Food Services/ Child Nutrition

Program Availability

We are pleased to inform you that Woodford County Schools will participate in the School Breakfast Program and the National School Lunch Program, which offer free and reduced-price meals to eligible students. This program is designed to ensure that all students have access to nutritious meals, helping them to succeed academically and stay energized throughout the day.

How to Participate in the Free/Reduced Meal Program

Families meeting specific income guidelines may qualify for free or reduced-price meals. If you do not receive a Direct Certification (SNAP, Medicaid, TANF, Foster) letter in the mail, you will need to apply for free/reduced-priced meals.

- A paper application will be provided through your school or you can access one at https://www.woodford.kyschools.us/59418_3
- You may apply at any time during the school year.
- Contact: Courtney Quire, FS Director, for additional information: courtney.quire@woodford.kyschools.us or 859 879 4600 or 180 Frankfort St., Versailles, KY 40383

Community Eligibility Program

Simmons Elementary and Safe Harbor Academy are qualified to serve free meals through the Community Eligibility Program. This means that all students enrolled in participating schools will have access to free breakfast and lunch meals for the 26/27 school year.

Household Income Form

To ensure that our school district receives the necessary federal funding for this vital program, we need your assistance. All Simmons and Safe Harbor Academy families who may qualify based on the eligibility guidelines below and did not receive a Direct Certification Letter must complete the Household Income Form to help us determine eligibility for the programs. This will also give you reduced or waived fees for technology and athletics. Your information will be kept confidential and will not affect the food benefits you currently receive.

- A paper form will be provided through your school, or you can access one at https://www.woodford.kyschools.us/59418_3
- You may apply at any time during the school year.
- Contact: Courtney Quire, FS Director, for additional information: courtney.quire@woodford.kyschools.us or 859 879 4600 or 180 Frankfort St., Versailles, KY 40383

Reduced-Price Meal Income Limits

Household Size	Annual	Monthly	Weekly
1	$29,526	$2,461	$568
2	$40,034	$3,337	$770
3	$50,542	$4,212	$972
4	$61,050	$5,088	$1,175
5	$71,558	$5,964	$1,377
6	$82,066	$6,839	$1,579
7	$92,574	$7,715	$1,781
8	$103,082	$8,591	$1,983
+ Extra person	*$10,508*	*$834*	*$203*

Other Programs: Fresh Fruit and Vegetable Program

Simmons and Northside Elementary are recipients of the federal Fresh Fruit and Vegetable Program (FFVP) funded and regulated by the U.S. Department of Agriculture (USDA). The FFVP provides all children in participating schools with a variety of free fresh fruits and vegetables throughout the school day. It is an effective and creative way of introducing fresh fruits and vegetables as healthy snack options. The FFVP also encourages community partnerships to support the schools when they offer free fruits and vegetables to children during the school day. The goal of the FFVP is to:

- create healthier school environments by providing healthier food choices
- expand the variety of fruits and vegetables children experience
- increase children's fruit and vegetable consumption
- make a difference in children's diets to impact their present and future health

Charges

All parents shall be provided the written meal charge policy at the beginning of each school year or upon enrollment in the District for students transferring in mid-year. In addition, parents shall be advised of the available payment systems and meal prices.

The written meal charge policy shall be distributed to all school-level staff, including school nutrition employees involved in policy enforcement.

No student will be denied a regular, reimbursable meal due to insufficient funds. All students will receive the same meal, regardless of their payment status.

Students will be allowed 10 school days to accrue a negative balance on their meal account.

Parents or guardians will receive ParentSquare notifications via email, phone call, and text when balances are negative.

The district will offer flexible payment options, including online payments, payment plans, and assistance applying for free or reduced-price meals.

School staff will work proactively with families to address the underlying causes of unpaid meal charges. This may include:

- Providing information about the Free and Reduced-Price Meal Program.
- Connecting families with community resources that can provide financial assistance.

The district will explore options for covering unpaid meal charges, such as seeking grants, accepting donations, or allocating district funds. The district will make reasonable efforts to collect unpaid meal charges, but the primary focus will be on ensuring students have access to nutritious meals.

Debt collection efforts will be conducted respectfully and discreetly, in accordance with applicable laws and regulations.

Meal Elem: Breakfast- $2.00 Lunch- $3.00
Meal Middle: Breakfast- $2.00 Lunch- $3.00
Meal High & SH: Breakfast- $2.00 Lunch- $3.25
Reduced Breakfast- .30
Reduced Lunch- .40

Special Dietary Needs

Students whose dietary needs qualify them for an accommodation under the law shall be provided with accommodations in keeping with local procedures. A link to this form can be found on our Woodford

County Public Schools website, www.woodfordschools.us, by clicking on the "Food Service" tab. Please complete this form and return it to your child's school cafeteria manager.

Discrimination Complaints

The District does not discriminate on the basis of race, color, national origin, sex, age, or disability in its school nutrition program.

Anyone wishing to initiate a complaint concerning discrimination in the delivery of benefits or services in the District's school nutrition program should go to the link below or mail a written complaint to the U.S. Department of Agriculture, Director, and Office of Adjudication, 1400 Independence Avenue, S.W., Washington D.C. 20250 9410 or email

program.intake@usda.gov.http://www.ascr.usda.gov/complaint_filing_cust.html

District personnel shall assist parents/guardians and students wishing to file a complaint.

Wellness Committee

Would you like to make a difference and join our Wellness Committee?

Email Food Service Director **Courtney Quire**, or phone (859) 879-4600

Non-Discrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the

information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.