

Licensed Practical Nurse

UNDERSTANDING MODIFIERS

HA: General Education: Caring 4 Students Program (C4S)

0] SBS/C4S: Monthly Progress Summary [00000] End of month summation of all services for Medicaid eligible students. Must be dated last school day of the month. Use report on Home page: User Monthly Progress Summaries - CHECK MONTHLY

1] SBS: SPECIAL EDUCATION STUDENTS

1] SBS: LPN Service [T1003] Direct service interventions must be medically based services provided during a face-to-face encounter, and provided on a one-to-one basis. Such services include: Catheterizations or catheter care; maintenance of tracheotomies; medication administration; oxygen administration; tube feeding; suctioning; and ventilator care. Services considered observation or stand-by in nature are not covered.

2] NON-BILLABLE DOCUMENTATION

2] IEP: Consult-Use for logging students with Consult service listed in the Program & Services section of their IEP.

2] IEP: Monitoring-Use for logging students with Monitor service listed in the Accommodation section of their IEP.

2] Non-Billable: Behavior Plan Meeting – use to log for students with a behavior plan.

2] Non-Billable: Communication-Use to log communication with parent, other providers, staff etc

2] Non-Billable: Early On Family Training: Group-Use to log family training provided in a group setting.

2] Non-Billable: Educational Accommodations Delivered – Use to document the student received an accommodation.

2] Non-Billable: Educational Group Accommodations Delivered – Use to document the group received an accommodation.

2] Non-Billable: Home Visit-Use to record Home Visits at the student's home.

2] Non-Billable: Manifestation Determination Review –Meeting determining if the behavior is related to the student's disability.

2] Non-Billable: No School Day – use to note no school day. Start time = time intended to work with student

2] Non-Billable: Other-Use to log any provided service that does not meet criteria of any other selection.

2] Non-Billable: Parent and/or Staff Meeting – Do not use for IEP/IFSP meetings.

2] Non-Billable: Provider Absent-Use to note provider absence. Start time = time intended to work with student.

2] Non-Billable: Provider not Available-Use to note provider not available. Start time = time intended to work with student.

2] Non-Billable: Record Keeping-Use for any student record keeping purposes you want to track.

2] Non-Billable: Related Service Case Management - Use to track Case Management for students that you are the case manager.

2] Non-Billable: Report Writing– Use to document the time it takes to write evaluation/report

2] Non-Billable: Student Absent-Use to report Student Absent. Start Time = time you intended to work with the student.

2] Non-Billable: Student Not Available-Use to log that student was not available. Start Time = time you intended to work with the student.

2] Non-Billable: Student Observation– Use to document time observing students for evaluation purposes.

2] Non-Billable: Student Refused Service– Use to document student refusing service.

2] Provided 1755 Services: Group - ONLY use this option if you are delivering services under Program 270.

2] Provided 1755 Services: Individual- ONLY use this option if you are delivering services under Program 270.

3] C4S: GENERAL EDUCATION STUDENTS

3] C4S: LPN Service [T1003 HA] Direct service interventions must be medically based services provided during a face-to-face encounter, and provided on a one-to-one basis. Such services include: Catheterizations or catheter care; maintenance of tracheotomies; medication administration; oxygen administration; tube feeding; suctioning; and ventilator care. Services considered observation or stand-by in nature are not covered.

GENERAL SERVICE INFORMATION

- Consult services are an integral part or an extension of a direct medical service but are not separately reimbursable.
- Service entry is due within ten days of service delivery.
- Service comments must include enough detail to allow reconstruction of what transpired for each service.
- SBS treatment services are reportable only if the student's IEP/IFSP includes Direct services with a time and frequency.

Service Documentation:

The Michigan Department of Health & Human Services (MDHHS) has emphasized the importance of thoroughly documenting all services provided to students. For direct services, documentation must include a progress entry for each direct service describing the service rendered and the student's response to that day's service or treatment. **S.O.A.P. notes are best practice!** If not using the S.O.A.P. format be sure enough data is in your comment to support the service you are entering. Provider Note Example: LPN Service (T1003): *"Administered breathing treatment per nebulizer per doctor's orders without difficulty."*

Monthly Progress Summaries are REQUIRED for each month that services are reported for Medicaid eligible students. A monthly progress summary summarizes all services provided to the student throughout a month. Monthly Progress Summary Example: *"Breathing treatments ordered due to history of asthma and abnormal trachea. Treatment delivered via nebulizer without difficulty."*

Your documentation must indicate not only WHAT services are being rendered to meet the student's needs, but HOW the student responded to each service.

Annual Requirements:

Nursing services must be prescribed by a physician and updated annually. Please follow your district's procedure for uploading Prescriptions, Doctor Orders and Medication Consents in MiPSE (Michigan PowerSchool Special Education).

Staff Qualifications:

The services listed are reimbursable when provided by a Licensed Practical Nurse (LPN).

Supervision & Under the Direction Of:

Michigan Department of Health and Human Services Provider Manual dated October 2017

1.4 UNDER THE DIRECTION OF AND SUPERVISION

Certain specified services may be provided under the direction of or under the supervision of another clinician. For the supervising clinician, "under the direction of" means that the clinician is supervising the individual's care, which at a minimum, includes seeing the individual initially, prescribing the type of care to be provided, reviewing the need for continued services throughout treatment, assuring professional responsibility for services provided, and ensuring that all services are medically necessary. "Under the direction of" requires face-to-face contact by the clinician at least at the beginning of treatment and periodically thereafter.

Help Desk Contacts

General questions regarding Medicaid, Service Capture, or MiPSE (Michigan PowerSchool Special Education) can be answered by contacting one of the staff below:

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