



## Hong Kong Council of Social Service HKCSS Institute

## **Recommendation Form -**

"Certificate for Newly Promoted Supervisors and Managers in NGOs 2023"

Please email the completed form to <a href="mailto:institute@hkcss.org.hk">institute@hkcss.org.hk</a> by 6 July 2022 (Wed).

Part A: Particulars of the Participant					
Salutation	□ Mr	□ Mrs	□ Miss	□ Ms	□ Others
Name in English					
(as shown on HKID card)					
Organization					
Job Title					
Department/Division					
Email					
Contact No.					
Part B: Particulars of the Ref	eree*				
Salutation	□ Mr	□ Mrs	□ Miss	□ Ms	□ Others
Name in English					
Organization					
Job Title					
Department/Division					
Email					
Contact No.					
Signature of the Referee					
(with Organization's chop)					
Date					

## <Remarks\*>

- The referee can be the (1) direct supervisor of the participant; (2) senior management of the participant's organization; or (3) HR manager of the participant's organization.