

<b>Vacancy applied for:</b>
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<b>Personal details</b>	
Name:	Other Names:
Previous Names:	Preferred Name:
Title:	National Insurance Number:
Address:	Home telephone number:
	Mobile:
	Email:
Postcode:	Do you have a full Driving License: Yes/No* <i>*Delete as appropriate</i>

<b>References</b>	
(Please provide details of two referees that are willing to be contacted prior to interview)	
Name: Title: Company: Position: Address:     Postcode:  Telephone: Email:  Relationship to self:	Name: Title: Company: Position: Address:     Postcode:  Telephone: Email:  Relationship to self:

<b>Present Employment</b>	
(If you are not currently in employment please leave blank)	
Job Title:	Employer's Name:
	Employer's Address:
	Postcode:
Date started:	Telephone No.:
Notice Period if applicable:	May we contact on this number? Yes/No* <i>*Delete as appropriate</i>

Consideration of working patterns *Please tick as appropriate*

I am prepared to work:

Full Time ☐ Part Time ☐ (state number of hours / days )

Weekdays ☐ Weekend ☐ Term-time ☐ All year round ☐

**Employment history (This should include paid and unpaid employment, work experience and placements etc) Please list most recent post first.**

Employer	Role	Salary (if applicable)	Date Employed		Reason for leaving
			From MM/YY	To MM/YY	

**Qualifications (please be prepared to bring certificates to interview)**

Qualification gained or pending. Please state subject	Grade	Date Achieved (MM/YYYY)	Establishment: School/ College/University

<b>Criminal Convictions and Cautions</b>			
<p>Have you ever received a caution, including conditional cautions, been convicted by a court of any offence, been reprimanded or given a final warning? <i>You do not need to include minor driving offences</i>  <b>Yes / No*</b> Delete as appropriate*</p> <p>Please provide details of convictions and cautions in a sealed envelope and attach to this form include date, court and nature of offence</p> <p>Is there any reason you may be disqualified (by association) from working with children due to living/working with a disqualified person?  <b>Yes / No*</b> Delete as appropriate*</p> <p><b>PLEASE NOTE:</b> Appointment to this post will be subject to a DBS Disclosures and Barred List Check and Disqualification by Association check. <b><i>This post is exempt from the Rehabilitation of Offenders Act 1974. Applicants must be prepared to disclose any convictions they may have and any orders which have been made against them.</i></b></p>			
<b>Equal Opportunities Monitoring</b>			
<p>We are an equal opportunity employer. We are committed to equality of opportunity in employment and service delivery regardless of your colour, race, nationality, ethnic or national origin, religion, gender, marital status, sexuality, disability, age.</p> <p>Our selection criteria and procedures are frequently reviewed to ensure that individuals are selected, promoted and treated on the basis of their relevant merits and abilities.</p> <p>All employees are give equal opportunity and are encouraged to progress within the organisation.</p> <p>We are committed to an ongoing programme of action that ensures that this policy is fully effective.</p> <p>To ensure that this policy is fully and fairly implemented and monitored, we would like to invite you to provide information here that will help us to ensure fair and equal treatment of applicants and employees alike.</p>			
<p><b>How would you describe your ethnicity? *Ring as appropriate</b></p> <p>A) White – British, Irish, Any other white background* please describe.....</p> <p>B) Mixed – White and Black British, White and Black Caribbean, White and Black African, White and Asian, Any other mixed background* please describe.....</p> <p>C) Asian &amp; British Asian – Indian, Pakistani, Bangladeshi, Any other Asian Background* please describe.....</p> <p>D) Black and Black British – Caribbean, African, Any other Black background* please describe.....</p> <p>E) Chinese or other ethnic group – Chinese, Any other ethnic group*please describe.....</p>			

<p><b>Gender</b> * <i>tick as appropriate</i></p> <p>My sex is: Male <input type="checkbox"/> Female <input type="checkbox"/> Other <input type="checkbox"/></p>	<p><b>Date of Birth</b> (DD/MM/YY)</p> <p><b>Age:</b></p>
<p><b>How would you describe your religion?</b> *<i>Ring as appropriate</i></p> <p>Christian (all denominations) <input type="checkbox"/> Buddhist <input type="checkbox"/> Hindu <input type="checkbox"/> Jewish <input type="checkbox"/> Muslim <input type="checkbox"/> Sikh <input type="checkbox"/> None <input type="checkbox"/></p> <p>Other <input type="checkbox"/> please specify.....</p>	