

Board Certified Behavior Analyst

UNDERSTANDING MODIFIERS

HA: General Education: Caring 4 Students Program (C4S)

HT: Special Education: ELIGIBILITY RECOMMENDATION (IDEA Eval) –An evaluation must have been done, but it also encompasses all observations, meetings (except the IEP/IFSP, which has a separate code below) and reports which culminate in a determination or re-determination of eligibility for Special Education or Early On services. The service date is the date of the eligibility meeting.

TM: Special Education: IEP/IFSP MEETING – Participation in the IEP/IFSP meeting. Attendance is not necessary; participation includes written input submitted prior to the meeting. Date of service is the IEP meeting date.

No Modifier: Special Education: OTHER EVAL – Other evaluation completed for purposes other than the IDEA Assessment. The service date is the date the test was completed.2

0] SBS/C4S: Monthly Progress Summary [00000] End of month summation of all services for Medicaid eligible students. Must be dated last school day of the month. Use report on Home page: User Monthly Progress Summaries - CHECK MONTHLY

1] SBS: SPECIAL EDUCATION STUDENTS

1] SBS: Group Adaptive Behavior Therapy [97154] – Adaptive behavior treatment by technician with multiple patients using an established plan

1] SBS: IDEA Eval: Behavior Identification Assessment by Technician [97152 HT] – Behavior identification assessment by technician

1] SBS: IEP/IFSP Participation: Behavior Identification Assessment by Technician [997152 TM]

1] SBS: Individual Adaptive Behavior Therapy [97153] – Adaptive behavior treatment by technician using an established plan

1] SBS: Other Eval: Behavior Identification Assessment by Technician [97152] - Behavior identification assessment by technician

2] NON-BILLABLE DOCUMENTATION

2] IEP: Consult - Use for logging students with Consult service listed in the Program & Services section of their IEP.

2] IEP: Monitor - Use for logging students with Monitor service listed in the Accommodation section of their IEP.

2] Non-Billable: Behavior Plan Meeting – use to log for students with a behavior plan.

2] Non-Billable: Communication - Use to log communication with parent, other providers, staff etc

2] Non-Billable: Group [size 9+]

2] Non-Billable: Manifestation Determination Review – Meeting determining if the behavior is related to the student's disability.

2] Non-Billable: No School Day – use to note no school day. Start time = time intended to work with student

2] Non-Billable: Other - Use to log any provided service that does not meet criteria of any other selection.

2] Non-Billable: Parent and/or Staff Meeting – Do not use for IEP/IFSP meetings.

2] Non-Billable: Provider Absent - Use to note provider absence. Start time = time intended to work with student.

2] Non-Billable: Provider not Available - Use to note provider not available. Start time = time intended to work with student.

2] Non-Billable: Record Keeping - Use for any student record keeping purposes you want to track.

2] Non-Billable: REED

2] Non-Billable: Related Service Case Management

2] Non-Billable: Report Writing

2] Non-Billable: Student Absent - Use to report Student Absent. Start Time = time you intended to work with the student.

2] Non-Billable: Student Not Available - Use to log that student was not available. Start Time = time you intended to work with the student.

2] Non-Billable: Student Observation

2] Non-Billable: Student Refused Service – Use to document student refusing service.

3] C4S: GENERAL EDUCATION STUDENTS

3] C4S: Evaluation: Brief Emotional/Behavioral Assessment, Not related to SPED Eligibility [96127 HA]

3] C4S: Group Adaptive Behavior Therapy [97154 HA] – Adaptive behavior treatment by technician with multiple patients using an established plan

3] C4S: Individual Adaptive Behavior Therapy [97153 HA] – Adaptive behavior treatment by technician using an established plan

GENERAL SERVICE INFORMATION

- Consult services are an integral part or an extension of a direct medical service but are not separately reimbursable.
- Service entry is due within ten days of service delivery.
- Service comments must include enough detail to allow reconstruction of what transpired for each service.

Service Documentation:

The Michigan Department of Health & Human Services (MDHHS) has emphasized the importance of thoroughly documenting all services provided to students. For direct services such as therapy and counseling, documentation must include a progress entry for each direct service which describes the service rendered and the student's response to that day's service or treatment. **S.O.A.P. notes are best practice!** If not using the S.O.A.P. format be sure enough data is in your provider notes to support the service you are entering. There must be enough data for an auditor to "recreate" the service. Your documentation must indicate not only WHAT services are being rendered to meet the student's IEP/IFSP goals, but HOW the student responded to service. Provider Note Example: H0004 Behavioral Health Counseling [H0004]: *"Discussed with Melanie a time when he/she was upset to process appropriate ways to react. Mel engaged well in the session and was able to independently identify one alternative way to express self appropriately. Will continue to work on appropriate ways for expressing feelings."*

Monthly Progress Summaries are REQUIRED for each month that services are reported for Medicaid eligible students. A monthly progress summary summarizes all services provided to the student throughout a month. Monthly Progress Summary Example: Monthly Progress Summary [00000] - *"Melanie independently identified alternative ways to express feelings appropriately one out of two sessions this month. She still struggles with utilizing the strategy outside of sessions. Will continue to work on appropriate expression of feelings."*

Staff Qualifications:

Psychological, professional counseling, behavioral, and social work services may be provided in an individual or group setting by qualified providers who meet the requirements of, and in accordance with, 42 CFR §440,50 through §440,60(a) and other applicable state and federal laws or regulations. Psychological, professional counseling, and social work services may be provided by:

Board-Certified Behavior Analyst (BCBA)

Supervision & Under the Direction Of:

Michigan Department of Health and Human Services Provider Manual dated July 2019

1.4 UNDER THE DIRECTION OF AND SUPERVISION

Certain specified services may be provided under the direction of or under the supervision of another clinician. "Supervision of" limited-licensed mental health professionals consists of the practitioner meeting regularly with another professional, at an interval described within the professional administrative rules, to discuss casework

and other professional issues in a structured way. This is often known as clinical or counseling supervision or consultation. The purpose is to assist the practitioner to learn from his or her experience and expertise, as well as to ensure good service to the client or patient.

Help Desk Contacts

General questions regarding Medicaid or Service Capture can be answered by contacting one of the staff below:

Lynette Altman
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(616) 365-2387

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