



Club Charter Application Date: _____

Jamestown Campus and North County Center

All clubs must be open to all JCC students.

CLUB NAME:			
JCC Faculty/Staff Advisor:			
Phone: <input type="checkbox"/> Cell <input type="checkbox"/> Office		JCC google Email:	@sunyjcc.edu
Advisor (2): *optional			
Phone: <input type="checkbox"/> Cell <input type="checkbox"/> Office		JCC google Email:	@sunyjcc.edu

CLUB DESCRIPTION <i>All clubs must have a purpose be it social, educational, or for career preparation.</i>	
Briefly describe the purpose and goals of your student organization.	
Briefly describe how your student organization will give back to the JCC/Jamestown community.	

CLUB MEETINGS			
Schedule:	<input type="checkbox"/> Weekly <input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> _____	Time(s):	
Days:	<input type="checkbox"/> Mondays <input type="checkbox"/> Tuesdays <input type="checkbox"/> Wednesdays <input type="checkbox"/> Thursdays <input type="checkbox"/> Fridays	Location:	
Meeting Details:			

STUDENT OFFICERS <i>*no student may hold more than 1 position. One officer must attend monthly Club Council meetings (may rotate).</i>			
President <i>*expected to run meetings, organize agenda, and lead club operations and initiatives</i>		Phone:	
Anticipated Graduation:		Email:	
Vice President <i>*expected to assist the president and act as president in his/her absence</i>		Phone:	
Anticipated Graduation:		Email:	
Secretary <i>*expected to take minutes at meetings and track membership attendance</i>		Phone:	
Anticipated Graduation:		Email:	
Treasurer <i>*expected to submit all receipts for transactions/deposits to the Campus Life Office</i>		Phone:	
Anticipated Graduation:		Email:	

By signing this Club Charter, I acknowledge that I have reviewed this document and it meets my approval.

- JCC Faculty/Staff Advisor Signature: _____ Date: _____
- Advisor (2) Signature: _____ Date: _____
- President Signature: _____ Date: _____
- Vice President Signature: _____ Date: _____
- Secretary Signature: _____ Date: _____
- Treasurer Signature: _____ Date: _____

FOR CAMPUS LIFE OFFICE USE ONLY			
Charter Approved: <input type="checkbox"/> YES <input type="checkbox"/> NO	Senate Vice President Signature:	Date:	
Club Liaison:	Campus Life Director Signature:	Date:	



Club Charter Application Date: _____

Jamestown Campus and North County Center

All clubs must be open to all JCC students.

Club Members: (add more rows as need, each club must have a minimum of 5 members)

Student Full Name:	Student Email Address:
1	@sunyjcc.edu
2	@sunyjcc.edu
3	@sunyjcc.edu
4	@sunyjcc.edu
5	@sunyjcc.edu
6	@sunyjcc.edu
7	@sunyjcc.edu
8	@sunyjcc.edu
9	@sunyjcc.edu
10	@sunyjcc.edu
11	@sunyjcc.edu
12	@sunyjcc.edu
13	@sunyjcc.edu
14	@sunyjcc.edu
15	@sunyjcc.edu

FOR CAMPUS LIFE OFFICE USE ONLY

Charter Approved: YES NO Senate Vice President Signature: _____

Date: _____

Club Liaison: _____ Campus Life Director Signature: _____

Date: _____