

MINUTES – Policy Committee Meeting**Tuesday, April 27, 2010 – Superintendent's Conference Room**

3:10PM – 5:20PM

PRESENT: S. Doniger, R. Klint, J. Heintz, D. Schero GUESTS: A. Roloff, J. Ness and L. Cummings

The primary purpose of the meeting is to discuss the February PRESS changes to current policies and procedures. A. Roloff answered questions regarding changes to the grading and elimination of class rank policy change proposed by administration. L. Cummings and J. Ness discussed proposed language regarding student pregnancy, which was brought back to the committee for discussion after it's second reading at the March 22, 2010 Board meeting.

February PRESS

Number	Name	Proposed Change
4:30	Revenue and Investments	APPROVED - Edited to omit the requirement for board approval of collateral agreements. It now requires the superintendent or designee to keep the board informed of collateral agreements.
4:60	Purchases and Contracts	APPROVED - Updated in response to new legislation that: 1. Increased reporting and posting requirements for contracts. 2. Requires that whenever a contract is awarded without a public bid or project specification, the public body must provide the contractor with a written notice concerning compliance with the prevailing wage rate: 3. Adds and exception to mandatory bidding for contracts providing for the transportation of students with special needs or disabilities: and 4. Adds a process for electronic bid opening: however, bids for construction purposes are prohibited from being opened electronically.
4:60-AP1	Administrative Procedure -Purchases	APPROVED - In addition to non-substantive edits, updated in response to new legislation that added: 1. An exception to the bidding process for contracts or purchases "providing for the transportation of students with special needs or disabilities:" and 2. A provision on electronic bid opening. The statutory safe-guards are included in the procedure.
4:170-AP6 E1	Exhibit-School Staff AED Notification Letter	APPROVED - Updated to specify that the Physical Fitness Facility Medical Emergency Preparedness Act and the Local Governmental and Governmental Employees Tort Immunity Act protect staff members from liability.

4:170-AP6 E2	Exhibit- Automatic <u>Automated</u> External Defibrillator Incident Report	APPROVED - Renamed and updated with a reference that the superintendent or designee will follow the requirements of applicable Dept. of Public Health rules.
5:20	Sexual <u>Workplace</u> Harassment <u>Prohibited</u>	APPROVED - As the new title suggest, the policy now has broader coverage. Unlawful harassment is a form of discrimination that violates many State and federal laws. Workplace harassment policies have typically focused on sexual harassment because it receives the most attention. However, the broad prohibitions against discrimination in civil rights laws prohibit harassing conduct that is motivated by animus against any protected status. A footnote contains an optional sentence prohibiting conduct that may be <i>legal</i> , but still harms the workplace.
7:50	School Admissions and Student Transfers To and From Non-District Schools	APPROVED - Updated to include if a birth certificate is not presented upon enrollment, the family must provide a certified copy of the student's birth certificate within 30 days.
8:20-E1	Exhibit- Application and Procedures for Use of School Facilities	APPROVED WITH ADDITION - Updated to reflect legislation described in 4:170. <i>Safety</i> . References to an <i>indoor physical fitness facility</i> are deleted. The Committee asked that we include the cell number for the person who would be onsite into the form.

Administrative Recommendations

Number	Name	Proposed Change
3:50-AP1	Terms and Conditions of Employment for Administrators	PENDING BOE - Includes under benefits, a provision for administrators living out of the District, with BOE approval, send their children to D219 schools.
5:120-AP2	Employee Conduct and Standards	HOLD, PRELIMINARY LANGUAGE - Language to include employee professional standards of dress. The Committee added that woman's shoes be closed toe.
5:200-AP	Teacher Evaluation Procedures	APPROVED - Removed language that pertained to "non-tenured" teachers hired before Jan. 1, 1998 as it is obsolete.
6:180-AP2	Summer School	APPROVED - Removed language regarding summer school reimbursement.
6:280-AP3	Grading	APPROVED - Included percentages to align with letter grades.
6:282	Weighted Grades and Rank in Class	APPROVED - Eliminated class ranking beginning with the graduating class of 2014.
6:300-AP1	Variation From Normal Course Load	APPROVED - Updated minimum credits from five (5) to six (6).
7:60	Residence	PENDING BOE - Language has been added to allow children of administrators attend D219 schools, with BOE approval. See 3:50-AP1.

7:250-AP1	Student Welfare Services	APPROVED – To included language on pregnancy to match language in NEW policy 7:17 below.
7:250-AP2	Protocol for Responding to Students with Social, Emotional, or Mental Health Problems	APPROVED – To included language on pregnancy to mirror language in NEW policy 7:17 below.
7:17	Limits of Confidentiality – Student Pregnancy	NEW – Policy was returned to the Committee after second reading on 3/22/10 BOE mtg. Language was modified to be more specific regarding the employee in which a student discloses information to; psychologist, counselor, social worker or nurse.

Discussion

7:300, *Extracurricular Athletics* - Interscholastic sports preparticipation physical examination.

The discussion centered on students obtaining as part of their physical exam for extra-curricular athletics a 12-lead electrocardiogram (EKG) or echocardiogram test prior to participating in try outs, practices or participation in extracurricular athletics. The test would be good for one year, at the students' expense. The Committee felt that although this screening is beneficial, the results are only good for the day the test was taken and is by no means provides a "clean bill of health." The Committee did not feel this test would be necessary.