

PN 1019---School Transport – Location Change & New Registration Procedure

Respected Parents,

Please note that, any location change requests for existing school transport students, as well as new transport registrations, should be sent by email to transport@seps-auh.com.

Upon receiving your email, we will share the **Location Checking Form**. Kindly fill in the required details and send it back to us.

The transport company staff will visit and verify the location. This process will take **up to 3 working days**. Only after location confirmation can a **new pickup point be added to the existing bus routes**.

Thank you for your understanding and cooperation.

Thanks and Regards,

Dr. Thakur.S. Mulchandani,

School Director/Principal,

Sunrise English Private School-L.L.C-O.P.C.

Abu Dhabi, UAE

[Visit-www.seps-auh.com](http://www.seps-auh.com)

Contact :- +97125529989

Don't print this email unless it's really necessary.