

## PN 1019---School Transport – Location Change & New Registration Procedure

Respected Parents,

Please note that, any **location change requests for existing school transport students**, as well as **new transport registrations**, should be sent by email to [transport@seps-auh.com](mailto:transport@seps-auh.com).

Upon receiving your email, we will share the **Location Checking Form**. Kindly fill in the required details and send it back to us.

The transport company staff will visit and verify the location. This process will take **up to 3 working days**. Only after location confirmation can a **new pickup point be added to the existing bus routes**.

Thank you for your understanding and cooperation.

Thanks and Regards,

**Dr.Thakur.S.Mulchandani,**

School Director/Principal,

**Sunrise English Private School-L.L.C-O.P.C.**

Abu Dhabi,UAE

[Visit-www.seps-auh.com](http://www.seps-auh.com)

Contact :- +97125529989

**Don't print this email unless it's really necessary.**