

Jakarta, January 21th 2020

Attention to: Human Resources
Street Cempaka Tengah No.13
Jakarta

Dear Sir/Madam,

I've read your job vacancy at Glints.com and I found your Company is looking for employees for a Graphic Designer position. I believe that position is fit with my speciality from my education background as System Information.

My name is Eko Ardhany, and I'm 22 years old. I'm fresh graduated from System Information Departemen Binus on November last year. My Specialization is graphic designer (UI/UX) and product designer. I make sure I have qualifications as your company needs. I've good motivation, I can work together with the team, my communication is really good, and my english excellent both written and spoken.

I am really confident I can be able to contribute to the Company. Herewith I enclose my:

1. Copy of Bachelor Degree Certificate (S1)
2. Academic Transcript
3. Curriculum Vitae (CV)
4. Recent Photograph (size 4x6)

I hope I could be a part of your Company, and Thank you for your attention.

Sincerely,

Eko Ardhany