

ReCoop Manager

APPLICATION

Open to Pomona Students Only

***Submit application to Nikhil.Schneider@Pomona.edu
with a résumé and letter of interest by Sunday, April 9th***

Position Description

ReCoop promotes responsible living and a culture of reuse within the Pomona College community by collecting unwanted dorm items left behind by students, sorting and storing them through the summer, and then selling them back to students at an affordable price. The Sustainability Office is seeking two student managers to oversee the ReCoop spring collection, fall sale, and 20-30 ReCoop Crew student members. Applicants should demonstrate high levels of responsibility, organization, communication, and a can-do attitude. Managers will be responsible for communicating with the ReCoop Crew, setting up donation locations, overseeing the collection process, assisting crew members with collection, and hosting the sale. The position pays \$17/hour. Prior experience working or attending ReCoop is desired but not required.

Important Dates

ReCoop Collection

April: Light planning and strategizing. Recruit the Crew. (1-4 hours/week)

May 4 – 5: Set up donation stations. (4 hours/day, 8 hours total)

May 8 – 12: Start collecting donations. (4 hours/day, 16 hours total)

May 13 – 15: ReCoop Collection. Clear out all items from dorms, store sale items in containers, donate remaining items. (8 hours/day, 32-40 hours total)

ReCoop Sale

Aug 16-18: Set up the sale. (4 hours/day, 8 hours total)

Aug 19: ReCoop Sale for incoming students. (4 hours)

Aug 27: ReCoop Sale for returning students. (4 hours)

Aug 31 – Sep 6: Clean up sale. Donate remaining items. (4 - 10 hours)

In your application, please include the following information:

1. Class year and prior experience with ReCoop (if applicable).
2. Why do you think you would be a good ReCoop manager?
3. How would you describe your leadership style?
4. Based on what you know about ReCoop, how would you improve the program?