



Cuyamaca College Classified Senate Meeting Agenda

Date: **November 29th, 2022**

Time: **9:00-11:00am**

Location: **Zoom (<https://cccconfer.zoom.us/j/97087671307>)**

Name	Role	Attendance
Katie Cabral	President	<input type="checkbox"/>
Raul Enciso	Vice President	<input type="checkbox"/>
Veronica Nieves	Treasurer	<input type="checkbox"/>
<i>Vacant</i>	Secretary	
Hiam Abdulahad	Senator	<input type="checkbox"/>
Michael Allen	Senator	<input type="checkbox"/>
Rafael Ayala	Senator	<input type="checkbox"/>
Taylor Fiehler	Senator	<input type="checkbox"/>
Anmar Kakos	Senator	<input type="checkbox"/>
Dalea Kanno	Senator	<input type="checkbox"/>
Debi Ridulfo	Senator	<input type="checkbox"/>
Stephanie Rodriguez	Senator	<input type="checkbox"/>
Rocky Rose	Senator	<input type="checkbox"/>
Layla Shaba	Senator	<input type="checkbox"/>

Quorum: 4/13

Decisions: 2/3 of officers present

A quorum for purposes of Classified Senate meetings and for voting purposes shall consist of 25% of those regularly attending officers. Decisions will require a two thirds (2/3) majority vote for those officers present. ([Article 5.1.2](#))

Guests: Josh Franco

Note-Taker: Debi Ridulfo

Call to Order: *Meeting called to order at ____ [time]*

1. **Roll call**
2. **Additions/deletions/revisions to the agenda**
3. **Approval of October minutes ([link](#))**

Participatory Governance

1. **Classified Senate workgroups (all)**
 - a. Classified Community Care (Anmar, Dalea, Debi, Katie, & Hiam)
 - b. 9+1 ([link](#)) (Debi & Katie)
 - c. Constitution and Bylaws update ([link](#)) (Debi, Katie, & Stephanie)
2. **Committee and council vacancies ([link](#)) (Katie)**
 - a. Resource & Operations Council: We need one (1) more representative to join Anmar Kakos on this council; this is especially urgent while Anmar is on leave until January 2023
 - b. Teaching & Learning Committee: We need one (1) more rep to join Veronica Nieves and Jennifer Moore on this committee.



- c. Program Review Steering Committee: We need one (1) more rep to join Taylor Fiehler and Rafael Ayala on this committee.
 - d. Faculty Hiring Priorities Committee: We need one (1) rep to serve on this committee; there are currently no classified reps on this committee.
 - e. College Technology Committee: We need one (1) rep from Administrative Services to join Michael Allen on this committee.
 - f. Outcomes & Assessment Committee: We need one (1) rep to serve on this committee; there are currently no classified reps on this committee; committee chairs discussed removing classified seat?
 - g. Classified Hiring Priorities Committee: We need one (1) rep from Instruction to join Michael Allen, Andre Toma, and Katie Cabral on this committee.
 - h. Open Educational Resources Committee: We need one (1) rep to join this new committee ([link](#))
 - i. OER and ZTC at Cuyamaca presentation ([link](#))
3. **Committee and council updates** (all)
- a. Cuyamaca College Council (Katie, Raul, & Michael)
 - b. Institutional Effectiveness Council (Rafael)
 - c. Student Success and Equity Council (Katie & Raul)
 - d. Resource and Operations Council
 - e. Program Review Steering Committee (Rafael & Taylor)
 - f. Faculty Hiring Priorities Committee
 - g. Classified Hiring Priorities Committee (Katie & Michael)
 - h. Teaching and Learning Committee (Veronica & Stephanie)
 - i. Facilities and Sustainability Planning Committee (Rafael as proxy for Stephanie)
 - j. Outcomes and Assessment Committee (Stephanie)
 - k. Online Teaching and Learning Committee
 - l. College Technology Committee (Michael)
 - m. Student Center Advisory Committee (Raul)
 - n. District-wide Public Safety & Emergency Preparedness Council (Rafael)
 - o. Public Safety Taskforce (Rafael)
4. **Search and interview committee appointments** (Katie)
- a. District Services EEO/Title IX/Diversity Officer: Rafael Ayala
 - b. District Services Director of Payroll: Susan Glass (DS)
 - c. District Services Payroll Analyst: Hiam Abdulahad
 - d. Science Lab Tech II - Biology: David Burnett and Elizabeth Hill
 - e. Student Services Specialist - CalWORKs: Jennie Labarre and Albina Khammi (a substitute classified employee) volunteered
 - f. First Year Experience Coordinator: **No volunteers**; will identify rep by December 2nd
5. **SOC's Remote/Telecommuting Policy Letter update** (Katie) - *no update*
6. **SOC's Equity-minded Guidelines for Communicating on Behalf of Faculty** ([link](#)) (Katie)
7. **Chat with the Chancellor at Cuyamaca in Spring 2023** (Katie)
- a. Will identify a date in Spring 2023 to hold this event
 - b. What discussion topics and questions would you like to ask the Chancellor? We will create a form for classified employees RSVP for this event, and submit topics and questions in advance.
8. **Classified Leaders' meeting with the Chancellor in December** (Katie)
9. **Cuyamaca College Classified Senate's December report to the Governing Board** (Katie)



10. **4CS Gathering of the Senates on November 10** ([link](#)) (Stephanie)

Professional Development

1. **Cuyamaca's Culture & Community Circle Events** (Katie)
 - a. Details for each event are posted on our Calendar of Events ([link](#))
2. **Classified Professionals Week (CPW) 2023** (Katie)
 - a. We need volunteers to serve on the CPW planning team ([link](#))
3. **Classified Senate's calendar of events** ([link](#))
 - a. Submitting events to add to calendar ([link](#))
4. **Coyotes THRIVE (Thrive, Retain, Invest, Validate, and Engage) Program** (Katie)
 - a. Upcoming events TBD
5. **LGBTQ+ Annual Virtual Summit 2023: April 19-20** ([link](#))
6. **IEBC Classified Leadership Training in Spring 2023:** Dante Jones
7. **Classified Leadership Institute 2023:** President Robinson agreed to fund 3 participants this year

Classified Employee Recognition

1. **Cuyamaca College Student Services Above and Beyond Award** (Katie)
 - a. We received one nomination as of November 29; will extend nomination deadline to December 2
 - b. Classified Senate will rate nominations December 5-7
 - c. VPSS will announce winner in December and during Spring Convocation
2. **Personalizing Classified Senate** (Katie)
 - a. Please send Katie an updated bio and headshot for our Classified Senate webpage, if you have not already done so in Fall 2022
3. **Updating the Classified Senate window display in the F Building** (Stephanie & Katie)
4. **New Classified Employees** (Katie)
 - a. Carla Villanueva (AHSS Administrative Assistant III)
5. **Upcoming events:**
 - a. Tuesday, November 29 (11:00am-2:00pm): Food truck on campus
 - b. Thursday, December 1 (5:00-9:00pm): Bi-national Trans-border Conference at Cuyamaca Student Center
 - c. Tuesday, December 6 (11:00am-2:00pm): Food truck on campus
 - d. Wednesday, December 7 (5:00pm): Personnel Commission Meeting at District Annex Conference Room
 - e. Thursday, December 8 (11:30am-1:00pm): President's Holiday Party
 - f. Tuesday, December 13 (11:00am-2:00pm): Food truck on campus
 - g. Tuesday, December 13 (4:15pm): GCCCD Governing Board meeting at Griffin Gate
 - h. Wednesday, December 14 (12:00-1:00pm): CSEA Chapter 707 regular meeting

Parking Lot/Tabled Items:

1. *None*

Next Meeting

1. **Regular meeting:** TBD



Adjournment: *Meeting adjourned at* ____ *[time]*