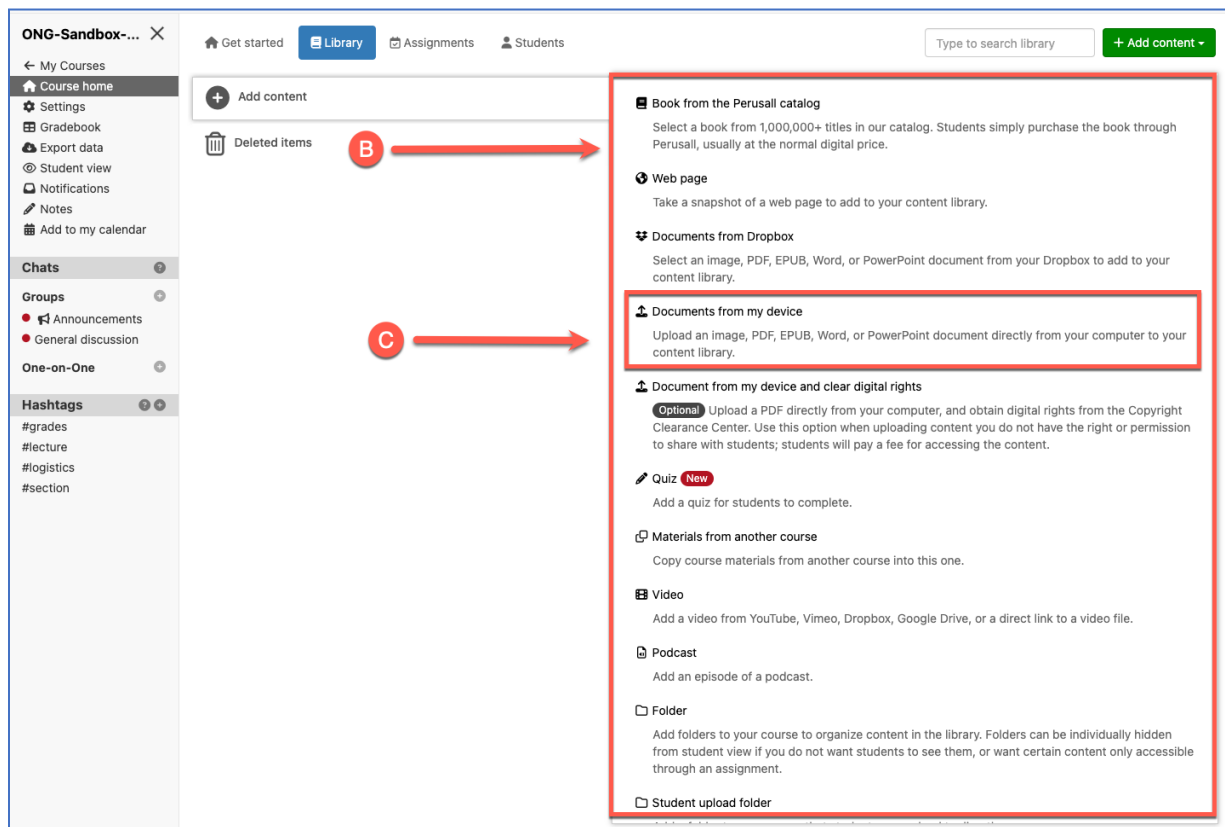
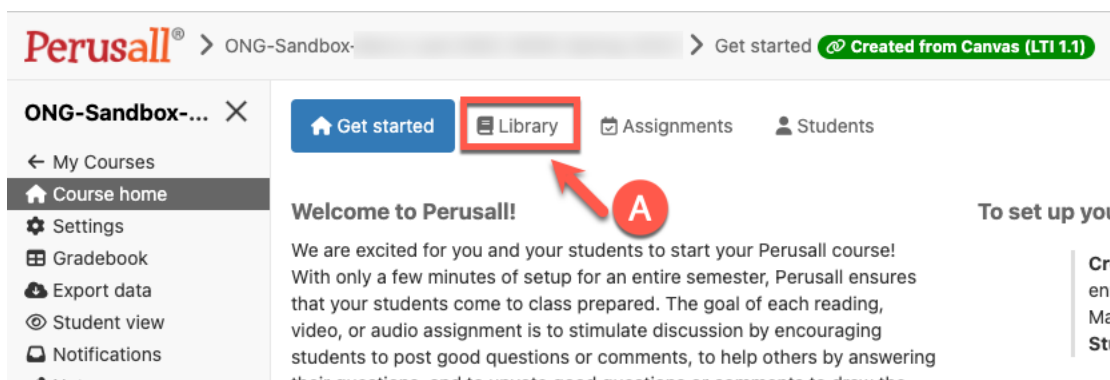


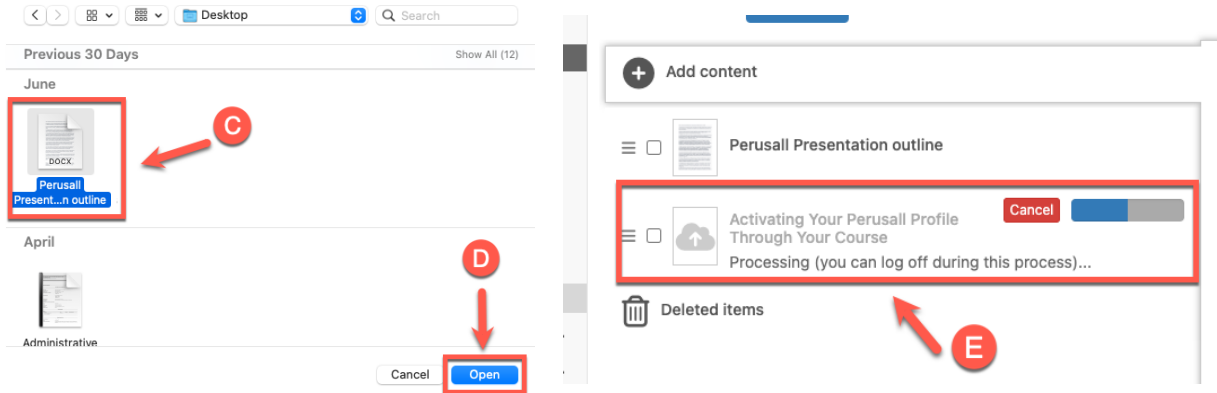
Creating a Perusall Assignment

Now that you have activated your Perusall course profile and linked it to your Canvas course, you can create a Perusall assignment.

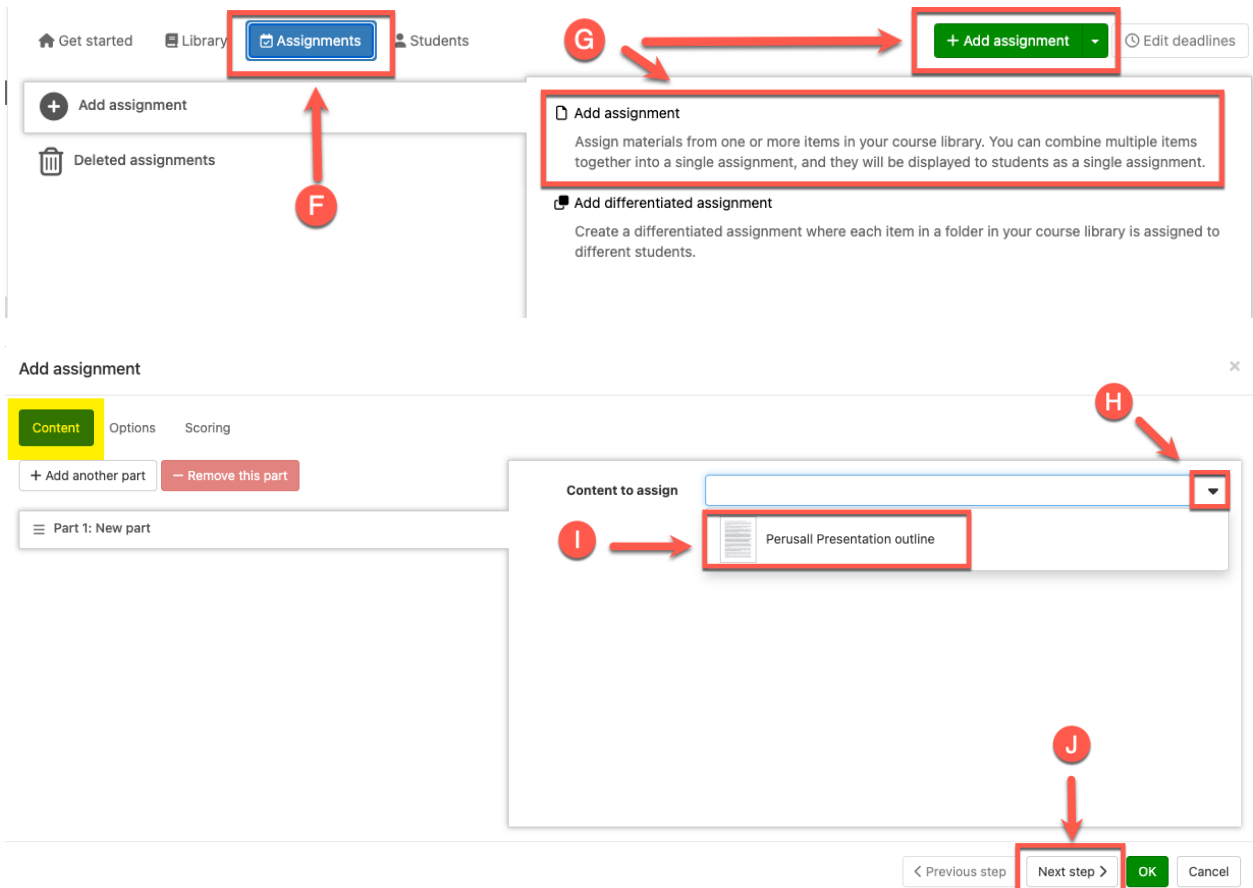
1. When creating a Perusall assignment, it is best to add your content to your Library first. You can locate your Perusall Library on the top (A) right next to the “Assignment” tab. Once in the “Library”, you have multiple ways of adding content (B), but if you have your content already on your desktop, you can select “Documents from my device” (C) for a quick upload.



2. If you select, “Documents from my device”, locate your file (C) and select “Open” (D). Once you click “Open”, your document will be uploaded and processed into the library (E).



3. When all your content is uploaded into the Library, you can click on the “Assignments” tab (F), next to the “Library” tab, and click on “Add assignment” (G) either on the top right green button “+ Add assignment” or the button below that shows “Add Assignment”. Then under the “Content” area, you will be able to select the drop-down arrow (H), to select the content from your Library (I). Once your content is selected, click on “Next Step” (J).



4. Once your content is selected, you can set up a range to assign (K). For example, if you wanted a portion of the article or the full article. You can select that setting then click on “Next Step” (L).

Add assignment

Content Options Scoring

+ Add another part - Remove this part

Part 1: Perusall Presentation outline
Entire document

Content to assign Perusall Presentation outline

Range to assign Assign all content

All of the content will be included in this assignment.

Assign page ranges

< Previous step Next step > OK Cancel

5. Now under your “Options” area, you can enter “Submission deadline”, “Assignment Name”, and “Instructions”, when the “Assignment is visible to students” date, and whom you want to assign it to (M). After entering the information, click “Next Step” (N).

Add assignment

Content Options Scoring

Submission deadline *

Assignment name

Instructions for students

Assignment is visible to students starting on

Assign to *

Entire class Specific students Specific groups Entire class but exclude specific students

Assignment is fully anonymous

Assignment is optional

< Previous step Next step > OK Cancel

6. Under the “Scoring” area, you can adjust your scoring settings under “Assignment Scoring” (O), then click “OK” (P).

Add assignment ×

Content Options **Scoring**

Assignment scoring •

- ☒ Use course scoring settings
- ☐ Specify custom scoring settings for this assignment

< Previous step Next step > **OK** Cancel

Diagram: A red box highlights the "Assignment scoring" section. A red arrow labeled 'O' points to the "Specify custom scoring settings for this assignment" option. Another red arrow labeled 'P' points to the "OK" button.

7. Now you have created your Perusall Assignment. Click on the “Copy full title for LMS” (Q) button, so you can integrate this assignment into your Canvas course.

ONG-Sandbox-... ×

Get started Library **Assignments** Students + Add assignment Edit deadlines

Course home

- Settings
- Gradebook
- Export data
- Student view
- Notifications
- Notes
- Add to my calendar

Content

Library >

Assignments >

Chats

Groups

- Announcements
- General discussion

One-on-One

Hashtags

- #grades
- #lecture
- #logistics
- #section

Due Thu Aug 31, 2023 11:59 pm PDT

Perusall Test Assignment

Deleted assignments

Perusall Test Assignment

Due Thu Aug 31, 2023 11:59 pm PDT

There has been activity here since your last visit

1 library item assigned:

- [Perusall Presentation outline](#)

Open Edit Duplicate Extended deadlines **Copy full title for LMS** Delete

Analytics Grade assignment Confusion report All comments

Overall assignment progress

100%

- Completed with maximum score (0%)
- Completed but not maximum score (0%)
- Some work submitted (0%)
- No work submitted (100.0%)

0 comments, 0 questions, 0 unanswered questions

0 minutes average time

Last updated a few seconds ago.

Diagram: A red box highlights the "Copy full title for LMS" button. A red arrow labeled 'Q' points to this button.