



CLASSIFIED
SENATE

MINUTES

EXECUTIVE BOARD MEETING

Cuyamaca College

Tues. December 14, 2021

9:00a – 11:00a

Location: Zoom

Attendees: Cuyamaca Classified Senate

Guest(s): Christianne Penunuri, Francisco Gonzalez, Jesus Miranda

Meeting Called to Order: 9:02am

Meeting Adjourned: 10:49am

Agenda Item

1) **CALL TO ORDER**

- a) Roll call
- b) Additions/deletions/revisions to the agenda
- c) Tabled: Approval of November 23 meeting minutes ([link to draft](#))

2) **ACTION ITEMS**

- a) None

3) **COMMUNICATIONS/DISCUSSION ITEMS:**

- a) Strategic marketing campaign (Christianne @ 9:00am) ([link](#))
Christianne shared a presentation about the Spring 2022 marketing campaign to help increase awareness of Cuyamaca College to our surrounding communities, and to provide targeted marketing to students who applied but did not enroll, stopped out after attending, etc.
- b) Search and interview committee appointments (Katie)
 - Kevin Brown on OH Assistant, Senior committee
 - Reps for Student Services Specialist - Student Affairs: Dalea and Rana
 - Reps for VP of Administrative Services: Laci Diaz and Melanie Kotic (District)
 - Reps for Instructional Design Technology Specialist by 12/17
- c) Participatory governance committee and council appointments (Katie)
 - Student Services Classified representative on SSEC: Raul Enciso
 - Cuyamaca College's Classified representative on SISC: Megan Smith
- d) Student Services Above and Beyond Award winner announced 12/10 (Katie) ([link](#))
The four nominated departments (Admissions and Records, Counseling, Cuyamaca Cares, and DSPS) were announced during the CC Impact event on 12/10, and the winning department (Admissions and Records) was recognized; this will also be announced broadly during Spring 2022 Convocation
- e) CSEA's proposed merit system (all)
The District will work with an attorney to provide information about the Merit System early

in the Spring 2022 semester. There were no new questions or comments about the Merit System from Classified Senate members.

- f) Facilities presentation (Francisco @ 10:00am) ([link](#))
Francisco shared a presentation about current facilities projects.
- g) Guided Pathways presentation (Jesus @ 10:15am) ([link](#))
Jesus shared a presentation about current projects related to Guided Pathways at Cuyamaca, including plans
- h) Committee and council updates (all)
 - Cuyamaca College Council (Katie, Natalija, & Rocky)
 - Institutional Effectiveness Council (Katie)
 - Student Success and Equity Council (Katie)
 - Resource and Operations Committee (Anmar & Natalija)
 - Program Review Steering Committee (Taylor)
 - Facilities & Sustainability Planning Committee (Natalija)
 - Faculty Hiring Priorities Committee (Katie)
 - Classified Hiring Priorities Committee (Natalija & Jamie)
 - Teaching and Learning Committee (Natalija & Veronica)
 - Reminder: Complete the PD Needs Assessment ([link](#))
 - Outcomes and Assessment Committee (Dalea)
 - Student Success Leadership Team
 - Online Teaching and Learning Committee
 - College Technology Committee (Classified reps vacant)
- i) Monthly HIRE Trainings (Katie)
Katie encouraged Classified Senate members to complete the HIRE Training if they have not completed this yet or within the past three years so they can serve on upcoming search and interview committees. This training will be offered at the following times this month and next month:
 - December 14, 1:00-3:00pm
 - January 19, 9:00-11:00am
- j) Classified Senate Holiday Card (Katie)
Classified Senate will send out a brief holiday card to Classified. Natalija suggested including pictures of ourselves with fun holiday filters.
- k) Recognizing Classified Professionals' Birthdays (Natalija and Veronica)
- l) Returning to campus: Classified Community Care taskforce (Katie)
- m) Cuyamaca's Classified Senate Governing Board report for January (Katie)
- n) Classified annual fundraiser through GCCCD Foundation (Katie and Veronica)
We are still waiting for a Smart Key to be created, and hope we can have a fundraiser in Spring 2022.
- o) CPD and Classified Employee Appreciation Week Planning Team (Katie, Natalija, and Veronica)

Reference Materials:

November 23rd meeting minutes ([link to draft](#))

Next Meeting: Canceled - January 25th, 9:00-11:00am (during Spring 2022 Flex Week);
February 2nd, 9:00-11:00am