kingdom
Fall 20xx

- *Capstone Thesis: Viability analysis and prototype development of fluid-powered grandfather clock*

INTERNSHIP EXPERIENCE

SMITH & CO.

Consulting Analyst Intern

South Bend, IN
June 20xx – August 20xx

- Researched and recommended technology solutions to standardize client relationship and recruitment strategies
- Implemented software that saved the firm 250+ hours annually by streamlining organizational tasks
- Generated \$75,000 gross savings from costs associated with deferred maintenance errors by expanding Your Streets, a new online road construction request program serving local residents
- Developed Your Streets implementation strategy for low-income residents lacking internet access, increasing area outreach

JOHNSON, LLC

Outreach Consulting Intern

Detroit, MI
May 20xx – August 20xx

- Analyzed 2+ million document database for case-related information; organized new inputs for greater search efficiency
- Produced detailed results report for \$1.2+ billion design dispute claim and presented findings to client
- Prepared marketing plan summarizing prior firm success; engaged untapped community partners for 7% client increase

LEADERSHIP & SERVICE

GRADUATE STUDENT UNION, UNIVERSITY OF NOTRE DAME

Communications Director

Notre Dame, IN
August 20xx – May 20xx

- Directed 3-member sub-committee to foster awareness of campus events and increase sense of graduate student community
- Served as direct liaison between the University and 17 GSU members serving 2,200 students, advocating for effective resources and opportunities
- Managed committee's \$5,000+ annual budget to finance operations, technology improvements, and events promotion
- Designed and executed innovative communication strategy to relay local opportunities to students researching abroad

AMERICAN SOCIETY OF MECHANICAL ENGINEERS (ASME)

Chapter President, Student Liaison

Houghton, MI
April 20xx – April 20xx

- Directed monthly meetings to plan signature events for student academic and social engagement within \$2,500 annual budget
- Interfaced with local professional group on behalf of chapter; increased member networking and employment opportunities

MTU ENGINEERS WITHOUT BORDERS

Traveling Team Member

Touba, Senegal
August 20xx – July 20xx

- One of 12 students selected to construct a system to deliver safe drinking water in Senegal during Summer 20xx
- Developed and executed fundraising and grant-writing efforts that raised over \$35,000 to fund project
- Collaborated with 3 licensed professional engineers to complete innovative design between September and April
- Translated French communication daily between team and community throughout implementation and construction process

SKILLS & INVOLVEMENT

Languages: Proficient in French

Involvement: Admissions ambassador, Lead architect of student sailboat design competition team, MTU concert band member

Computer Skills: SolidWorks (1,000+ hours), MATLAB (500 hours), AutoCAD (125+ hours), Adobe Illustrator (125+ hours), .Net (100+ hours), ProE (100+ hours), InDesign (100+ hours), Microsoft Office

Interests: International Travel, Trail Running, Black and White Photography, Architectural Design