## **ALTA BOARD - MASTER SCHEDULE**

April 26, 2025

# **Every Month**

• Board meetings at 6:30 pm on the 3rd Tuesday of each month (except Dec.)

# **January**

- Ad for new Board members appears in January issue of The Villager
- Book room(s) for social events later in the year

# **February**

Secure and interview candidates for Board positions

#### March

- Notice, agenda, and ballot for annual meeting must go out 30 days prior to Annual meeting
- Painting inspections
- Irrigation water turned on and checkout of system starts

# April

- Annual meeting, 3rd Tuesday
- Barkdust this month or in May, but before painting

### May

- Barkdust if not done in April
- Prep for pool openings (at least 2) Memorial Day weekend

### June

Start of painting

## September

- Close pools
- Start on next year's budget

#### October

- Continue budget preparation
- Shut off irrigation system

### **November**

- Approve final budget at November Board meeting
- Notify residents by Dec. 1 of dues for next year

### **December**

- Social event if desired
- Submit ad to The Villager by Dec. 10th