

Column	Field	Data Type	Required	Notes	Import Support?
1	Site ID	Integer	Y	Must be unique, key identifier for sites.	Y
2	Site Name	Text	Y		Y
3	State Site ID	Integer	Y	State assigned school ID	Y
4	Start Grade Level ID	Integer	Y		Y
5	End Grade Level ID	Integer	Y		Y
6	Site Type ID	Integer	Y	1=Middle and K-8 School, 2=High School, 3=Continuation School, 4=Pre-School, 5=Adult Education Facilities, 6=Special Education Facilities, 7=Other Schools and Facilities, 8=District, 9=Elementary School, 10=CLOSED	Y
7	Address 1	Text	N		Y
8	Address 2	Text	N		Y
9	City	Text	N		Y
10	State	Text	Y		Y
11	Zip	Text	N	5 digits or 5+4 acceptable	Y
12	Local Site Code	Text	N	An optional local identifier for each site. Possibly a district school code, which may not be an integer.	Y
13	Annual Hours of Instruction	Integer	N	Per site, the annual number of hours. Only a requirement for ISE installations.	Y
14	Annual # Weeks of Instruction	Integer	N	Per site, the annual number of weeks of instruction. Only a requirement for ISE installations.	Y
15	Parent Site ID	Integer	N	Establishes the site hierarchy. Schools will typically point to the district as the parent. Districts can point to a county as a parent.	Y

*Please note: term import is required for initial setup but is not used for ongoing automation or yearly rollovers after a site has gone live.*

Column	Field	Data Type	Required	Notes	Import Support?
1	Site ID	Integer	Y	Must match Site ID from sites.txt	Y
2	Term Name	Text	Y	Must be unique within the Site ID/Term Session	Y
3	Term Number	Integer	Y	Identifies the sequence of the term within the site. Combined with the site ID, this value creates a unique term for a given academic year.	Y
4	Term Start Date	Date/Time	Y		Y
5	Term End Date	Date/Time	Y		Y
6	Term Type	Integer	Y	1=Year, 2=Semester, 3=Trimester, 4=Quarter	Y
7	Session Type ID	Integer	N	1=Normal, 2=Summer, Defaults to 1	Y
8	Academic Year	Academic Year	Y		Y
9	Unique Term ID	Integer	N	A generated unique term identifier	Y

Column	Field	Data Type	Required	Notes	Import Support?
1	Course ID	Text	Y	A unique identifier for each course in the district	Y
2	Full Name	Text	Y		Y
3	Short Name	Text	Y		Y
4	Department Name	Text	N	A department or subject area for the course.	Y
5	Low Grade Level ID	Integer	Y	Note: Should match Grade Level ID from Grade Level Lookups. Grade Level ID = Value 1 = Kindergarten 2 = 1st Grade 3 = 2nd Grade 4 = 3rd Grade 5 = 4th Grade 6 = 5th Grade 7 = 6th Grade 8 = 7th Grade 9 = 8th Grade 10 = 9th Grade 11 = 10th Grade 12 = 11th Grade 13 = 12th Grade 14 = Graduated 15 = Pre-K	Y
6	High Grade Level ID	Integer	Y	Note: Should match Grade Level ID from Grade Level Lookups. Grade Level ID = Value 1 = Kindergarten 2 = 1st Grade 3 = 2nd Grade 4 = 3rd Grade 5 = 4th Grade 6 = 5th Grade 7 = 6th Grade 8 = 7th Grade 9 = 8th Grade 10 = 9th Grade 11 = 10th Grade 12 = 11th Grade 13 = 12th Grade 14 = Graduated 15 = Pre-K	Y
7	Site ID List		N	Comma separated list of site_ids where the course is available/offered	Y
8	Active	Integer	N	This is a boolean field. 0 = No, 1 = Yes, default: 1	Y
9	A-G Requirement Category	Text	N	Comma separated list of A-G Requirements based on priority	Y

Column	Field	Data Type	Required	Notes	Import Support?
10	Course Weight		N	Acceptable values are: AP, H, CP. Indicates if the course is Advanced Placement, Honors, or College Prep. Within the course_weight_aff table, the weight field will be 'ap' for AP courses, 'honors' for Honors courses, and 'college_prep' for College Prep courses.	Y
11	Course Description	Text	N		Y
12	Credits Possible		N		Y
13	Variable Credit Class		N	This is a boolean field. 0 = No, 1 = Yes, default: 0	Y
14	Maximum Credits		N	The maximum number of credits that are attainable by retaking the course.	Y
15	Special Education Course		N	This is a boolean field. 0 = No, 1 = Yes, default: 0	Y
16	Maximum Capacity		N		Y
17	Intervention Course		N	This is a boolean field. 0 = No, 1 = Yes, default: 0	Y
18	NCLB Instructional Level		N		Y
19	Course Content		N		Y
20	Education Sevice		N		Y
21	Instructional Strategy		N		Y
22	Program Funding Source		N		Y
23	CTE Funding Provider		N		Y
24	Tech Prep		N	This is a boolean field. 0 = No, 1 = Yes, default: 0	Y
25	State Course ID		N		Y
26	Is Non-Academic?		N	This is a boolean field. 0 = No, 1 = Yes, default: 0	Y
27	Non-Standard Instructional Level		N		Y
28	Language of Instruction		N		Y
29	Variable Credits Low		N	For variable credit courses, the lowest obtainable credits for the course. If Variable Credit Class (field 13) = 1, this is required.	Y
30	Variable Credits High		N	For variable credit courses, the highest obtainable credits for the course. If Variable Credit Class (field 13) = 1, this is required.	Y
31	State Course Name	Text	N		Y
32	Course Designation	Text	N	(LA Only) Acceptable values: AP, DA, DE, DI, GT, HR, IB, RG, SE, TA	Y
33	Course Applicable Grades/Marks	Text	N	A comma separated list of the grades that should be made available for this course (A, B, C, D, F, etc.)	Y

Column	Field	Data Type	Required	Notes	Import Support?
1	User ID	Text	Y	A unique staff identifier	Y
2	User Last Name	Text	Y		Y
3	User First Name	Text	Y		Y
4	User Middle Name	Text	N		Y
5	Birth Date	Date	N		Y
6	Gender	Text	N	F=Female, M=Male, or blank	Y
7	Email Address 1	Text	N	User's email address or blank	Y
8	Username	Text	N	User's preferred username or blank	Y
9	Password	Text	N	User's preferred password or blank	Y
10	State User or Employee ID	Text	N	The educator's assigned state ID*	Y
11	Name Suffix	Text	N		Y
12	Former First Name	Text	N		Y
13	Former Middle Name	Text	N		Y
14	Former Last Name	Text	N		Y
15	Primary Race Code	Integer	N	Code value of user's primary race	Y
16	Is Hispanic	Integer	N	This is a boolean field. 0 = not Hispanic, 1 = is Hispanic, Defaults to 0	Y
17	User Address	Text	N		Y
18	User City	Text	N		Y
19	User State	Text	N	All caps, 2 character state code	Y
20	User Zip	Integer	N		Y
21	Job Title	Text	N		Y
22	Education Level Code	Text	N	Code value of user's education level	Y
23	Hire Date	Date	N		Y
24	Exit Date	Date	N		Y
25	Is Active	Boolean	N	This is a boolean field. 0 = Not Active, 1 = Active, default: 1	Y
26	Position Status	Text	N		Y
27	Total Years Educational Service	Integer	N		Y
28	Total Years in District	Integer	N		Y
29	Email Address 2	Text	N	User's secondary email address	Y

<b>Column</b>	<b>Field</b>	<b>Data Type</b>	<b>Required</b>	<b>Notes</b>	<b>Import Support?</b>
30	Phone 1	Text	N	User's primary phone number	Y
31	Phone 2	Text	N	User's second phone number	Y

	Field	Data Type	Required	Notes	Import Support?
1	Import Student ID	Text	Y	A unique student identifier	Y
2	State Student ID	Text	N	State assigned student identifier.*	Y
3	Student Last Name	Text	Y		Y
4	Student First Name	Text	Y		Y
5	Student Middle Name	Text	N		Y
6	Birth Date	Date	Y		Y
7	Gender	Text	Y	F=Female, M=Male, N=Neutral, or blank	Y
8	Race Code 1	Integer	N	Code value of student race 1 from the Ethnicity code table	Y
9	Race Code 2	Integer	N	Code value of student race 2 from the Ethnicity code table	Y
10	Race Code 3	Integer	N	Code value of student race 3 from the Ethnicity code table	Y
11	Is Hispanic	Boolean	N	This is a boolean field. 0 = not Hispanic, 1 = is Hispanic, default: 0	Y
12	Primary Language Code	Text	N	Code value of student primary language from the Language code table	Y
13	Correspondence Language Code	Text	N	Code value of student correspondence language from the Language code table	Y
14	English Proficiency/Language Fluency Code	Text	N	Code value of student english proficiency status from the English Proficiency code table. This is where Illuminate tracks the status of English Learners. Most state reporting will pull from this field	Y
15	Redesignation Date	Date	N	Date an English Learner student was redesignated	Y
16	Primary Disability Code	Text	N	Code value of student primary disability from the Primary Disability code table or Student Programs code table	Y
17	Migrant Ed Student ID	Text	N	The student's Migrant Student Directory (MSD) number	Y
18	English Learner/LEP Date	Date	N	Date student first entered EL program	Y
19	US Entry Date	Date	N	Date student entered the United States	Y
20	School Entry Date	Date	N	Date student first enrolled in their current school (school mobility)	Y
21	District Entry Date	Date	N	Date student first enrolled in the district (district mobility)	Y
22	Parent/Guardian Highest Education Level	Text	N	Code value of the student's parent/guardian highest level of education from the Parent Education code table	Y
23	Residential Status	String	N	Code value of student residential status from the Residential Status code table	Y
24	Special Needs Status	Integer	N	1 = Single Parent, 2 = Displaced Homemaker	Y
25	SST Date	Date	N		Y
26	504 Accommodations	Text	N		Y
27	504 Annual Review Date	Date	N		Y
28	Special Ed Exit Date	Date	N	Date student exited Special Ed.	Y
29	Birth City	Text	N		Y

	Field	Data Type	Required	Notes	Import Support?
30	Birth State	Text	N	Code value of state from the States code table	Y
31	Birth Country	Text	N	Code value of birth country from the Countries code table	Y
32	Lunch ID	Text	N		Y
33	Academic Year	Academic Year	Y		Y
34	Student Name Suffix	Text	N		Y
35	Student Last Name Alias	Text	N		Y
36	Student First Name Alias	Text	N		Y
37	Student Middle Name Alias	Text	N		Y
38	Student Name Suffix Alias	Text	N		Y
39	Lunch Balance	Decimal (4,2)	N	The amount of money on a student's lunch balance	Y
40	ISE Operating District ID	Integer	N	Student operating district - used in ISE only	Y
41	ISE Operating Site ID	Integer	N	Student operating school - used in ISE only	Y
42	ISE Resident LEA Code	Integer	N	Student resident district - used in ISE only	Y
43	Birth Date Verification Method	Text	N	Code value of student birthdate verification method from the Birthdate Verification Method code table	Y
44	Homeless Dwelling Type	Text	N	Code value of Dwelling Type from the Dwelling Type code table	Y
45	Photo Release	Integer	N	This is a boolean field. 0 = No, 1 = Yes, default: 0	Y
46	Military Recruitment	Integer	N	This is a boolean field. 0 = No, 1 = Yes, default: 0	Y
47	Internet Use Release	Integer	N	This is a boolean field. 0 = No, 1 = Yes, default: 0	Y
48	Graduation Date	Date	N		Y
49	Graduation/Completion Status	Integer	N	Code value of Graduation Status from the Graduation Status code table	Y
50	Graduation Service Learning Hours	Integer	N	Number of community service hours a student has completed	Y
51	US Citizen Born Abroad	Integer	N	This is a boolean field. 0 = No, 1 = Yes, default: 0	Y
52	Military Family	Integer	N	This is a boolean field. 0 = No, 1 = Yes, default: 0	Y
53	Home Address Verification Date	Date	N	Date that a student's home address was verified	Y
54	Special Ed Enter Date	Date	N	Date student entered Special Ed.	Y
55	Secondary Disability Code ID	Integer	N	Code value of Secondary Disability from the Primary Disability code table or Student Programs code table (ISE only)	Y
56	State School Entry Date	Date	N	Date student first entered school in state	Y
57	US School Entry Date	Date	N	Date student first entered school in the US	Y
58	District Student ID	Text	N	District student ID, as assigned in the SIS	Y
59	School Student ID	Text	N	School student ID, typically assigned at the school level. Not available in many SIS	N
60	Other Student ID	Text	N		N



	<b>Field</b>	<b>Data Type</b>	<b>Required</b>	<b>Notes</b>	<b>Import Support?</b>
61	Graduation Requirement Year	Academic Year	N	The academic year that the student is expected to graduate	Y
62	Next School	Integer	N	The next site ID that the student will be attending. Must map to a valid site ID	Y
63	Prior District	Text	N	The name of the school district the student attended prior to the current district	Y
64	Prior School	Text	N	The name of the school the student last attended. This value should relate to the Prior District. Not to be used for internal sites.	Y

Column	Field	Data Type	Required	Notes	Import Support?
1	Import Student ID	Text	Y	A unique student identifier	Y
2	State Student ID	Text	N	State assigned student identifier.*	Y
3	Student Last Name	Text	Y		Y
4	Student First Name	Text	Y		Y
5	Student Middle Name	Text	N		Y
6	Birth Date	Date	Y		Y
7	Site ID	Integer	Y	Site at which student has enrollment, must match Site ID in sites.txt	Y
8	Enrollment Start	Date/Time	Y	Must fall within term dates	Y
9	Enrollment End	Date/Time	N	Should typically fall within term dates. If enrollment end pre-dates the term start date, the record will be handled as a no-show	Y
10	Student Grade Level ID	Integer	Y	Note: Should match Grade Level ID from Grade Level Lookups. Grade Level ID = Value 1 = Kindergarten 2 = 1st Grade 3 = 2nd Grade 4 = 3rd Grade 5 = 4th Grade 6 = 5th Grade 7 = 6th Grade 8 = 7th Grade 9 = 8th Grade 10 = 9th Grade 11 = 10th Grade 12 = 11th Grade 13 = 12th Grade 14 = Graduated 15 = Pre-K	Y
11	Academic Year	Academic Year	Y		Y
12	Is Primary ADA	Boolean	N	For concurrently enrolled students, should identify the enrollment record used for ADA reporting. This is a boolean field. 0 = False, 1 = True, default: 1	Y
13	Enrollment Category	Text	N	Defaults to "Regular Attendance"	Y
14	Enrollment Exit Code	Text	N		Y
15	Session Type	Integer	N	1 = Normal, 2 = Summer, Defaults to 1	Y
16	Enrollment Entry Code	Text	N		Y

Column	Field	Data Type	Required	Notes	Import Support?
1	Section ID	Text	Y	A unique identifier for the master schedule record.	Y
2	Site ID	Integer	Y	Site ID at which this section is offered. Must match Site ID from sites.txt	Y
3	Term Name	Text	Y	Term during which this section is offered. Must match Term Name from terms.txt	Y
4	Course ID	Text	Y	Course ID that is being offered during this section. Must match Course ID from courses.txt	Y
5	User ID	Text	Y	User ID of the teacher who is teaching this section. Must match User ID from users.txt	Y
6	Period	Text	Y	Period during which this section is offered.	Y
7	Academic Year	Academic Year	Y		Y
8	Room Number	Text	N	Room number in which this section is offered	Y
9	Session Type	Integer	N	1 = Normal, 2 = Summer, Defaults to 1	Y
10	Unique Term ID	Integer	N	This field is now obsolete. Should match Unique term ID from terms.txt	Y
11	Quarter Number	Integer	N	Quarter number is an optional field that will identify quarter sections within traditional semester schedules.	Y
12	User Start Date	Date/Time	N	First date that the User ID is in this section	Y
13	User End Date	Date/Time	N	Last date that the User ID is in this section	Y
14	Primary User	Integer	N	If there are multiple teachers for this section, is the associated user ID the primary? This is a boolean field. 0 = No, 1 = Yes, default: 0	Y
15	Highly Qualified Teacher Competency Code	Text	N	HQT level per section(s), please provide the specific HQT code here that aligns to each section.	Y
16	Is Attendance Enabled	Integer	N	This is a boolean field: 0 = No, 1 = Yes, default: 1. This field determines which sections will be considered when attendance numbers are calculated for full day and period absences. If attendance is not taken in a given section, this field should be 0.	Y

Column	Field	Data Type	Required	Notes	Import Support?
1	Import Student ID	Text	Y	A unique student identifier	Y
2	State Student ID	Text	N	State assigned student identifier.*	Y
3	Student Last Name	Text	Y		Y
4	Student First Name	Text	Y		Y
5	Student Middle Name	Text	N		Y
6	Birth Date	Date	Y		Y
7	Section ID	Text	N	Section ID in which this student is registered. Must match Section ID from mastschd.txt. May be blank for students at sites where a master schedule is not used (elementary schools)	Y
8	Site ID	Integer	Y	Site at which student has is in this section/course/grade level. Must match Site ID in sites.txt	Y
9	Course ID	Text	N	Course ID in which this student is registered. Must match Course ID from courses.txt	Y
10	User ID	Text	Y	The user ID of the teacher who is teaching this student in the particular section/course/grade level.	Y
11	Entry Date	Date	Y	The date the student first entered this section/course. Should fall within term dates	Y
12	Exit Date	Date	Y	The date this student exited this section/course or blank	Y
13	Student Grade Level ID	Integer	Y	Note: Should match Grade Level ID from Grade Level Lookups. Grade Level ID = Value 1 = Kindergarten 2 = 1st Grade 3 = 2nd Grade 4 = 3rd Grade 5 = 4th Grade 6 = 5th Grade 7 = 6th Grade 8 = 7th Grade 9 = 8th Grade 10 = 9th Grade 11 = 10th Grade 12 = 11th Grade 13 = 12th Grade 14 = Graduated 15 = Pre-K	Y
14	Academic Year	Academic Year	Y		Y
15	Session Type	Integer	N	1 = Normal, 2 = Summer, Defaults to 1	Y

<b>Text (i.e. studemo.txt)</b>					
<b>Integer:</b>	<i>negative whole number with no decimal notation</i>				
	Valid inputs	Invalid inputs			
	0	-0.14			
	-1	4939.326			
	-130121	1.5			
	4				
			439343		
<b>Decimal:</b>	<i>negative number with or without decimal notation</i>				
	Valid inputs	Invalid inputs			
	0.0	Yes			
	17	No			
	1.5	T			
	-25.368	F			
	43.89				
	96573.2				
<b>Date:</b>	e, the time will be truncated				
	Valid inputs	Invalid inputs			
	1/3/01	20091214			
	3/21/10	31/1/2010			
	10/21/2009	20-Sep-10			
	1998-09-20				
2014-05-18	00:00.0				
	2014-08-08 04:05:06				
<b>Timestamp:</b>	<i>g a year, month, day, hour, minutes, and seconds</i>				

	Valid inputs	Invalid inputs				
	2014-08-08 04:05:06	8/8/14				
	August 8 04:05:06 2014	12:00				
		9PM				
		Seven o'clock				
Text:	Any ACSII characater data with or without spaces (" ") is considered valid					
Academic Year:	A representation of one year witin an educational calendar. Must be unambiguous and use the hyphenated format					
	Valid inputs	Invalid inputs				
	1999-2000	2001/02				
	2003-2004	2009-10				
	2013-2014	2015				
	2014-2015					