

SAN DIEGO CITY COLLEGE
PROFESSIONAL DEVELOPMENT ADVISORY COMMITTEE

December 6, 2022 / 12:30 PM - 1:30 PM / via Zoom: <https://sdccd-edu.zoom.us/j/94488749606>

	ATTENDEE/PROXY	COMMITTEE POSITION		ATTENDEE/PROXY	COMMITTEE POSITION
	Anna Rogers	Faculty; BSI Rep.	X	Sean Ryan	Classified; CS Rep.
X	Christy Ball	Faculty	X	Neary Sim	Classified; CS Rep.
X	Donna Carter	Faculty		Susan Murray	Dean; GP Rep.
X	Kari Crawford	Faculty		Majeda Nasrawi	Vision Resource Center Coordinator, SPAA Rep.
X	Sarah Hawkins	Faculty	X	Temmy Najimy	PD Center Assistant
	Salem Berhanu	Faculty	X	Don Long	Faculty; Acting PD Coordinator
X	Michael George	Faculty	X	Justin Bigley	PD Center Assistant
X	Robbi Ewell	Dean; Co-Chair			

AGENDA – Called to ordered at 12:32pm

- Announcements/Updates
 - New Members – there’s 3 new members: Anna Rogers, Michael George, and Salem Berhanu
 - Spring 2023 Meeting Calendar – Meets Second Tuesday of every month; 2/14/23, 3/14/23, 4/11/23, 5/9/22. Need a backup option due to meeting/teaching schedule conflict.
 - Convocation Planning – planning meeting on Friday, 12/9/22

- Review Committee Charge and Composition & Revisiting PDAC Meeting Schedule
 - Faculty Added – need to revisit the charge, edit, or modify the committee charge. Will update in Spring 2023 meeting.
 - Classified Involvement – (Sean Ryan)
 - June 15, 2023 – Classified Professionals Retreat. Classified are planning to host this off-site and will share details with the Committee as planning progresses.
 - Classified skilled shared in March 2023 (spring break)
 - Working on a Classified PD Survey. This is still in draft form; we hope to send it out by end of this week (12/9/22). Visit: <https://bit.ly/CityClassifiedPDSurvey>
 - Streamline committee assignments. Similar to Academic Senate process. Mangers should participate in the process so they can be more intentional in PD for Classified.

- New Hires Institute (NHI) (Don Long)
 - Last Session Completed on November 4, 2022. Nest Sessions – Spring 2023
 - Spring 2023 Semester – Proposed Dates on 2/24/23, 4/7/23, 4/28/23, 5/12/23
 - Focus on Special Programs (MESA; Puente, CalWORKs, Umoja, etc.)
 - Campus Culture – who are our students and their needs
 - # of New Hires Update – Very successful NHI for Fall 2022. NHI provided welcome letter, swag and laptop to all new hires. Meeting in different location around campus so the new hires can visit different buildings on campus. As of 12/6/22, there’s 42 new hires out of 66. New approach for swag items. Question regarding where we order swag from especially with china products. Should order from local and sustainable & environmental products. Catalog/online site to order swag. Similar to District service awards. President expressed attending in-person NHI sessions.

- Conference Planning – Master calendar of events- conference, flex workshops, mandatory training, Office 365, business services training, etc.
 - Social Justice Conference -
 - SANKFO Committee meets regularly

- Ongoing PD Operations
 - Consider meeting at the PD center to refine opening plans – Spring 2023 in-person meeting to brainstorm plans.
 - Christy Ball – will bring Art for consideration at PD center – www.amplifier.org
 - The We the Future campaign showcased ten young leaders representing ten diverse movements, each already building us a better world. They are drafting and passing legislation. They are working on climate justice, criminal justice reform, voting rights, immigration rights, disability justice, gun reform, queer rights, and literacy. Their work is nonpartisan, and it carries the energy of countless communities from every background. In a time of uncertainty these icons show us a path forward, and they show us that the future is already here. In partnership with the artists Shepard Fairey, Rommy Torrico, Munk One, and Kate DeCiccio, this project placed art and supporting teaching tools representing these young leaders and their movements into more than 20,000 schools across the country to inspire and engage the next generation.
 - Flex Activities Update – End of the year flex cycle flex obligation due on December 12th. 88% of faculty completed their obligation. Independent projects have been vetted. Friendly reminder emails have been sent to missing flex report faculty (adjunct & prorata). PD has reached out to all presenters to include their workshop to be included on the flex system.
 - Spring 2023 Flex Week Planning – planning in process for flex week.
 - Flex State Reporting
 - Workshop Independent Projects (Extended from November 7th to December 12th)
 - Flex credit for Academic Senate Meetings – apply to only adjuncts
 - Website Revisions – Updating website

- PD Funding & Approvals – 1 pending request

- Travel Request Workshop- Business Services hosted a travel request workshop on November 17, 2022. TR workshop was recorded and available for review.
- Braiding Sweetgrass Book Study (Christy Ball)– Update December 9, 2022 at 10:00am-12:00pm – Proposed a book study every fall semester. Brainstorm collectively recommended books for fall term. Suggested an informal little library in the PD center. Creating a list of recommended book list. <https://www.powells.com/book/caste-9780593230251>

- For the Good of the Order – PD Coordinator position – starting the process and forming a new screening committee. Academic Senate is looking for 2-3 faculty representatives. Classified Senate for 2 representatives. Screening committee will meet in spring term.

- Adjourned at 1:45pm.