



Academic Year 20__/20__

Name of Student	Contact Phone/Email	Hamline ID	Office Use
			FAPET

INSTRUCTIONS: Check the appropriate box and complete the corresponding items listed. All decisions are sent by email to the student’s Hamline account.

- This is a petition to overturn my Satisfactory Academic Progress (SAP) financial aid suspension. The following 3 items are required:
 - A signed statement addressed to the Financial Aid Appeal Committee explaining both the nature of the extenuating circumstances that contributed to your inability to meet the SAP standards as well as explanation of how the barriers to academic success have been removed.
 - Third party documentation to support the circumstances listed in your statement. Documentation varies depending on your circumstances. For example if a medical circumstance you might include a statement from your doctor or counselor. If legal circumstances you might include court documents. If familial death, might provide a copy of obituary, etc.
 - An [academic plan](#) developed by you **and** your program advisor (for undergraduate students this would be you and someone in the Center of Academic Success and Achievement (CASA)) that ensures you again will meet SAP progress standards within a specific timeframe. The plan may be emailed to finaid@hamline.edu by you or the program office.