Minutes of the Regular Meeting
of the Board of Commissioners of the
Housing Authority of the City of Everett

July 1, 2024

Meeting Called to Order

The Regular Meeting of the Board of Commissioners of the Housing Authority of the City of Everett was called to order by Chair Koren Smith at 12:00 p.m. on Monday, July 1, 2024. This meeting was held as a hybrid meeting, with participants attending in person at the Colby Administrative Office at 3107 Colby Avenue in Everett and via Zoom video conference.

Commissioners Present at Roll Call:

Chair Koren Smith	Commissioner George Perez, Jr.
Vice-Chair Cynthia Andrews	Commissioner Paul Manselle
Commissioner Chip Burgess	Commissioner John Traynor

Also in attendance were:

Staff:

Mary Swenson	Interim Executive Director
Sandy Langdon	Consultant
Janinna Attick	Director of Policy & Innovation
Kristen Cane	Senior Director of Asset Management & HCV
Cal Cuellar	Interim Director of Housing Management
Linda Hoston	Director of HR & Administration
Jason Morrow	Chief Real Estate Officer
Dustin Okerstrom	Administrative Assistant - Procurement
Heather Stults	Strategic Engagement Manager
Kimberly Wilson	Deputy Director of Finance

Public Comment

None

Communications

None

Executive Director's Report

Interim Executive Director Mary Swenson introduced the educational presentation that Chief Real Estate Officer Jason Morrow would be presenting. She mentioned with lots of big projects in the works, these educational sessions would be a great opportunity to discuss them. The topics covered today would be the Park District and the Ben Young development.

Chief Real Estate Officer Jason Morrow presented on the Park District and the Ben Young development for approximately 50 minutes. Commissioners asked questions around the types of retailers that would be included in the Park District, especially in relation to marketplaces/grocery stores, as well as educational offerings to those in the neighborhood. In relation to the Ben Young development, questions referred to the management of waste with the increase in people living in the neighborhood, as well as the contracted company that would be handling the actual development of the property. The presentation provided a high level of detail around why the projects are important for helping address the lack of available affordable housing in the area and the hurdles that Everett Housing Authority faces when embarking on such projects.

Approval of Minutes

Chair Smith called for a motion to approve minutes from:

1. Regular Meeting held on June 24, 2024
2. Special Meeting held on June 26, 2024

Commissioner Manselle moved for approval of the minutes, Commissioner Perez seconded, and the motion passed unanimously.

Adjournment

Chair Smith announced the next regular Board meeting would be held Monday, August 5, 2024. There being no further business to discuss, Chair Smith called for a motion to adjourn. Commissioner Manselle motioned as requested, Commissioner Perez seconded, and the meeting adjourned at 1:04 p.m.

ATTEST:

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Chair, Board of Commissioners

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Secretary