



Hartwood Lawn Tennis Club Ltd

Rules and Regulations

OPENING TIMES

1. Courts shall be open daily from 8am to the times set on the court booking system, subject to the discretion of the Committee (EC).
2. Courts may be closed to members by reason of maintenance, inclement weather or other special purpose as may occur from time to time at the discretion of the EC or as directed by a General Meeting.
3. A licensed bar will be open at times set by the EC. Approved bar key holders may open the bar at various times at the discretion of the bar manager.
4. Club hours are detailed on the approved court booking system.

CLUB TENNIS

5. Club tennis is played 2-6pm on Saturdays, Sundays, and Bank Holidays (excluding Christmas Day) on all six courts. In addition, Club Tennis is also played 10.30am-12.30pm on Tuesdays (also known as Social Tennis) on courts 1, 2, and 3.
6. Participants in the club tennis sessions must be of a suitable standard as determined by the EC in consultation with the Head Coach.
7. Tea as per roster is provided during the Club Tennis on Saturdays, Sundays, and Bank Holidays.

SETS

8. During club tennis sets must be made up from the members waiting to play. Short sets (the first to six games) must only be played and the court then vacated to allow another set to be made up with whoever is waiting to play observing Club Tennis Etiquette.
9. Doubles shall have court priority over singles. Singles shall not be played during club hours if there are other members waiting to play subject to any special conditions for the duration of Tournaments authorised by the EC.

TENNIS BALLS

10. Tennis balls will be supplied by the Club at the organised club sessions and at any such sessions as the EC decides.



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CLUB TOURNAMENTS

11. Subject to the approval of the EC, the Tournament Officer will organise and direct the club tournaments.
12. Entrants to tournaments must be full members of the club and available to play for the duration of the tournament and abide by the rules set by the Tournament Officer.
13. Dates by which matches must be completed will be shown on the Tournament draw and only inclement weather will allow for any extensions.
14. All entrants are responsible for contacting their opponents.
15. Any disputes shall be referred to the Tournament Officer, whose decision shall be accepted as final.
16. A full copy of the Tournament rules will be published and all entrants to tournaments deemed conversant with them.

NON-CLUB TOURNAMENTS

17. Members using Club facilities for non-club tournaments must obtain prior approval from the EC and schedule the relevant matches on the court booking system.
18. No non-club matches may take place during club sessions or when courts are block-booked for league matches.
19. Members taking part in non-club tournaments will be responsible for their opponents and they will treat them as their guests at the club.

MIDDLESEX LEAGUE TEAM TENNIS

20. Team players who represent the Club must be fully paid up members of the Club. Selection to a team will be made by the elected team captains.
21. Arrangement of matches is the responsibility of the Club Captains. No home league matches shall be booked to take place during club sessions. Any match that overruns into a Club Session shall take precedence and be allowed to use the courts until completed.
22. Courts for matches will have booking priority on courts 1 to 3 and will be put on to the court booking system ahead of the time when booking opens for members.
23. Balls for team matches will be supplied by the Club.



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COURT BOOKING

24. Members may book courts, subject to availability, on the approved court booking system. Booked courts must be occupied no later than 15 minutes from the start of booked time otherwise their right to the court is lost and the court may be occupied by other members who may wish to use it.
25. Members may need to pay to use the court floodlights in which case the cost of the floodlights to members is reviewed annually by the EC.

JUNIOR MEMBERS

26. All juniors are subject to the Club Rules and Regulations and deemed conversant herewith.
27. The EC will decide how best to accommodate Junior members and review the arrangements from time to time.
28. Juniors may use the courts during club times if no senior members are waiting for a court, but the court must be vacated when 2 or more seniors require it. Juniors are not permitted to play in Club tennis, unless invited by the EC.

GUESTS

29. Hartwood is only open to members and their paying guests. All members may invite a guest for tennis at the Club, except at Weekend Club tennis sessions. Members are responsible for their guests and must ensure that guests adhere to the Rules and Regulations of the club. Each guest can only play a maximum of 5 times in any membership year. Each member can invite up to 3 guests, at any given time during the off-peak hours (Monday to Friday 8am-5pm) and full members may also invite paying guests on Saturday/Sunday after 6pm. Full members also have 5 Paying Guest Passes which they can use at any time except at Club tennis sessions.
30. The member must also ensure that their guest has left the club after play, unless authorised by a club officer.
31. Before play all guests must be entered into the court booking and the guest records and the member must make sure that the appropriate fee (£5 for Adults and £2.50 for Juniors) is paid for each of their guests. A member is allowed to bring no more than 3 guests at a time.
32. The EC will decide on how many occasions per year each guest may only visit the Club for tennis.



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COURT ETIQUETTE

- 33. Members should show due consideration to other members, guests and club neighbours and should refrain from using abusive or bad language on court.
- 34. Tennis must be played in recognised tennis clothing, and correct sports footwear.

ACCESS CONTROL

- 35. Once accepted into the Club and having paid their annual subscription, a member will be issued with a token for the access control system for their exclusive use, either in the form of a 'smart' credential for use on a mobile device or a proximity key fob.
- 36. The ability to open the main gate and external and internal clubhouse doors will be restricted to relevant times and days, according to the category of membership, with the set of rules agreed by the EC from time to time.
- 37. The youngest juniors will not be issued with individual access tokens, and are expected to be accompanied by adult members or coaches.

SUBSCRIPTIONS

- 38. Subscription rates and other fees will be fixed annually by the EC.
- 39. A notice detailing the revised annual subscription rates and fees should be published no less than 14 days before the start of the new membership season.
- 40. Subscriptions shall become due from the 1st April and should be paid immediately. Any member not paying in 30 days will not be entitled to the privileges of membership until they have paid. Members who have not paid their subscription by 1st May will be deemed as not re-joining and their membership to the Club will have expired. Re-joining the Club may result in a further joining fee being applied.

CLUBHOUSE

- 41. The clubhouse is available to members for resting and use of cloakroom facilities, refreshments and bar services, and for social activities, as appropriate.
- 42. Members using any of the facilities in the clubhouse must leave them and the clubhouse in a tidy and secure condition for other members' use.



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VEHICLES AND BICYCLES

43. Vehicle parking spaces are available to club members. This car park is only available for daily use by members. Drivers of vehicles must show due consideration for pedestrian members and our neighbours in Hartwood Gardens. In no circumstances should members drive into or block the access into any neighbouring properties.
44. Members bringing their bicycles to the club must use the designated areas for parking.