Please confirm that your PLOs have not changed	If your PLOs have changed, contact Suzanne Wakim
Noncredit Certificate of Completion in Occupational and Life Skills	**Report Dates**
1. Identify and assess safety hazards in the workplace.	Fall 2019
2. Demonstrate appropriate professional conduct.	Fall 2019
3. Apply comprehension and writing strategies when confronted with workplace documentation.	Fall 2019
4. Recognize and apply for compatible job opportunities relative to their occupation-specific certification.	Fall 2019
5. Organize and accomplish tasks for completion, adhering to deadlines.	Fall 2019
6. Determine amounts of money, temperature readings, volumes, and other measurements required for some occupations.	Fall 2019
Certificate in Special Education for Instructional Service Agreement Instructors	**Report Dates**
1. Ensure successful students can implement authentic assessment measures.	
2. Enhance student abilities to determine learning styles and recognize learing challenges.	
3. Train students in delivering multiple instructional strategies.	
4. Develop students' knowledge about Special Education legislation and documentation.	