NEED FUNDING?

FOR YOUR ORGANIZATION

WHERE TO START?

You can request funding by filling out this form here!

Make sure to have your Workday agency ID. If you do not know it, please contact the Student Engagement and Development Office.

WHAT DO WE FUND?

We fund things such as: cultural events, FSL recruitment, guest speakers, food/decorations for events, equipment, fundraisers, travel to conferences, etc.

WHEN DO WE FUND?

Scroll to the bottom of the page to look at our funding calendar!

Make sure you submit it in time for deadlines.

Requests: ≤ $1500 = Finance Committee Meeting

> $1500 = Senate Meeting

WHEN DO WE FUND?

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WHAT HAPPENS AFTER SUBMITTING A REQUEST?

An SGA finance committee member will contact you to schedule a meeting with either the SGA Finance Committee or the SGA Senate.

REMEMBER:

Requests: ≤ $1500 = Finance Committee Meeting

> $1500 = Senate Meeting

WHAT HAPPENS AT THE MEETING?

Think of this meeting as a pitch! You'll simply explain why you need the funds, what you'll use them for, and answer any questions that SGA senators may have. Some orgs bring along a powerpoint, if that helps!

WHAT HAPPENS AFTER?

You will be notified of the decision within 24-48 hours. If you are approved, in order to receive funds for student organization events, including professional development for travel, etc., your events will have to be approved by Student Involvement and go through any additional processes relevant to your event. This can

take some time so to ensure that your group receives approved funds in time for your event, I encourage you all to submit your funding requests **4-6 weeks** before your event. As a reminder, student organizations need to submit an [Event Information Form](#) as early as possible in the event planning process. Events that are not approved via the event review/consultation process will not receive SAF funds. For questions, please contact Student Engagement & Development at getinvolved@trinity.edu.

NEED HELP OR MORE INFORMATION?

CONTACT
awaters1@trinity.edu
sga@trinity.edu

TRINITY UNIVERSITY SGA

FALL 2024 FUNDING DATES

FINANCE COMMITTEE MEETING = REQUESTS ≤ $1500
SENATE FUNDING MEETING = REQUESTS > $1500

FINANCE COMMITTEE MEETING
Deadline to submit request
September 2
9 — SEPTEMBER

18 **SENATE MEETING**
Deadline to submit request
September 11

FINANCE COMMITTEE MEETING
Deadline to submit request
September 16
23

OCTOBER — **2** **SENATE MEETING**
Deadline to submit request
September 25

FINANCE COMMITTEE MEETING
Deadline to submit request
September 30
7

16 **SENATE MEETING**
Deadline to submit request
October 9

FINANCE COMMITTEE MEETING
Deadline to submit request
October 14
21

30 **SENATE MEETING**
Deadline to submit request
October 23

FINANCE COMMITTEE MEETING
Deadline to submit request
October 28
4 — NOVEMBER

13 **SENATE MEETING**
Deadline to submit request
November 6

For questions, please contact:
Allison Waters, Vice President - awaters1@trinity.edu
John Ferretti, Head Treasurer - jferrett@trinity.edu
Khushi Kakadia, Assistant Treasurer - kkakadia@trinity.edu