Cincinnati Public Schools

LABORATORY SAFETY SURVEY

Instructions:
This survey form is to be completed for each lab at the beginning of each semester by lab teacher/lead teacher of the program (or designee).

1. Survey checklists to be completed every semester by department staff (one per lab).
2. Department is to follow-up on any needed corrective actions (where a "no" is indicated in response)
3. Copy of completed survey is to be posted within the lab room (i.e., on a bulletin board or near the door); original copy is to be maintained by department for a period no less than 3 years.
4. Contact the CPS Office of Environmental Health and Safety (EHS) (knapiks@cpsboe.k12.oh.us) where assistance is requested with walk-thru surveys; spot audits will be completed on a portion of labs, and for all labs with non-submittals.
5. Contact EHS, Science Curriculum Council or Science Curriculum Manager for assistance in any walk-thru and any questions or concerns/corrective actions.

Location of SDS binder:	Campus/Room #
Completed By (Print):	Date:

DESCRIPTION	YES	NO	N/A
WALKING-WORKING SURFACES			
1. Are surfaces clean and dry?			
2. Are aisles marked and free of debris?			
3. Are all cords and cables secured in such a manner as to prevent tripping hazards?			
DOORWAYS			
1. Are exits unobstructed and clearly marked?			