

Linn-Benton Community College Campus High School Program

LBCC's Campus High School Program (CHSP) provides the opportunity for high school age students to take college classes and begin earning their college degree and transfer the credits from their college classes back to their high schools to count toward their high school diploma.

Many high schools in partnership with LBCC provide financial assistance with tuition and books for their students to take college classes. The support varies from school to school and students must contact a high school counselor or their program coordinator to learn what opportunities are available.

Steps to becoming a student with the Campus High School Program

1. Students interested in attending college classes should first talk with their high school counselors about eligibility. Students not approved by their high school and Home School students can participate in CHSP as a self-pay and will work directly with the High School Partnership office (HSP).

Note: High schools do not pay for non-credit classes. Check with the high school coordinator for prior approval.

2. Students must get their LBCC student identification number (X number). Click on the link: [Campus HS Program application form](#). Once this form is submitted, it is manually processed. It can take a few weeks for the process.

3. The high school coordinator will electronically notify the HSP office of their referrals. The [CHSP Form](#) is necessary for those students that are **self-pay**, or those high schools that do not refer students electronically. This form is turned into the HSP office as part of the process.

4. Students must take the LBCC placement tests if they will be taking math or a class with a math prerequisite. The exception is if the student intends to take Math 105Z/Q, then the Math Placement test is not required. Additionally, some schools may require their student to take a Writing Placement test in order to take Math 111Z/Q and Writing 121Z/Q. If you aren't sure, please check with your school coordinator or with Jeanine. The tests assess the students' skill levels in writing and math and determine the courses students can take. At this time, all placement testing is done online, and Jeanine in HSP will set it up for you. Do not contact the Testing Center on your own, as you will be referred back to Jeanine

Note: Currently, Smarter Balance scores from your high school with a Level 3 or 4 in Math and Writing can be used in lieu of taking the test for that area. Verification is required.

Note: Students under the age of 16 still need to do the Writing assessment regardless, as part of the eligibility process requirement.

5. The CHSP staff will email the referred students an invitation to the required Virtual Orientation to the email provided in the HSP Application. Students should contact their high school counselor or the CHSP staff immediately to check for problems in the application process. The students will receive detailed instructions on what to complete prior to attending the Virtual Orientation.

Should any high student inadvertently register for a credit class without attending the required Information Session, they will be dropped from the registration.

Important information for students under the age of 16:

Students under the age of 16 may be eligible to register for credit classes at LBCC only after a review process. Students/Parents must contact the High School Partnerships office to make arrangements. **Should a student inadvertently register for a credit class without going through the review process, receiving the authorization to attend, and completing the Information Session, they will be dropped from the registration.**

NOTE: Only incoming college freshmen are required and allowed to take **the First Year Experience/Destination Graduation (HD199, 120, 121)**, an important college orientation class.

*High School students that register for a DG class will be dropped from the class.

Expectations of the students in the Campus High School Program

- * The student population at LBCC consists primarily of adults who are independent learners. Therefore, CHSP students must be self-disciplined enough to stay on top of learning and seek help when needed.
- * Students must attend all their classes and should be actively engaged in classes and the learning environment. They are responsible for their success; this includes following all processes, meeting deadlines, and seeking assistance from the many available resources.
- * Students should conduct themselves with mature behavior. They are responsible for their own actions. Faculty may report those students exhibiting inappropriate behavior to the CHSP staff and/or the Associate Dean of Student Development office for misconduct. The information is also reported to their high schools.
- * Students should know where the LBCC Learning Center is and how to get help with specific courses and/or assignments. Students can get free tutoring in the Learning Center. For information about the Learning Center, go to: <http://www.linnbenton.edu/learning-center>

- * Most high schools require students to submit Progress Reports between weeks 5 and 6. The reports must be signed by LBCC instructors and submitted to their high school. Early in the term, students should make an appointment with their college counselor or faculty advisor to plan a schedule for the following term and to review the progress being made in the current term.
- * Students should be aware of their high school requirements when planning and registering for classes as LBCC.
- * In most cases, the high schools pay for the students' necessary textbooks at the LBCC Campus Store. Students are responsible to use them, keep them in returnable condition, and return them to the Campus Store at the end of term. Textbooks are the property of the High School and must be returned.

NOTE: High schools can hold students responsible for monies owed for not participating in Book Buy Back each term. The student's book account for the next term may be held up if the student does not participate in Book Buy Back.

IMPORTANT DISCLOSURE NOTE

Students attending college are considered adults, regardless of age. In order for the college to speak to parents or guardians about their academics, they must give permission. Log into the WebRunner account, click on "Personal Information", then "Update/Display Disclosure Information." The person(s) name, areas of access, and a code they must give, needs to be provided.

- * **Students in CHSP do not qualify for Financial Aid or LBCC scholarships. This includes PGS (Post Graduate Scholars) students referred by their high school.**

[Live CHSP Calendar](#)

For more information, contact the High School Partnerships office: highschool@linnbenton.edu
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