



**Announcement:**  
**Meeting of the Willow Bend Environmental Education Center Board of Directors and Guests**

September 9th, 2025  
Willow Bend Environmental Education Center  
(703 E Sawmill Road, Flagstaff, AZ 86001)  
4:30-6:00PM

**All supporting documents:**  
[https://drive.google.com/drive/folders/1kjVYAlMgl1fa81kqdlRodGaEZbD9r2k\\_?usp=drive\\_link](https://drive.google.com/drive/folders/1kjVYAlMgl1fa81kqdlRodGaEZbD9r2k_?usp=drive_link)  
**03 September**

**4:30- 4:50 Welcomes, check in's**

*Melissa Eckstrom, Alex Babinski, Bryce Thayer, Grant Mohn, Andi Rogers, Tabi Bolton, Andi Rogers, Jillian Worssam, Melanie Colavito, Gina Graziano, Ariel Leonard, Eric Souders*

**4:50 PM: Call Meeting to Order**  
• Agenda review and refine

**4:45 PM: Public Comments**  
No public present

**4:57 PM: Review and approve August minutes**  
[August - Willow Bend Board Meeting Agenda.docx](#)  
Motion to approve-Ariel, Seconded-Melanie  
+Approved

**5:00 PM: Pass FY25 990 to be filed**  
[2024 Draft \(WILLOW BEND ENVIRONMENTAL EDUCATION CENTER - Client Copy\).pdf](#)  
Motion to approve-Melanie, Seconded-Eric  
+Approved

**5:10PM Staff Reports**

[August 2025 Program Report](#)  
See attached documentation

[Director's Report - September 2025](#)  
See attached documentation

[September Note on Financials Statement of Activity \(23\).pdf](#)  
[Sept25-Statement of Financial Position.pdf](#)  
-Bench and chairs coming October 27  
-New Intern – Ava will help with new activity cart  
-New planters purchased from Warners

(through beautification grant)

- Nau Design Logo Project
- TOMIS Growth -a-thon
- Jillian's Book Club idea

- Two current grants in progress: ArtX , City of Flagstaff Sustainability
- Because of how grant monies arrive, the budget can look wonky, but it is accurate and on point

**Debrief of fundraiser event**

- Positive community input
- Did make profit
- Discussion on adding another event more as a fundraiser in addition to community event

**Bylaws update, mild discussion**

- Tabi actively working with CNRCD
- Next steps: working on three documents
- 

**5:30PM:**

**[Board Events Sign Up](#)**

- See attached documentation sign-up sheet

**5: 45PM:**

**Additional agenda items Next steps**

**6:00PM**

**Vote to Adjourn**

**Motion to approve- Eric , Seconded- Ariel**

**+Approved**