



Noncredit - Hours Tab

Will this course have variable hours?

Click on the box if your course will have a range of hours. You will now see 'Min Hours' and 'Max Hours' when you check lecture hours for the semester and/or lab hours for the semester.

A screenshot of a web application interface for a "New Noncredit Course Proposal: ADMJ 222 - test". The status is "Draft". The interface includes a sidebar with progress indicators for various sections: Proposal Resources (0/5), Course Purpose/Needs (0/5), Cover (3/7), Co-Contributor(s), Hours (0/2), Cross Listing, and Minimum Qualifications (0/1). The main content area shows "Remaining State Requirements:" and "Remaining Launch Requirements: 42". There are "Launch" and "Delete Draft" buttons. The form includes a "Last updated by Lannibeth Calvillo on 9/15/2022 at 4:44 PM" timestamp. Two checkboxes are checked: "Will this course have variable hours?" and "Lecture Hours for the Semester". Below these, there are input fields for "Min Hours" (18) and "Max Hours" (54). A third checkbox, "Lab Hours for the Semester", is unchecked.

Hours

Noncredit courses require hours only, and faculty are required to list the total number of Lecture and Lab hours for the semester. For "mirrored" noncredit, the number of hours for Lecture and Lab must match the credit mirrored course.

Number of times a course can be repeated

Students may enroll in noncredit courses any number of times. The number 99 should be the only available option in the dropdown box for noncredit courses.



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CHABOT COLLEGE Curriculum Approvals Create Proposal

New Noncredit Course Proposal: ADMJ 222 - test

Status: Draft Remaining State Requirements: Remaining Launch Requirements: 42 Launch Delete Draft

Proposal Resources	
Course Purpose/Needs	0/5
Cover	3/7
Co-Contributor(s)	
Hours	0/2
Cross Listing	
Minimum Qualifications	0/1
Measurable Objectives	0/1
Course Content	0/1
Methods of Instruction	0/1
Typical Assignments	0/1

Lab Hours for the Semester

Number of times a course can be repeated *

99

99

Course Grading *

Min Total Hours (AutoCalculated) 18

Max Total Hours (AutoCalculated) 54

Save

Course Grading

For noncredit classes, instructors should choose Pass/No Pass/Satisfactory Progress. Students completing this course will earn a P, NP, or SP grade. The SP indicates the student has made satisfactory progress towards completion of the course.



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Status: Draft Remaining State Requirements: Remaining Launch Requirements: 42 Launch Delete Draft

Proposal Resources	
Course Purpose/Needs	0/5
Cover	3/7
Co-Contributor(s)	
Hours	0/2
Cross Listing	
Minimum Qualifications	0/1
Measurable Objectives	0/1
Course Content	0/1
Methods of Instruction	0/1
Typical Assignments	0/1

Lab Hours for the Semester

Number of times a course can be repeated *
99

Course Grading *
Letter Grade Only
Letter Grade Only
Optional
Pass/No Pass
Pass/No Pass/Satisfactory Progress

Max Total Hours (AutoCalculated) 54

Save

Total Units

This section is automatically filled by the unit calculator (the hours you entered for lecture and laboratory). Please review this to make sure everything looks good. Make sure to remove the hours for any of the fields that you will no longer include (example: you decide to no longer include lab hours).

Minimum Qualifications	0/1	Min Total Hours (AutoCalculated)	18
Measurable Objectives	0/1		
Course Content	0/1	Max Total Hours (AutoCalculated)	54
Methods of Instruction	0/1		
Typical Assignments	0/1		