

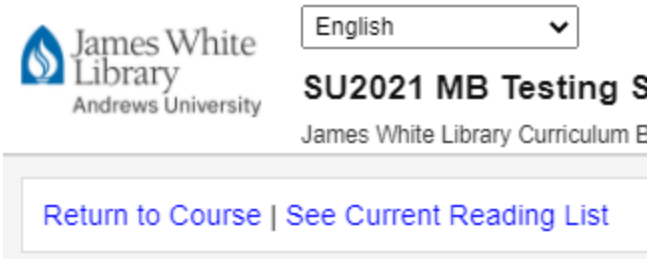


QuickGuide

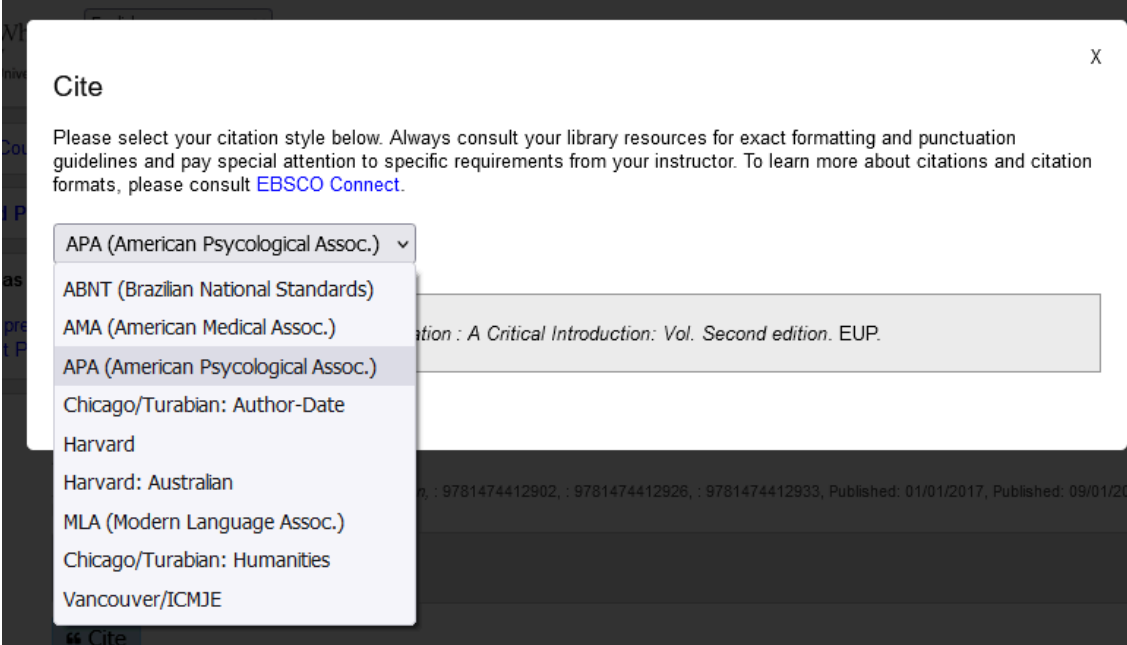
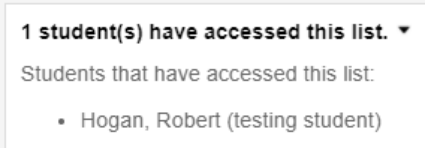
Curriculum Builder

Summary:

- Learn what is Curriculum Builder
- Learn how to set up Curriculum Builder in LearningHub
- Learn how students will see and use Curriculum Builder

<input type="checkbox"/> What is Curriculum Builder?	<p>Information:</p> <ul style="list-style-type: none"> • Curriculum Builder is a tool provided to teachers that allows them to put a link in a course with additional resources from the Library
<input type="checkbox"/> How do I add Curriculum Builder to the course?	<p>How to:</p> <ul style="list-style-type: none"> • Go to the course in LearningHub • Turning editing on • Click on Add an Activity or Resource • Click on External tool™(this is an activity) • Give the activity a name. Ex: Library Resources • Click in the Preconfigured tools box • Choose Curriculum Builder • Click Save and display
<input type="checkbox"/> How do I add items to the Curriculum Builder	<p>How to:</p> <ul style="list-style-type: none"> • Search for the resource you want like you would for any library search. • When you want to add an item click Add to Reading List • When you have finished your selection(s), click See Current Reading List to see the list or click Return to Course, in the upper left corner of the Curriculum Builder 
<input type="checkbox"/> What	<p>Information: Once you have created a list you are able to add additional</p>

<p>additional items are available</p>	<p>information.</p> <ul style="list-style-type: none"> ● Add Folder - a folder would be created if you wanted to separate out resources for different assignments <ul style="list-style-type: none"> ○ Click Add Folder ○ Put in the name of the folder ○ Click Create Folder ○ Add a resource to a folder <ul style="list-style-type: none"> ■ Go to the item in the list ■ On the upper right side of the item, you will find the Move to folder ■ Click in the box to the right of Move to folder, select the folder you want to put it in ■ The page will refresh with the folders and will show the number of items in that folder ● Add Text or Instructions <ul style="list-style-type: none"> ○ Click Add Text or Instructions ○ Put in instructions in the text area ○ Select a folder (if one has been created for the assignment) ○ Click Add to Reading List ○ Click on the folder to read the instructions and see the resources ● Add Web Resource <ul style="list-style-type: none"> ○ Click Add Web Resource ○ Put in a web address that should also be a resource ○ Give it a title ○ Chose the folder or leave it on the main list or Readings ○ Click Add to Reading List <div data-bbox="1013 296 1409 428" style="border: 1px solid #ccc; padding: 5px; margin: 10px 0;"> <p>This list has folders:</p> <ul style="list-style-type: none"> ■ 2nd presentation (1 items) ✎ + - ■ Firist Presentation (1 items) ✎ + - </div>
<p><input type="checkbox"/>What does the student see in LearningHub</p>	<p>Information:</p> <ul style="list-style-type: none"> ● On the course page, the students will see the activity <div data-bbox="347 1251 1425 1766" style="border: 1px solid #ccc; padding: 10px; margin: 10px 0;"> </div> <ul style="list-style-type: none"> ● Students will be able to create a copy-and print-friendly view

	<ul style="list-style-type: none"> ● Students will see folders that have been created ● Students will see items in the main reading list ● Students can click “” Cite to get the citation to put in their document <ul style="list-style-type: none"> ○ Select the type of citation  <ul style="list-style-type: none"> ● Click Copy to Clipboard ● Click OK ● Copy citation into the document
<input type="checkbox"/> Will I be able to see if the students have viewed/ accessed Curriculum Builder	<p>How to:</p> <ul style="list-style-type: none"> ● Click on Curriculum Builder ● Click See Current Reading List ● You will be able to see if any student has accessed the list ● To see who has accessed the list, click on the arrow pointing to the right 
<input type="checkbox"/> Additional Resources	<ul style="list-style-type: none"> ● https://connect.ebsco.com/s/article/What-is-Curriculum-Builder?language=en_US ● https://www.youtube.com/watch?v=qIOU6Q_2lA4